

# Pikwakanagan Tibadjumowin

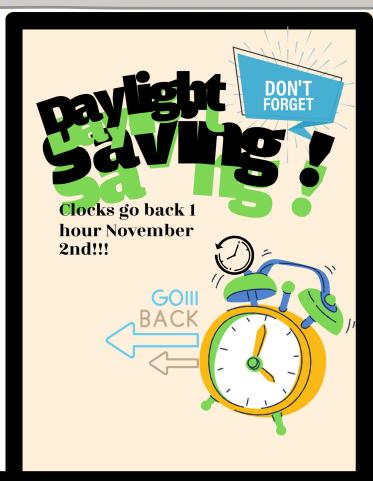
Chibayatigo-kijigad Namegosi Kizis 31th, 2025 Friday October 31th, 2025

www.algonquinsofpikwakanagan.com 613-625-2800

#### Content:

- · Council update
- News & Events
  - · Career Fair
  - Harvest Information
  - · Aminal Control Info
- Health Updates
  - Winter Walking Program
  - Chair Exersices
- Resources & Phone numbers
- Employment Opportunities
  - · Reception
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- External Employment Opportunities
- Membership Additions
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## **CHIEF & COUNCIL UPDATE**



The Community Support Personnel (CSP) program has been extended into 2026. During their most recent council meeting, Chief Greg Sarazin and council voted to extend the program until March 31st 2026.

The program had originally been set to expire at the end of October. However, following the community update meeting earlier this month on the current State of Emergency and opioid crisis, it was made clear by the members in attendance that the CSP program has had a very positive effect on the safety and wellbeing of Pikwakanagan and should therefore continue.

The CSP's are local members of our community, trained by ISN Maskwa and have since taken the oath to service and help protect AOPFN. The trained individuals support the local Ambulance and Police services and actively take part in patrols, engagement and wellness checks.

The program operates 7-days a week, assisting with social events and recreation. You can contact the CSP's by calling 613-401-7446 or email CSP@pikwakanagan.ca. Any contact information that you provide will remain strictly confidential and never shared with any third parties without your consent.

"This program has grown to become an essential part of our Nation's overall well-being. The CSP team not only responds to immediate situations but also works proactively building relationships, offering resources, and promoting community safety and healing." – Chief Greg Sarazin





STAY TUNED

FIND YOUR NEXT CAREER OR BUSINESS PATH HERE!

KEYNOTE SPEAKERS TO BE ANNOUNCED!

# AOPFN CAREER & ENTREPRENEURSHIP FAIR

Discover your limitless career possibilities and get connected with top employers in our area!



Date

**20 November, 2025** 



Time

10:00am - 4:00pm



Location

Makwa Community Centre 83A
Kagagimin Inamo, Pikwakanagan, **KOJ**1X0.



Access to multiple employers in one place

up to **30+** 

Companies

# **EVERYONE IS WELCOMED!**

## Vender Registration:

Registration Deadline: Friday, October 31st. To

Register: Please email hr@pikwakanagan.ca

**Vendor Booth:** 6'x8' **Event Donation:** \$140.00

# Upcoming Harvest Dates

Cow Moose Season

October 11, 2025 -December 21, 2025 Bull Moose Season

October 11, 2025 -January 15th, 2026 Calf Moose Season

October 11, 2025 -January 15<sup>th</sup>, 2026



Bow Season Outside WMU 51 & 54

Cow - September 1, 2025 - December 21, 2025

Bull - September 1, 2025 - January 15, 2026

Calf Season September 1, 2025 - January 15, 2026

Deer Season

Elk Season

September 1, 2025 -January 15, 2026

September 1, 2025 -December 21, 2025

For additional information reach out to Natural Resources Department 613-625-2800 ext 249 field.admin@pikwakanagan,ca

# JOIN THE Round Dance Planning Committee

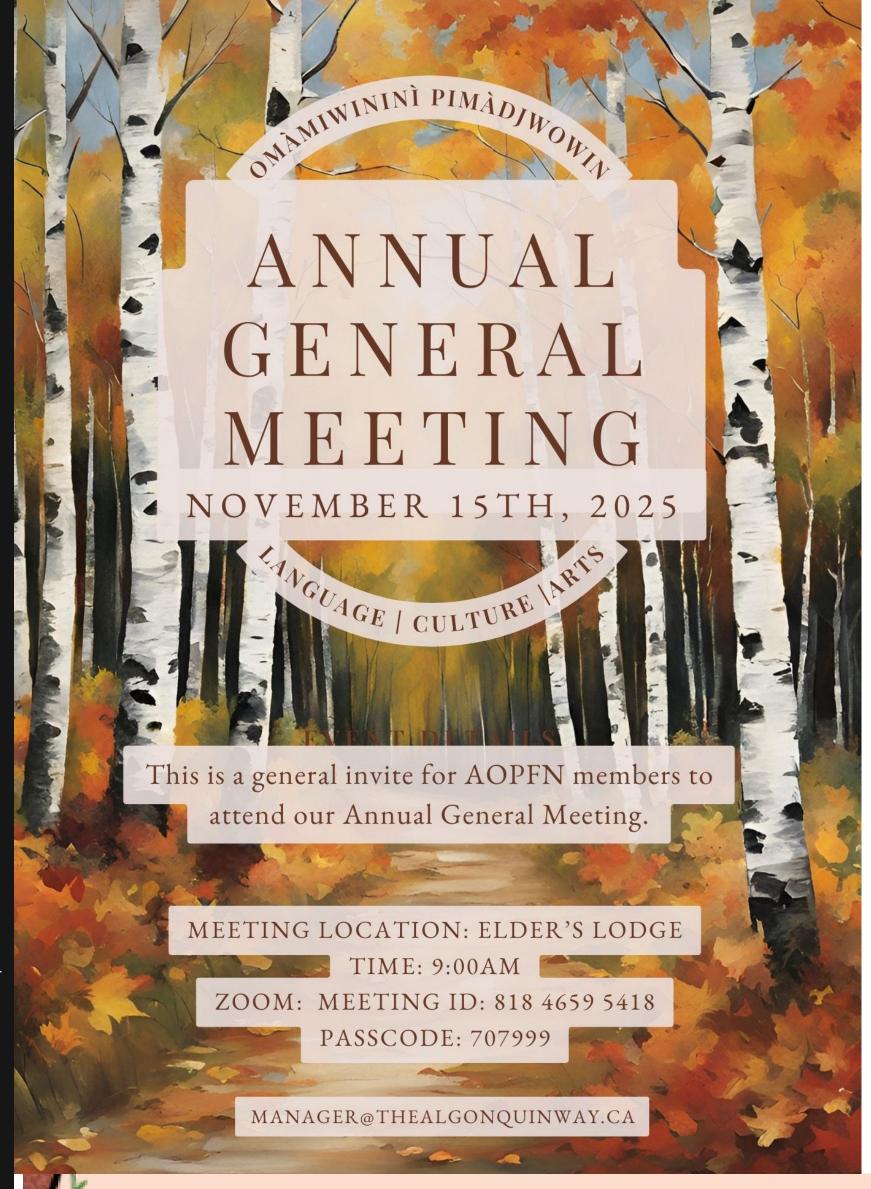
Are you passionate about community, culture, and bringing people together?

We're forming a Round Dance Committee to help organize an our annual upcoming community Round Dance – and we need your voice, your skills, and your heart.



Chairperson Co-chair/Vice Chair Secretary Treasurer **Head Organizer** Elder/Spiritual Advisor Youth Representative **Volunteer Coordinator** Communications/Media Hospitality





## Honouring our Past, Paddling Into the Future

Birch Bark Canoe Launch by Neyagada Wabandangaki Land Guardians



The canoe started in early 2024, was built entirely using traditional methods and teachings. passed down by knowledge keeper Crockett Sarazin. Crockett, who learned these skills from past Elders of Pikwakanagan, generously guided the Guardians throughout the entire process. His teachings have not only preserved these sacred skills, but have inspired a new.

generation to carry them forward



The return of the birch bark cance building is more then just a craft, it's a return to the lifeways of our people. To see this canoe take shape, guided by the hands of our own Land Guardians, is to witness a reclamation of knowledge that was once risked being lost. It is a reminder of the strength, skill, and ingenuity that has always been part of who we are as Algonquin people.

Milgwetch to all who were part of this journey, for honouring our ancestors, and for bringing the heartbeat of our traditions back to

If interested or for more details, please contact 613-625-



# ANIMAL CONTROL



### Your feedback will help us

We want to hear from YOU!

Take our quick survey to share your experiences as a pet owner and tell us what services would make the biggest difference for you and your animals.

## Help Shape the Future of Animal Care in Our Community!

- Improve local animal control services
- Explore low-cost vet care and food support
- Create safer, healthier spaces for pets and families

It only takes a few minutes — and your voice matters.

Scan the QR code to take the survey now!





www.surveymonkey.com/ surveyhttps://www.survey monkey.com/r/2FYFCXL

For more information, contact

#### **Connor Zaichkowski**

- Lands and Environment Managment Officer
- land.officer

@pikwakanagan.ca

• 613-402-0846

#### **Laura Pelkey**

- Animal Control Officer
- laurapelkey

@hotmail.com

• 613-714-5211



Beat the winter blues this year and keep moving with us!

We're back for our second winter of the Walking Program! As the cold sets in, join Taylor and Darce indoors every Wednesday from 1:15 pm-2:15 pm (starting late November through the end of winter) for fun, movement, and motivation. Start date TBD.

Walk to music, set personal goals, and enjoy exciting incentives to help you stay on track. Along the way, we'll mix in other exercises and share tips from our Chronic Disease Management Nurse Taylor to support your health and wellness.

Stay warm, stay active, and let's have fun together this winter!

Please contact Taylor if you are interested in joining us this winter season 613-625-2259 ext 209

## 4-1

# TWICE WEEKLY LOW IMPACT CHAIR EXERCISES

Tuesdays 1:15pm-2:15pm Thursdays 1:15pm-2:15pm

In the common room of Tennisco Manor





JOIN ONE OF OUR HEART
WISE FITNESS PROGRAMS
WITH OUR CHRONIC
DISEASE MANAGEMENT
NURSE / SENIORS FITNESS
INSTRUCTOR TAYLOR

AND FITNESS COORDINATOR DARCE

Come move with us! Our Chair Exercise sessions are fun, flexible, and great for all levels. You can stay seated or stand if you prefer as we follow along with safe and easy YouTube workouts. Try out a mix of yoga, Pilates, strength, balance, coordination and yes, even some cardio!

Contact: Taylor at Health Services 613-625-2259 ext 209

## **Flu Shot Clinics**

The Health Center will be offering flu shot clinics on four scheduled afternoons in November.

Call **613-625-1175** to book your spot during one of our scheduled flu clinic days.

The afternoons of:

- Thursday Nov 6<sup>th</sup>
   Thursday Nov 13<sup>th</sup>
- Thursday Nov 20th
- Thursday Nov 27th

For any questions you can also contact our Chronic Disease Management Nurse 613-625-2259 ext 209



# WISDOM OF THE HEART CIRCLE

A gathering for youth girls and their male caregivers, guided by

Anishinaabe values

September 29<sup>th</sup> - October 20<sup>th</sup> - November 17<sup>th</sup>

At Nigig Nibi Ki-win 5:00PM - 5:30PM - Shared Meal 5:30PM - 7:00PM - Circle & Teachings Facilitated by Elder Francis Sarazin

All youth girls and their male caregivers are welcome

walking together in a good way.



## Protect Yourself and Your Community Get Your Flu Shot!

- The flu shot is your best defense against influenza.
- Recommended for everyone 6 months and older.
- It's safe and free for community members.
- Helps protect you, your family, Élders, and community.
- You cannot get the flu from the flu shot.

#### Other Ways to Protect Yourself This Flu Season

- Wash your hands often or use hand sanitizer.
- Cover your coughs and sneezes with your arm or tissue.
- Stay home when sick to prevent spreading illness.
- Keep surfaces clean and disinfect high touch areas.
- Take care of your health; eat well, stay active, and get enough rest.



REMARKABLE

NIGIG NIBI KI-WIN

## "STRONG ROOTS"

PARENTING SKILLS & WELLNESS PROGRAM



A SUPPORTIVE ENVIRONMENT FOR PARENTS AND CAREGIVERS TO GAIN KNOWLEDGE, STRENGTHEN FAMILY DYNAMICS AND IMPROVE OVERALL WELL-BEING.



Nigig Nibi Ki-win Gamik (1467 Mishomis Inamo) Time: 6:00pm - 7:00pm October 30th and November 27th



To register, Scan the QR code or contact preventionprograms@nigignibi.com







## **Caregiver Support Program**

The Caregiver Support Program is here to recognize and uplift the incredible caregivers in our community who open their hearts and homes to children and babies. This program offers a safe and supportive space to connect, share, and heal together.

Oct 7th, Oct 21st, Nov 25th, Dec 9th 5:00 pm-7:00 pm at Nigig.

Caregivers can take part in: Sharing circles & community connection Cultural teachings, medicines, and healing practices Supports as needed Grocery and meal supports

Access to resources and wellness tools

This program is designed to bring comfort, encouragement, and relief so caregivers feel seen, valued, and supported by their community.

Contact: scan QR code or email preventionprograms@nigignibi.com for registration!





#### **Play Circle**

A welcoming space for caregivers and their little ones (ages 0-2) to connect, share, and play together. This circle is about building community while our children explore and grow in a safe environment.

> Nigig Nibi Ki-win (Upstairs level) 10:00 AM - 11:30 AM

- October 20th
- November 3<sup>rd</sup>
- November 17th
- December 1st
- December 15th

To register, scan the QR code or email Preventionprograms@nigignibi.com



NIGIG NIBI KI-WIN IS EXCITED TO ANNOUNCE PARTNERSHIP WITH ST. JOHNS **AMBULANCE THERAPY DOGS OF RENFREW COUNTY!** 

JOIN ROBERT AND HIS DOG MAGGIE FOR A EVENING OF COMFORT, CONNECTION AND WAGGING TAILS.



DATES: TUESDAY, SEPTEMBER 16TH TUESDAY, OCTOBER 14TH TUESDAY NOVEMBER 4TH TUESDAY, DECEMBER 16TH

TIME: 5:00 PM - 7:00 PM LOCATION: NIGIG NIBI KI-WIN, MAIN LEVEL

A MEAL WILL BE PROVIDED!

SPACES ARE LIMITED, CONTACT RALLARD@NIGIGNIBI.COM FOR REGISTRATION

COME EXPERIENCE THE JOY AND HEALING POWER OF OUR FURRY FRIENDS, YOUR TAIL-WAGGING THERAPY AWAITS! 🦃





























#### Clear, Dig, Build... Experience the Difference!

Lot Clearing / Prep Pads & Foundations Trenching / Drainage Driveways Sand, Gravel, Topsoil Tree / Brush Removal **Licensed Septic System Installs** 

Cheryl Kelly, Owner



#### **BINGO HALL RENTAL**

EMAIL KAREN BRETHOUR AT EA.LP@PIKWAKANAGAN.CA

**CALL KAREN AT AOPFN LIMITED PARTNERSHIP TO ARRANGE BINGO HALL RENTALS** 613-625-1551 EXT:1

PLEASE LEAVE A MESSAGE IF YOU REACH VOICEMAIL SO WE CAN RETURN YOUR CALL IN A TIMELY MANNER

KEYS WILL BE AVAILABLE FOR PICK UP 8:30-12:00 & 1:00 - 3:00



#### RENFREW COUNT LEGAL CLINIC IS ATTENDING AOPF



What the RCLC can assist with:

- Ontario Works (OW)
- Ontario Disability Support Program (ODSP)
- Housing Law (for tenants only)
- Canada Pension Plan
- Workplace Safety and Insurance Board (WSIB)
- Human Rights
- Employment Law (non-union matters)
- Debt and Collection Agencies
- Services for Victims of Crime
- Seniors Law
- Sexual Harassment in the Workplace

#### THINGS TO KNOW:

- Renfrew County Legal Clinic will be attending the Health Serices Building once a month to offer free legal advice and support.
- No appiontment needed.
- First come, first serve basis.

THE RENFREW COUNTY LEGAL CLINIC WILL BE HERE:

October 21st, 2025 2:30-4:30

Please stay tuned for more dates.

FOR MORE INFORMATION

(613) 625-2259 Ext 245 (

1643 Mishomis Inamo, Pikakanagan, ON



And take a little ride down memory lane with some Algonquin History. Pikwakanagan wear

back in stock

Hoodies, sweaters, polos New coloured beads Candles & soaps Craft supplies

Call: 613-625-1958 Email: Info@thealgonquinway.ca for inquirys

Office hours 8:30AM-4:30PM Closed for lunch 12:30-1:00PM











## Help reduce the spread of respiratory viruses



Stav home when sick



Wear a well-fitting respirator or mask, especially in crowded indoor spaces



Improve indoor ventilation by opening a window or door



Clean your hands regularly



Cover your coughs and sneezes



Get your annual flu shot



Stay up to date with recommended vaccines to prevent serious illness

CANADA.CA/FLU

## Canad'ä





**Adults 65 years and** older are at higher risk of complications from the flu.

Contact your health centre or local healthcare provider to find out how to get your flu shot.

Protect yourself, your family and your community:



Get the flu vaccine every year



Clean your hands often



Cough and sneeze into your arm



**Keep shared surfaces** and objects clean



Stay home and away from others if you feel sick





## THE OTTAWA HOSPITAL INDIGENOUS CANCER UNIT LUNCH AND LEARN SFRIFS

Join us for a community Lunch & Learn with professionals from the Ottawa Hospital Indigenous Cancer Unit to share the latest information on lung cancer and colon cancer screenings. Risk Assessment **Screening Available!** 

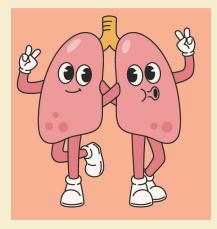
Where: The Elders Lodge

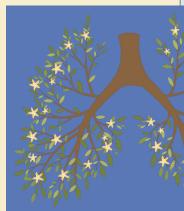
Date: Friday Nov 28th, 2025

Time: 11:00am-2:00pm

Register: Call our Chronic Disease Management Nurse Taylor at Health

Services 613-625-2259 ext 209 to sign up









Lunch and Beverages provided for those who attend!









# Cancer screening is about helping you live a good life

Cancer screening is testing done on people who have no symptoms and generally feel fine, but are at risk of getting cancer. Regular screening is important because it can find some cancers or pre-cancers early when treatment has a better chance of working.

Four organized cancer screening programs are offered to eligible people in Ontario.



## Women\* 40 to 74 years old who are eligible

If you think you may be high risk for breast cancer and are 30 to 69 years old, talk to your health care provider.

#### **Every 2 years for most**

\*Breast cancer screening is recommended for women, Two-Spirit people, trans people and nonbinary people ages 40 to 74 who are eligible for screening through the Ontario Breast Screening Program (OBSP).



## COLON

Fecal Immunochemical Test (FIT)

## People 50 to 74 years old who are eligible

If you have a parent, sibling or child who was diagnosed with colon cancer, please contact your health care provider to see if you should be screened with a different test.

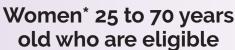
#### **Every 2 years for most**

Test can be done at home.



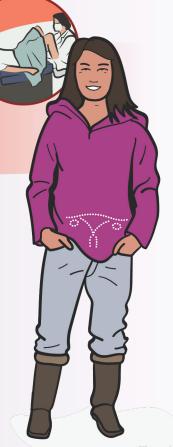
## CERVICAL

Cervical Screening Test



#### **Every 5 years for most**

\*Cervical screening is recommended for eligible women, Two-Spirit people, transmasculine people and nonbinary people with a cervix.



## LUNG Low-Dose

Tomography (LDCT)

## People 55 to 80 years old who are eligible

If you are age 55 to 80 and have smoked cigarettes every day for at least 20 years — it does not have to be 20 years in a row, which means there could be times when you did not smoke — talk to your health care provider about being referred to an Ontario Lung Screening Program (OLSP) location, or contact an OLSP location directly.

**Every year for most** 



The screening tests are free for eligible people in Ontario. Make sure your Ontario Health Insurance Plan (OHIP) card is up to date. You might get a letter from Ontario Health (Cancer Care Ontario) asking you to get screened for cancer. These letters are part of Ontario's cancer screening programs.

Please contact your health care provider to learn more about your screening options. If you do not have a health care provider visit: <u>iphcc.ca</u>

For more information about cancer screening, visit: <a href="cancercareontario.ca/getchecked">cancercareontario.ca/getchecked</a>

Need this information in an accessible format? 1-877-280-8538, TTY 1-800-855-0511, info@ontariohealth.ca

Document disponible en français en contactant <u>info@ontariohealth.ca</u>

Production of this resource has been made possible through collaboration and financial support from the Canadian Partnership Against Cancer Corporation and Health Canada. The views expressed herein do not necessarily represent the views of Health Canada or the Canadian Partnership Against Cancer.



# **Addiction Resources**

## Addiction Counselors:

Gillain McKday & Sabrina Laframboise

613-625-2259

After Hours: Drug Alcohol, Gambling Hotline

1-866-531-2600

After Hours
National Overdose
Prevention Line:

1-888-688-6677

Renfrew County Community Withdrawal Management

613-432-7620

#### Medical & Food bank Resources

#### **VTAC:**

1-844-727-6404

The Sharing Place Golden Lake (11185 Hwy 60)

613-625-2600

#### **TELAHEALTH**

1-866-797-0000

**Poison Control** 

1-800-268-9017

Food Vouchers (Pikwakanagan Health Services)

613-625-2259

## Pikwakanagan Drug Tip Line

OPP Community Street Crime Unity in Renfrew County have established a drug tip line for Pikwakanagan First Nation. The number is:

613-689-0805

The tip line will be monitored by Detectives within the Community Street Crime Unit (CSCU).

Messages will be checked regularly. If the caller wishes to be called back, an investigator will return the call.

This line is only intended for drug-related information

Any emergency requests for police assistance or other call for service should go through normal channels.

Renfrew County Crime Stoppers is still available for drug and non-drug related tips.

- Pikwakanagan Drug Tip Line: 613-639-0805
  - Renfrew County Crimestoppers: 1-800-222-8477
    - Any Emergency call: 911
- OPP non-emergency line: 1-888-310-1122

#### Algonquins of Pikwakanagan First Nation Community Support Personnel

#### Who are the CSP

A group of trained individuals who support the community by assisting local Ambulance and Police services, engaging in community crisis support and actively ensuring the safety and well-being of the community members.





- Operates 7 days a week
- Wellness Checks
- Assist with special events &
- recreation
   Assist where they are needed
- Providing support to the community
- Ensuring the safety & well-being of the residents

Your privacy matters to us. Any contact information you provide will remain strictly confidential and never be shared with any third parties without your consent.







# AOPFN EMPLOYMENT OPPORTUNITY

### Receptionist

**Department: General Government** 

**Supervisor: Sr. Executive Assistant** 

\$36,400.00 - \$40,179.00 annual/ Full-Time - Possibility of Permanency

Deadline to Apply: Friday, November 14, 2025 at 4:00PM

The Clerk/Receptionist is responsible for providing reception services for Pikwakanagan's Administration Office; receiving and distributing information using various communication strategies.

#### **DUTIES AND RESPONSIBILITIES:**

- 1. Clerk/Receptionist Services:
  - Answers and forwards incoming calls.
  - · Greets visitors entering the office, confirms staff availability, direct visitors to destination.
  - Responds to public inquiries information about community, organization, programs and services directions etc. and will refer public to appropriate sources or departments for detailed information.
  - Coordinates, operates and maintains various communication systems to set up, receive, sort, distribute and deliver
    information: voice through a multi-telephone line system; Canada Post mail, hand delivered and interoffice mail; courier
    services; faxes, email system; website, social media, information boards and electronic events board. Canada Post mail is
    picked up and delivered daily.
  - Prepares and publishes the Pikwakanagan Tibadjumowin weekly newsletter and all that it entails.
  - Prepares and updates resource material i.e. procedural manuals for front desk se1vices, user manuals for equipment, instructional guides for the communication systems and organization/community directories.
  - Operates/maintains front desk office equipment i.e. computer, postage meter etc. and provides photocopying, faxing and scanning se1vices for a fee.
  - · Monitors the access of visitor and maintains a visitors' log.
  - Maintairis a record of staff attendance, as approved.

#### **REQUIREMENETS:**

- Grade 12 Diploma with at least one year of work experience in the administrative field OR;
- Two years of work experience in the administrative field that included reception services.
- Computer experience that includes internet and software applications such as MS Word, Excel, Publisher, and Outlook.

#### **How to Apply**

- Cover Letter
- Current Resume
- Three (3) professional/work-related references that include name, phone number and email address.

#### Submit to:

Human Resources Department
Algonquins of Pikwakanagan First Nation
1657A Mishomis Inamo, Pikwakanagan, Ontario, KOJ 1XO

hr@pikwakanagan.ca

#### Subject Line: Receptionist - General Government

Please allow for 24 hours to receive a 'Confirmed Receipt' of your application submission should you apply via email.

**Application Procedure:** Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) professional references.

**Screening Procedure:** Applicant must not be a member of the supervisor's immediate family. The best qualified candidate will be defined and determined so as to include the following: Provided the candidate meets the basic requirements of the position and is deemed qualified following the interview process, preference will be given to:

- a) the qualified indigenous person who is an Algonquin; then to,
- b) the qualified indigenous person; then to,
- c) the qualified non-indigenous candidate.

**Interviews:** Interviews will be conducted in-person or virtually by Teams Meeting. AOPFN has the right to shortlist for interview/assessment purposes of the five (5) most qualified persons and typically establishes an eliqibility list.

#### What Algonquins of Pikwakanagan First Nation Offers

#### **Employee Benefits:**

- Pension Plan
- Paid Sick Days
- 4% Vacation
- Holiday Shutdown

- 14 Provincial and Federal Statutory Holidays
- Half days on Fridays prior to holiday Mondays
- Health Spending Account (Dental, Vision, Prescriptions, etc.)
- Milestone Recognitions & Rewards

We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.

AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.



# AOPFN EMPLOYMENT OPPORTUNITY

#### **Early Childhood Educator**

**Department: Mindiwin Manido Day Care** 

**Supervisor: Daycare Supervisor** 

\$49,628/ annually - 40 hours a week - Full -Time Permanent Deadline

to Apply: Posting will continue until roles are filled.

The Early Childhood Educator is responsible for the overall daily supervision, monitoring, care and nurturing of children enrolled in the Mindiwin Manido Day Care programs; The Early Childhood Educator is responsible for the delivering of a children's educational and developmental program that encompasses a wholistic and interdisciplinary team approach. The Early Childhood Educator will interact and communicate with parents/guardians for the overall benefit for the child and/or children.

- Assists children with nutritional and personal care needs including but not limited to toilet, diapering
- Procedures, personal hygiene and medical.
- Interacts with children and builds positive relationships.
- Ensures an inclusive environment for all children.
- Assists with the development, implementation, evaluation and modification of a children's educational and cultural program.
- Provide activities and opportunities i.e. learning through play that encourage curiosity, exploration, and problem-solving appropriate to the development levels of the children.
- Creates an environment conducive to the learning of Algonquin culture and language development and appropriate to the physical, social, intellectual, and emotional development of the children.
- Observes, guides and facilitates the development and positive behaviour of children.
- Use and promote active listening skills.
- Assist with the development, implementation, evaluation and modification of individual educational and developmental plans (IEDP);
- · Maintains daily journals and/or portfolios of each Childs' progress, including samples of their artwork, writing, etc

#### For full Job Description please email hrassistant@pikwakanagan.ca

#### REQUIREMENETS:

- · Successful completion of Post Secondary Education diploma in Early Childhood Education
- 1-year experience working in a licensed child care group setting as an Early Childhood Educator.
- Registered and in "good standing" with the College of Childhood Educators of Ontario (CECE)

#### **CONDITIONS OF EMPLOYMENT:**

- An acceptable Criminal Records Check and Vulnerable Sector Check; annually.
- Certificate of medical health by a physician and complete record of immunization; annually.
- Current First Aid and CPR "Level C" AED certification; annually
- In professional 'Good Standing' with the College of Early Childhood Educators, on an ongoing basis.
- Maintain 'Registration' with the College of Early Childhood Educators on an annual basis.

#### **How to Apply**

- Cover Letter
- Current Resume
- Three (3) professional/work-related references that include name, phone number and email address.

#### Submit to:

Human Resources Department
Algonquins of Pikwakanagan First Nation
1657A Mishomis Inamo, Pikwakanagan, Ontario, KOJ 1XO

hr@pikwakanagan.ca

#### Subject Line: Early Childhood Educator

Please allow for 24 hours to receive a 'Confirmed Receipt' of your application submission should you apply via email.

**Application Procedure:** Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) professional references.

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#### What Algonquins of Pikwakanagan First Nation Offers

#### **Employee Benefits:**

- Pension Plan
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- 4% Vacation
- Holiday Shutdown

- 14 Provincial and Federal Statutory Holidays
- Half days on Fridays prior to holiday Mondays
- Health Spending Account (Dental, Vision, Perscriptions, etc.)
- Milestone Recognitions & Rewards

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# AOPFN EMPLOYMENT OPPORTUNITY

# Personal Support Workers & Homemakers

**Department: Health Services** 

**Supervisor: Client Care Coordinator** 

PSW: \$22.63 hourly + wage enhancement as applicable/ Casual

HOMEMAKER: \$20.00 hourly/ Casual

Deadline to Apply: Until positions are filled.

The Personal Support Worker and Homemaker assists clients in a variety of ways with daily routines such as meal preparation, housekeeping, laundry, medical services, and more, while promoting their well-being and sense of belonging through supportive interaction. They are required to maintain strict confidentiality to protect clients' privacy and are expected to build and maintain positive relationships with agencies, Indigenous organizations, and business partners associated with the AOPFN.

#### **DUTIES AND RESPONSIBILITIES:**

- Completes client data sheets and other documents required for reports and performance indicators.
- Recognizes, reports and records safety, health risks and security needs for clients.
- Reports incidents and completes reports as required.
- Contacts next of kin or families if required of client's condition or needs.
- Arranges client's health appointments when required.
- Recognizes, reports and records safety, health risks and security needs for clients.
- Assists with personal care.
- Meal preparation planning, preparing and sanitizing
- Housekeeping maintaining bedroom, common areas and etc.

#### For full Job Description please email hr@pikwakanagan.ca

#### **REQUIREMENETS:**

- Demonstrated good written communication skills.
- Possess certification as a Personal Support Worker(asset)
- or Health Care Aid with at least one year of experience in working with seniors or providing personal care.

#### **CONDITIONS OF EMPLOYMENT:**

- Acceptable Vulnerable Sector Check and CPIC must be provided as a condition of employment.
- First Aide and CPR Certification or willingness to complete within 3 months of employment
- Cultural awareness training or willingness to complete withing 3 months of employment

#### **How to Apply**

- Cover Letter
- Current Resume
- Three (3) professional/work-related references that include name, phone number and email address.

#### Submit to:

Human Resources Department
Algonquins of Pikwakanagan First Nation
1657A Mishomis Inamo, Pikwakanagan, Ontario, KOJ 1XO

hr@pikwakanagan.ca

#### Subject Line: Personal Support Worker or Homemaker

Please allow for 24 hours to receive a 'Confirmed Receipt' of your application submission should you apply via email.

**Application Procedure:** Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) professional references.

**Screening Procedure:** Applicant must not be a member of the supervisor's immediate family. The best qualified candidate will be defined and determined so as to include the following: Provided the candidate meets the basic requirements of the position and is deemed qualified following the interview process, preference will be given to:

- a) the qualified indigenous person who is an Algonquin; then to,
- b) the qualified indigenous person; then to,
- c) the qualified non-indigenous candidate.

**Interviews:** Interviews will be conducted in-person or virtually by Teams Meeting. AOPFN has the right to shortlist for interview/assessment purposes of the five (5) most qualified persons and typically establishes an eligibility list.

#### What Algonquins of Pikwakanagan First Nation Offers

#### **Employee Benefits:**

- Pension Plan
- Paid Sick Days
- 4% Vacation
- Holiday Shutdown

- 14 Provincial and Federal Statutory Holidays
- Half days on Fridays prior to holiday Mondays
- Health Spending Account (Dental, Vision, Perscriptions, etc.)
- Milestone Recognitions & Rewards

We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.

AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.



#### **AOPFN Members Training Preference Survey:**

Full Name:				
Email				
Address:				
Phone				
Number:				
Please check	all areas that apply to yo	our training interests:		
Category		Check		
Leadership Dev	•			
Cultural Heritage and Language				
Entrepreneurship and Business Skills				
Health and Wellness Programs				
Environmental Sustainability				
Technology and Digital Skills				
Construction/Electrician/Plumbing				
Other Trades				
EXCEL and Microsoft Office				
Other				
Check all Train	ning Formats You Prefer	:		
Category		Check		
In-Person Workshops				
Online Webinars				
Self-Paced Online Courses				
Mentorship Programs				
Community Events				
Would you like to participate in future surveys?				

Category	Check
☐ YES	□NO

To submit electronically please use this link: <a href="https://form.jotform.com/252505296170051">https://form.jotform.com/252505296170051</a>
To submit by email: <a href="mailto:bdo@pikwakanagan.ca">bdo@pikwakanagan.ca</a> or <a href="mailto:procurement.officer@pikwakanagan.ca">procurement.officer@pikwakanagan.ca</a> Or <a href="mailto:paper">paper</a> copy submissions available at the AOPFN LP Office Unit 3-469 Kokomis Inamo



# ALGONQUINS OF PIKWAKANAGAN FIRST NATION MEMBERSHIP ADDITIONS



Name	Family Line	Date Posted	Appeal Period Ends
Snippe, Mackenzie	Lavallee	23 Apr 25	23 Oct 25
Cordone, Benjamin	Tenascon	23 Apr 25	23 Oct 25
Lamure, Sierra	Commandant/Lamure	01 May 25	01 Nov 25
Lamure, Raymi	Commandant/Lamure	01 May 25	01 Nov 25
Lamour, Cameron	Sharbot	01 May 25	01 Nov 25
Sherbert, Ocean	Sharbot	09 May 26	09 Nov 25
Sherbert, Tristin	Sharbot	09 May 26	09 Nov 25
Sherbert, Kane	Sharbot	09 May 25	09 Nov 25
Lamure, Benjamin	Lamure	12 May 25	12 Nov 25
Chehade-Sherbert, Elijah	Sharbot	12 May 25	12 Nov 25
Kapitanchunk, Walker	Protected	14 May 25	14 Nov 25
Switzer, Lakota	Lavallee	15 May 25	15 Nov 25
Swan, Madeline	Benoit/Baptist	21 May 25	21 Nov 25
Ellis, Emery	Protected	22 May 25	22 Nov 25
Bujold, Susan	Lamure	11 Jun 25	11 Dec 25
Harnum, Ben	Lavalley	12 Jun 25	12 Dec 25
Harnum, Alexis	Lavalley	12 Jun 25	12 Dec 25
Harnum, Ty	Lavalley	12 Jun 25	12 Dec 25
Witherspoon, Rebecca	Lavalley	16 Jun 25	16 Dec 25
Witherspoon, Ryan	Lavalley	16 June 25	16 Dec 25
Magee, Kathleen	Meness	19 Jun 25	19 Dec 25
Evans, Wren	Meness/Jocko	27 Jun 25	27 Dec 25
Evans, Lochlan	Meness/Jocko	27 Jun 25	27 Dec 25
Burns, Jennifer	Aird	03 July 25	03 Jan 26
Waiser, Amanda	Lamure	08 July 25	08 Jan 26
Alexander, Jordan	Tenesco	08 July 25	08 Jan 26
Witherspoon, Donald	Lavalley	17 July 25	17 Jan 26
Mills, Nichole	Lavalley	17 July 25	17 Jan 26
Bernard, Lilly	Bernard	18 July 25	18 Jan 26
Bernard, Harper	Bernard	18 July 25	18 Jan 26

Gravalle, Gregory	Tenesco	18 July 25	18 Jan 26
Bujold, Mary	Pesindewate/Lamure	21 July 25	21 Jan 26
Hallick, Brian	Lavalley	28 July 25	28 Jan 26
Lepine, Allen	Sharbot	28 July 25	28 Jan 26
Belanger-Donvan, Katlyn	Baptiste	13 Aug 25	13 Feb 26
Gorgichuck, Keanna	Baptiste/Benoit	14 Aug 25	14 Feb 26
Faulkner, William	Sarrazin	14 Aug 25	14 Feb 26
Gorgichuck, Kassidy	Baptiste/Benoit	22 Aug 25	22 Feb 26
McEwen, Earleen	Baptist/Benoit	22 Aug 25	22 Feb 26
Pascoe, Logan	Sharbot	08 Sept 25	08 Mar 26
Pederson, Kaitlyn	Tenesco	08 Sept 25	08 Mar 26
Beauchamp, Evelyn	Lamure/Pesindewate	09 Sept 25	09 Mar 26
Beauchamp, Lisa	Lamure/Pesindewate	09 Sept 25	09 Mar 26
Larabee, Jerome	Lamure/Pesindewate	09 Sept 25	09 Mar 26
Jones, Stacey	Amikons	15 Sept 25	15 Mar 26
Burke, Robin	Lavalley	16 Sept 25	16 Mar 26
Sarrazin, Orion	Sarazin	18 Sept 25	18 Mar 26
Sarrazin, Everest	Sarazin	18 Sept 25	18 Mar 26
Sarrazin, Hudson	Sarazin	18 Sept 25	18 Mar 26
Carle, Isaiah	Lavalley	26 Sept 25	26 Mar 26
Logan, Rosie	Amikons	01 Oct 25	01 Mar 26

To appeal the addition of one of the persons above becoming a Member of the Algonquins of Pikwakanagan First Nation, please refer to your Membership Code, available on our website or in the Lands, Estates & Membership Department, or email at <a href="mailto:mgr.lem@pikwakanagan.ca">mgr.lem@pikwakanagan.ca</a>

## Community Information



# The Sharing place food bank

OPEN the second Thursday of each month, unless indicated

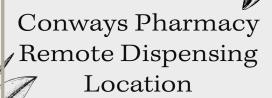
- January 9
- July 11
- February 13
- August 14
- March 13 (Easter) September 11

- April 10
- October 9 (Thanks giving)
- November 13
- May 8
- June 12
- December 18(xmas)
- July 11

For information or emergency and after hour needs phone and leave a message at: 613-625-2600

email for information or to e-transfer donations at thesharingplacefb@gmail.com

facebook: www.facebook.com/emmthesharingplace



#### **BUSINESS HOURS**

Monday

9am - 12pn

1pm - 4pm

Tuesday

9am - 12pm 1pm - 4pm

Wednesday

9am - 12pm

Thursday

1pm - 4pm 9am - 12pm

1pm - 4pm

Friday

9am - 12pm

1pm - 4pm

We are closed weekends and Holidays Delivery available Friday

> Phone: 613-625-9974 Fax: 613-625-2068

Thank you Natalie Commanda, Pharmacy Technician Joseph Conway, Pharmacist

## **Algonquins of** pikwakanagan elders lodge

For rentals contact Rose Yankoo at

elderslodgepik@gmail.com

Reminder - for sanitary purposes individuals hosting meals & catering will require to supply their own dish cloths and towels

## Community Information

## ADMIN OFFICE HOURS

Monday - Friday

open

8:30am

close

12:00pm

open close 1:00pm 4:30pm

## WASTE DISPOSAL SITE HOURS





Wednesdays

12:00 PM- 6:00 PM

**Sundays** 

9:00 AM - 3:00 PM

## CURBSIDE PICK UP



Garbage

Wednesday

Cardboard

Thursday

**Containers** 

**Friday** 

#### FOR YOUR INFORMATION

Canadian police record checks are required for anyone who is applying for:

- Membership (Applicants who are 18 years or older
- Residency (Applicants who are 18 years or older)

Applications, Laws, and Codes are available on our website.

https://www.algonquinsofpikwakanagan.co m/laws-and-by-laws/

hard copies can be requested from the lands, estates, and membership department.

613-625-2800 | mgr.lem@pikwakanagan.ca

lands.officer@pikwakanagan.ca| assistant.lem@pikwakanagan.ca

Notice:

Killaloe OPP record check applicant are now online.



## Community Information

## How to Access 'Members Only' Section of Website

Please Note that the link to Regular Council meeting, minutes and agenda packages are available in the Members only section of the website.

#### Steps:

- I. Open a browser and enter: www.algonquinsofpikwakanagan.ca
- 2. Find the "Member Login" (scroll downn on home page or on side bar)
- 3. Click on "Log in as a member of the Algonquins of Pikwakanagan First Nation"
- 4. You will be brought to the "Member Login" Section
- 5. Click on the works "Click here for registration form"
- 6. You will be brought to the "Membership Registration"
- 7. Click the "Register" button and wait for your email notification

\*This website contains content that is private for Algonquins of Pikwakanagan members only. To access the private content, please fill in the registration form. A membership official will verify your membership in the community and you will recieve access\*

your membership in the community and you will recieve access				
Field	Example	Explanation		
Family Name	Bird	Must be as it appears on Certificate of Indian Status card		
Given Name	Thunder Bolt	Must be as it appears on Certificate of Indian Status Card		
Registry Number	16303031001	10 Digits starting with 1630 on Certificate of Indian Status card		
Date of Birth	2006/01/01	Enter as per format		
Email Address	thunderbird@gmail.com	Every member must have their own email address. This address with the password will be used to log in once membership has been verifies		
Password	Tbirds	make up a password- note: it will be case sensitive		
Confirm Password	Tbirds	re-enter password - note: this well be case sensitive		
Address 1	10 Cloud Street	Street address		
Address 2	P.O. Box	apartment #, Box # or rural rout#		
City	Blue Skies	Community/Town/City		
Provice	ON	Province/state		
Postal Code	K0J 1X0	Postal Code/Zip Code		
Country	Canada	Country		
Phone	613-625-2800	code and number per format		