

### Píkwakanagan Tíbadjumowin

Chibayatigo-kijigad Adikameg Kizis 11 2022 Friday November 11, 2022

view on-line at: <a href="www.algonquinsofpikwakanagan.com">www.algonquinsofpikwakanagan.com</a>
Facebook: Algonquins of Pikwakanagan First Nation
Email: reception.admin@pikwakanagan.ca

#### **Update on the Algonquin Tribunal**

It is well recognized that the beneficiaries of the proposed treaty with the Governments of Canada and Ontario must be aboriginal rights bearing Algonquins.

To that end, the Algonquin Tribunal is conducting inquiries to determine whether certain historic persons listed on the Schedule of Algonquin Ancestors meet the definition of "Algonquin Ancestor" as set out in the Enrolment Criteria.

The historic persons who are the subjects of the Tribunal's inquiries are:

Angelique Atkinson Hannah Mannell

Frederick Ferris and Walter Ferris Michel Mcdonald

Sophie Carriere did Jammes Anna Mcdonald-Mcdonnell

Jacques Kamiskwabininch Cecile McDonnell-Mawiskak

Francois Kawitadijik Louis Michiminanakwakwe

Thomas St-Jean dit Laguarde Joseph Paquette

Toussaint Laronde Mary Petrin

Members of the Algonquins of Pikwakanagan First Nation are invited to participate in the inquiry process.

The Enrolment Officer will be providing a report regarding each of the subject ancestors. This report will set out the available historic documentation that is presently available to the Enrolment Officer. This report will be made available on the Tribunal's website: <a href="https://www.tanakiwin.com/tribunal">https://www.tanakiwin.com/tribunal</a>. Some reports are already posted to the website and additional reports will be added in the coming weeks.

You are encouraged to review these reports.

You may also file submissions: a) commenting on the Enrolment Officer's report; b) providing additional documentation that is not already included in the Enrolment Officer's report; and c) articulating your views on whether the subject ancestor is, or is not, an "Algonquin Ancestor." You may also participate by attending the Tribunal's hearings.

The Tribunal is to make decisions based on the available relevant evidence.

More information about how you can participate in these inquiries (including the Enrolment Officer's reports, guidance on how to file materials and the schedule for filing submissions/evidence and the date/location of hearings) is presently posted on the Tribunal's website (<a href="https://www.tanakiwin.com/tribunal/">https://www.tanakiwin.com/tribunal/</a>) or will be posted once it becomes available.

At the conclusion of each inquiry, the Tribunal will decide whether the evidence demonstrates that the subject ancestor is identified in a historic record or document dated on or before December 31, 1921, in such a way that it would be reasonable to conclude that the person was considered to be an Algonquin or Nipissing, or a sibling of such a person. The Tribunal will be issuing reasons explaining its decision in each of the inquiries.

Wendy Jocko, Chief On Behalf of Council, Algonquins of Pikwakanagan First Nation



### Food Security Reminder

Reminder Food Security orders MUST be in by 12:00PM Monday November 21st, 2022

Pick up is Wednesday November 23rd, 2022 between 12:00PM -4:00PM

# Food Security Changes (Foodbank)

Please note that the food security will be changing the upcoming months.

The reason for change is that the funding for the food security came from COVID-19 state of emergency funds. As we are no longer in a state of emergency these funds are no longer available. The food security will now change to essential items and will be smaller amounts then previously given.

We are working towards alternative options moving forward. However, for the time being we will be utilizing the remainder of the funds over the coming months.

For Questions and Concerns Please Contact 613-625-2259

## **NOV 23**

12PM-4PM

# Reminder of Food Security Process:

When you arrive at the health center:

1. Place your order Monday November 21st by 12:00 PM

(only you can pick-up your order, if you require
accomidations reach out to the staff before pick-up day)

2. When you arrive inform reception and you will be asked
to wait at the door

- 3. Remain waiting at the door until the team brings you your items (You are NOT premitted to go get your own items without a staff member)
- 4. Be RESPECTFUL of all staff before, during and after pick-up
- 5. Harassment or Rudeness will NOT be tolerated at anytime

# JAYS CARE FOUNDATION- 8 MONTH PAID INTERNSHIP PROGRAM

TERM: JANUARY 23RD - AUGUST 31ST 2023

**APPLICATION DEADLINE: SUNDAY NOVEMBER 6TH AT 11:59 PM** 

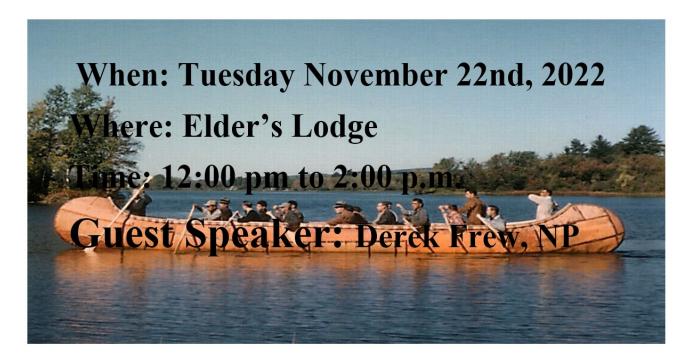
SOON-TO -BE GRADUATES (COLLEGE/UNIVERSITY/TRADES)

**LINK DOWN BELOW** 

HTTPS://JOBS.ROGERS.COM/JOB/TO RONTO-JAYS-CARE-FOUNDATION%2C-YOUNG-LEADERS-PROGRAM-%28INTERNSHIP%29-ON/805993800/

# CALLING ALL MEN PLEASE JOIN US!

Health Services invites you to join us in a "Men's" Health Workshop



#### LUNCH WILL BE PROVIDED

# November is Prostate & Crohn's Colitis CANCER Awareness Month!

Please RSVP by Friday, November 18, 2022, by calling the CHR @ 613-625-2259 ext. 224 See you there!!

# Omàmiwininì Pimàdjwowin is hosting

Algonquin Language Classes for Beginners
With Michele Whiteduck

Every Tuesday Evenings
Starting November 8, 2022
Time: 7 - 8 p.m.
Virtual Classes

Please register with Katie Commanda

katie@thealgonquinway.ca
OR
call: 613-625-1958



- -We now have a new Restorative Justice worker Sabrina!
- -She has now transitioned into her new role within the Mental Health Team!
- -If you require court support please reach out to her by phone:

613-633-3586 OR 613-625-2259 ext. 245

-Stay tuned for more information on this program!

#### **AOO Canoe-grade White Birch Communication and Harvesting Protocol**

The Algonquins of Ontario (AOO) Resource Project Working Group has recently approved the AOO Canoe-grade White Birch Communication and Harvesting Protocol on September 7, 2022. It is a living Protocol that may be reviewed and revised over time.

The purpose of the Protocol is based on the needs within the AOO communities to have fair access to opportunities to harvest birch bark for canoe building purposes. It is a working agreement between the AOO Consultation Office, the AOO communities, and the Sustainable Forest Licensees operating within the AOO Settlement Area.

The Protocol ensures that canoe birch is identified, protected, and communicated to provide communities with the opportunities to harvest canoe bark and that there is proper data management.

# Algonquins of Pikwàkanagàn Socio-Economic and Wellbeing Baseline call for participation

Attention Algonquins of Pikwàkanagàn First Nation community members! The Economic Development Department is developing a Socio-economic and wellbeing baseline for AOPFN and need your input.

What is a Socio-economic and wellbeing baseline?

This study will build a better understanding of the current socio-economic, health and wellbeing conditions of AOPFN members living in traditional Algonquin territory. It seeks to develop a more accurate representation of the population for indicators that are meaningful to AOPFN, and identify priority areas for development.

This study will also support AOPFN's participation in impact assessments, including identifying potential impacts, benefits, and mitigations related to proposed projects in unceded Algonquin traditional territory.

#### How can I help?

AOPFN are looking to collect input in two ways, a survey and focus groups.

The survey is available from October 27th to November 31st, 2022. It will cover a wide range of questions, and takes approximately 30-40 minutes to complete. Those that participate in the survey may enter a draw for one of five \$200 cash prizes.

You can access the survey online by following this link (https://www.surveymonkey.com/r/PNCLTZS) or by QR code. To use a QR code, open the camera on your compatible Android or iOS mobile or tablet, and focus on the QR code. When you do, a link should pop-up. Click on it, and it should take you straight to the survey.







You may also request a hardcopy of the survey or that a community researcher go through the survey over the phone with you by contacting the Project Lead, Dave Assinewai.

Focus groups will be occurring over in the coming months, and we are looking to have in-depth discussions on housing, education, employment, culture, health, and community. Specifically, we are looking for elders, youth (aged 18 to 30), women and AOPFN members living outside of Pikwakanagan to participate. If you would be interested to participate, please contact the Project Lead, Dave Assinewai. Honoraria will be provided to all those who participate.

For more information about either of these opportunities to participate, please contact:

Dave Assinewai, Project Lead – AOPFN Economic Development Department ecdev.projects@pikwakanagan.ca
(613) 625-1551

#### Disclaimer

This project is being funded through the Impact Assessment Agency of Canada's Indigenous Capacity Support Program. The Firelight Group, an Indigenous-owned research firm has been contracted, through a competitive process, to support AOPFN in completing the work.

# Influenza and COVID-19 vaccines are available

The best protection against influenza and COVID-19 is vaccination!

It is safe to receive both vaccines at the same time!

Everyone 6 months and older can receive a vaccine!

Those 65 years and older are at a greater risk for hospitalization from the flu vaccinate to protect yourself!

#### LET'S KEEP OUR COMMUNITY SAFE AND HEALTHY

- Wash your hands after coughing and before eating and touching your face
- 2 Stay home and isolate if you feel ill, and for 24 hours after feeling better. Once you are done isolating, wear a mask in public for 10 days after you started feeling ill.

- Cough and sneeze into a tissue or into the bend of your arm
- Get your influenza and
- 5 Disinfect high touch surfaces often



Scan for more information!

Contact the Family Health Team at 613-625-1175 to express interest in receiving either the influenza or COVID-19 vaccines, or if you would like to receive both!

#### **ATTENTION - Ontario Works Client**

Please be advised that we are open to normal office hours,

Monday—Friday 8:30 a.m. - 4:30 p.m.

We are no longer mailing out monthly interview documentation or cheque's.





PIKWAKANAGAN COMMUNITY HEATLH TEAM PRESENTS:

# Baby Buddies

Create, sing, and play with baby-mothercentred activities and learning to enrich your baby's development (Ages: 0-2)

EACH SESSION, YOU WILL BE ENTERED FOR THE CHANCE TO WIN A MONTHLY PRIZE!
SEE MONTHLY CALENDAR FOR MORE INFO

FOOD & DRINKS
WILL BE PROVIDED

THURSDAYS FROM 10-12 PM AT THE HEALTH CENTRE



JR FACTS

When: Every Tuesday

Time: 4:00 - 5:15 PM

Where: 1467 Mishomis Inamo

Please contact either
613-625-2173 or
Kassidy
(coordinator.fwb@pikwaka
nagan.ca) for more
information



#### **MEMBER LOGIN" SECTION - WEBSITE**

Please Note that the link to Regular Council meetings, minutes and agenda packages are available in the Members only section of the website.

- 1. Open a browser and enter: <a href="www.algonquinsofpikwakanagan.com">www.algonquinsofpikwakanagan.com</a>
- 2. Find the "Member Login" box (scroll down on homepage or look on the side bar of any other page)
- 3. Click on the words "Log in as a member of the Algonquins of Pikwakanagan First Nation"
- 4. You will be brought to the "Member Login" section
- 5. Click on the words: Or Click Here for the registration form
- 6. You will be brought to the "Member Registration" section which says:
- 7. Click the "Register" button and wait for your email notification.

"This website contains content that is private for Algonquins of Pikwakanagan members only.

To access the private content, please fill in the registration form. A Membership official will verify your membership in the community and you will receive an email to confirm you can log in to access private content. Please note the name you enter on this form must be the same as

| Field            | Example               | Explanation   |  |
|------------------|-----------------------|---|--|
| Family Name      | Bird                  | must be as it appears on Certificate of Indian Status card                  |  |
| Given Names      | Thunder Bolt          | must be as it appears on Certificate of Indian Status card                  |  |
| Registry Number  | 1630301001            | 10 digits starting with 1630 on Certificate of Indian Status card           |  |
| Date of Birth    | 2006/01/01            | enter as per format   |  |
| Email Address    | thunderbird@gmail.com | Every member must have their own email address. This address with the pass- |  |
| Password         | Tbirds                | make up a password – note: it will be case sensitive                        |  |
| Confirm Password | Tbirds                | re-enter password – note: it will be case sensitive                         |  |
| Address 1        | 10 Cloud Street       | street address  |  |
| Address 2        | P.O. Box 100          | apartment #, box # or rural route #   |  |
| City             | Blue Skies            | community/town/city   |  |
| Province         | ON                    | province/state  |  |
| Postal Code      | K0J 1X0               | postal code/zip code  |  |
| Country          | Canada                | country   |  |
| Phone            | 613 625 2800          | code and number as per format   |  |



#### Respiratory Syncytial Virus (RSV)

RSV in a common respiratory virus that can become really serious, very fast

Symptoms of RSV, COVID-19, and the flu can be similar: Coughing Runny nose Fever Sneezing



Those most at risk of serious complications from RSV are babies, young children, older adults, and those who are immunocompromised

Go to the hospital if you or your child has these symptoms

**Wheezing** or rapid breathing and bluish skin, lips, or fingertips

**Fever** greater than 38.3C in babies under 3 months old

**Cough** that gets worse with breathing that causes their ribcage to retract/"cave-in"

**Mucus** that is yellow, green, or grey that is so thick that it clogs their nose and lungs, which makes it hard to breathe

How to prevent RSV and other respiratory virus infection

- · Wash hands often with soap and water
- Cover coughs and sneezes
- Clean frequently touched surfaces
- Avoid close contact with those who may be sick
- Stay home if you are sick
- Get vaccinated for flu and COVID





Did you know that NIHB will cover some hearing health appointments? We offer a variety of services such as hearing tests, hearing aid maintenance/consultations, wax removal and much more. Please contact the office for more information 613-735-0776, or go to <a href="https://www.heritagehearing.ca">www.heritagehearing.ca</a>

### **MAKWA**



#### **Grand Re-Opening!**

#### Monday, November 14th!

Doors will open at 4:00 p.m. and Bingo starts at 6:45 p.m. sharp!

New prices in effect....

**Great Door Prizes to be WON!** 

\$1500 JACKPOT TO GO!!

(for opening night only)

Canteen will be OPEN...

Masking is optional, but if you feel unwell we ask
you to please be mindful of others
and stay home. Looking forward to seeing you all...
Kerry Andrews, Bingo Manager



### CONSUMER PRODUCTS SAFETY TIP OF THE WEEK



Do you know how dangerous button batteries can be if swallowed?

If you suspect your child has ingested a button battery, seek immediate emergency medical attention. Swallowing button batteries can cause serious or fatal injuries in as little as two hours.

Keep button batteries out of sight and reach of children.



Health Canada Santé Canada Canadä

The Anishinabek Gamik Child and Family Services office would like to invite all AOPFN members to fill out a survey that will help inform the new Child Well-Being Law that is being created. Your feedback is greatly appreciated!

Online survey link: <a href="https://docs.google.com/">https://docs.google.com/</a> forms/d/

<u>e/1FAIpQLSfdS2SYy1AfAEecDmJGneQEZJicETfeK</u> RV6oVRNTHqcurWr1g/viewform?usp=sf\_link

If you would prefer a paper copy, please contact Kellie Cooke at

<u>ex.assistant.cfs@pikwakanagan.ca</u> or *613-625-2173.* 





GOVERNMENT, GOUVERNEMENT,

#### **Timiskaming Quebec Dam-Bridge Replacement Project**

### Community Review

**Draft Environmental Impact Statement** 

November 16th, 2022 from 6 pm to 8 pm Makwa Centre, 83A Kagagimin Inamo Food and drinks will be provided!

#### We want to hear from you!

AOPFN members are invited to a meeting on the Draft Environmental Impact Statement for the Timiskaming Quebec Dam-Bridge Replacement Project



**Impact** Assessment by Agency



Post-decision follow-up & monitoring

Planning











**Environmental Impact** Statement

Decision statement

For any updates, please see the AOPFN Newsletter and the AOPFN News and Events Facebook Page. For more information, contact:

Michelle Galoni, Project Coordinator Algonquins of Pikwakanagan First Nation coordinator.projects@pikwakanagan.ca 613-625-1551

or

Judith Brousseau, Project Manager Public Services and Procurement Canada judith.brousseau@tpsgc-pwgsc.gc.ca 613-407-9183

# Residence of Tennisco Manor in the Halloween Spirit





# INDIGENOUS CRISIS LINE

1-800-588-8717

Available 24/7 for you or anyone you know who needs to talk due to the current events and findings from residential schools

Please know that Sandi and the mental health team is available for support as well

Sandi Wright: Adult Mental Health Counsellor

613-639-9189

Monday-Friday 8:30am-4:30pm

# NOTICE – Lands, Estates & Membership Department

Please take notice that on

Tuesday November 15<sup>th</sup>, there will be NO Lands, Estates and

Membership (LEM) staff available this day.

We do apologize for any inconveniences.

Algonquins of Pikwakanagan Elders Lodge

For Rentals contact Sandy @ 613 717 2894

# HOME OWNERSHIP INSURANCE

Working with Fire Chief Chris Sarazin, we completed the Fire Underwriter's Survey. We are proud to announce that the Pikwakanagan Fire Hall is now recognized by Underwriter's Canada. Homeowners insurance policies who are deemed unprotected will now be deemed protected and will receive a better rate on their policy. Not all insurance companies use the Underwriters System and may have applied the protected coverage based on the distance from the nearest Fire Station.

Please contact your Insurance Broker or review your policy to ensure that the appropriate discount is applied.

Dustin Logan, Manager, Public Works

# Prenatal and Post-Partum Resources

Are you expecting a baby or just had a baby? Need help with breastfeeding? The Community Health Nurse has resources, programs, and supplies for you!

Call 613-625-2259 x 225 to book an appointment or a home visit.

#### Looking for Temp-Help in the Public Works department for the following:

#### Landfill/Recycling Attendant

Experienced Plow/Loader Operator with DZ Licence for coverage during winter season 2022-2023

You need to register with our Pikwakanagan Temp-Help List

Please contact:

Alexis Roesler, Employment Officer @ 613-625-1551 ext. 106 with an updated resume, department/position for which you are applying.

#### NOTICE OF VOTE

Notice is hereby given to the electors of the Algonquins of Pikwakanagan that a vote will take place for the acceptance of the Algonquins of Pikwakanagan Land Use Plan dated August 2022, and that such poll will be open from ten (10:00) o'clock A.M. until seven (7:00) o'clock P.M. at the Makwa Centre in Pikwakanagan on Saturday January 7<sup>th</sup>, 2023 and that I will count the votes at the Makwa Centre on Saturday January 7<sup>th</sup>, 2023, immediately after the close of the poll and declare the results of the Referendum. The Algonquins of Pikwakanagan Land Use Plan, if passed by Referendum, comes into effect immediately.

Given under my hand at Pikwakanagan this 1st day of November, 2022.

Kassandra Sackaney, Referendum Officer

#### NOTICE OF INFORMATION MEETING

Information meeting will be held on Tuesday November 29<sup>th</sup>, 2022 from 5:00 pm to 7:00 pm at the Makwa Centre. The meeting is open to all members of the Algonquins of Pikwakanagan. Representatives from Urban Systems and the Referendum Officer will be in attendance to answer any questions or concerns that you may have on the voting procedure and Land Use Plan document.

Should you not be able to attend the scheduled meeting and have questions or concerns, please contact Referendum Officer at 613-625-2800 or e-mail mgr.lem@pikwakanagan.ca

|    | <b>EMPLOYMENT</b> | <b>OPPORTUNITY</b> |
|----|-------------------|--------------------|
| // |                   |                    |

|                         | EMPLOYMENT OPPORTUNITY   |  |  |
|-------------------------|--|--|--|
| Job Title               | Band Representative  |  |  |
| Department              | Child Welfare Department   |  |  |
| Supervisor/Manager      | Alexandra Freed, Manager, Child Welfare  |  |  |
| Salary Scale            | Commensurate based on experience   |  |  |
| Job Status              | Permanent Full-Time  |  |  |
| Contract Length         | Start Immediately  |  |  |
| Hours Per Week          | 35 hours weekly  |  |  |
| Benefits                | AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our  |  |  |
|                         | employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan  |  |  |
|                         | that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.  |  |  |
| Posting Status          | Internal Only Internal/External X  |  |  |
| Start Date of Posting   | Monday November 7 <sup>th</sup> , 2022   |  |  |
| Closing Date of Posting | Friday November 18 <sup>th</sup> , 2022 at 4:30PM  |  |  |
| Selection Process       | Interview X Rating X Selection X   |  |  |
| Job Description         | The Band Representative is responsible for representing, protecting and advocating for the best interests of the children of Algonquins of Pikwakanagan First Nation (AOPFN) in all Child Welfare matters pertaining to AOPFN members undertaken. The Band Representative will be assigned duties that are encompassed and required as may be included in various appointments such as AOPFN representative for child protection investigations, court proceedings, under the Child, Youth and Family Services Act, 2017, and membership on committees, internal and external, as may be required or as deemed appropriate and necessary by the Manager of the Child |  |  |
|                         | Welfare Department, the Executive Director of Operations of AOPFN or by the Supervisor, Band Representative.  Key Responsibilities and Duties  Responds to all Child Welfare agency notifications within the prescribed time.  |  |  |
|                         | <ul> <li>Provides brief intervention, crisis intervention, counselling, and seeks other supports, including alternative dispute resolution and Jordan's Principle, as needed.</li> <li>Acts as the Band Representative for each case and to each Family &amp; Children Services Worker during in-</li> </ul>   |  |  |
|                         | <ul> <li>vestigations and processes in AOPFN traditional territory.</li> <li>Works with legal counsel to support the preparation of court documents and to represent the FN in complex</li> </ul>  |  |  |
|                         | court cases.   |  |  |
|                         | Develops a working relationship with Family & Children Services engaged with AOPFN members.  |  |  |
|                         | • Ensures that AOPFN members are fully aware of their rights in child welfare proceedings.   |  |  |
|                         | Attends all court proceedings as a party to represent the interests of AOPFN and advocate on behalf of AOPFN children and youth in all child welfare cases.  |  |  |
|                         | • Supports and contributes to alternative dispute resolution processes as an alternative to court proceedings.   |  |  |
|                         | <ul> <li>Prepares Plans of Care that are culturally sensitive and include recommendations for placement of children and youth with community and family placements through Prevention Services.</li> </ul>   |  |  |
|                         | <ul> <li>Monitors, evaluates Plans of Care and prepares, serves and files additions or amendments.</li> </ul>  |  |  |
|                         | Investigates, researches and compiles evidence related to the case.  |  |  |
|                         | Prepares documents, arguments, draft orders and responds to and processes legal documents.   |  |  |
|                         | Provides family support services that promote the cultural aspirations of AOPFN.   |  |  |
|                         | Ensures client case files are maintained and updated regularly.  |  |  |
|                         | Provides on-going follow-up and support in all cases.  |  |  |
|                         | Other Key Skills   |  |  |
|                         | Strong interpersonal and leadership/management skills  |  |  |
|                         | Able to work effectively in a multidisciplinary team environment.  |  |  |
|                         |  |  |  |
|                         | Tact, discretion and a high level of confidentiality.  |  |  |
|                         | • Sensitivity to indigenous issues, with strong appreciation and empathy to the customs, traditions, culture and values and aspirations of AOPFN.  |  |  |
|                         | Pleasant personality, and positive attitude self-motivation, reliable and thorough.  Fig. 12. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.   |  |  |
|                         | • Exhibit a high degree of initiative, self-direction; excellent verbal and written communications skills and possess excellent analytical and organizational skills   |  |  |
|                         | Proactive and able to engage in a respectful, friendly and approachable manner.  |  |  |
|                         | • Exhibit a high degree of versatility and professionalism throughout the performance of responsibilities.   |  |  |
|                         | Interpret legislation and legal documents.   |  |  |
|                         | Research, investigate, analyze, critical thinking and evaluation skills.   |  |  |
|                         | Strong negotiation and advocacy skills and techniques.   |  |  |
|                         | Exceptional written skills i.e. Plans of Care, reports, documents, proposals etc.  |  |  |
|                         | • Exceptional verbal skills i.e. presentations, facilitation, court appearances etc.   |  |  |
|                         | • Strong computer skills with experience in the application of software, internet and email.   |  |  |
|                         | • Facilitation, coordination and management skills in Alternative Dispute Resolutions, Circles of Care, Multi  |  |  |
|                         | -Disciplinary Case Management Meetings, Family & Group Conferencing and Workshops;.  |  |  |

|   | <ul> <li>Investigates, researches and compiles evidence related to the case.</li> <li>Prepares documents, arguments, draft orders and responds to and processes legal documents.</li> <li>Provides family support services that promote the cultural aspirations of AOPFN.</li> <li>Ensures client case files are maintained and updated regularly.</li> <li>Provides on-going follow-up and support in all cases.</li> <li>Other Key Skills</li> <li>Strong interpersonal and leadership/management skills</li> </ul> |
|---|--|
|   | <ul> <li>Able to work effectively in a multidisciplinary team environment.</li> <li>Tact, discretion and a high level of confidentiality.</li> <li>Sensitivity to indigenous issues, with strong appreciation and empathy to the customs, traditions, culture and values and aspirations of AOPFN.</li> <li>Pleasant personality, and positive attitude self-motivation, reliable and thorough.</li> <li>Exhibit a high degree of initiative, self-direction; excellent verbal and written</li> </ul>                  |
|   | <ul> <li>communications skills and possess excellent analytical and organizational skills</li> <li>Proactive and able to engage in a respectful, friendly and approachable manner.</li> <li>Exhibit a high degree of versatility and professionalism throughout the performance of responsibilities.</li> <li>Interpret legislation and legal documents.</li> </ul>  |
|   | <ul> <li>Research, investigate, analyze, critical thinking and evaluation skills.</li> <li>Strong negotiation and advocacy skills and techniques.</li> <li>Exceptional written skills i.e. Plans of Care, reports, documents, proposals etc.</li> <li>Exceptional verbal skills i.e. presentations, facilitation, court appearances etc.</li> </ul>  |
|   | <ul> <li>Strong computer skills with experience in the application of software, internet and email.</li> <li>Facilitation, coordination and management skills in Alternative Dispute Resolutions, Circles of Care, Multi-Disciplinary Case Management Meetings, Family &amp; Group Conferencing and Workshops;.</li> </ul>   |
| Minimum<br>Qualifications               | <ul> <li>BSW degree or Diploma in Social Services with three-years of experience in child welfare;</li> <li>Registered member in good standing with the Ontario College of Social Workers and Social Service Workers (OCSWSSW).</li> </ul>   |
|   | <ul> <li>A minimum of a class "G" drivers' licence.</li> <li>Conditions of Employment:</li> <li>Band Court Representative Certificate Course, cost incurred by the Employer and</li> </ul>   |
|   | the Employee must successfully complete the Course within the 3-month probationary period.  Proof of Diploma or BSW  Vulnerable Sector Check   |
|   | <ul> <li>CPR and First Aid Certification</li> <li>Proof of a valid class "G" driver's license; clear driver's abstract and access to a dependable vehicle.</li> </ul>  |
| Submit Cover<br>Letter and Resume<br>To | Human Resources Algonquins of Pikwakanagan First Nation 1657A Mishomis Inamo Pikwakanagan, ON K0J 1X0 hrservices@pikwakanagan.ca   |
| How To Apply                            | Subject Line: Band Representative  Application Procedure: Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.  |
|   | Screening Procedure: Applicants will be screened on the following: 1.) Conflict of Interest – the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements   |

Interviews: Interviews may be conducted in-person OR virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes and eligibility list.

We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.

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#### EMPLOYMENT OPPORTUNITY

| T 1 000                           | V A   |  |  |
|-----------------------------------|---|--|--|
| Job Title                         | Prevention Services Worker  |  |  |
| Department                        | Child Welfare   |  |  |
| Supervisor/Manager                | Alexandra Freed, Manager, Child Welfare   |  |  |
| Salary Scale                      | Commensurate with Experience  |  |  |
| Job Status                        | Permanent Full-Time   |  |  |
| Contract Length                   | Start Immediately   |  |  |
| Hours Per Week                    | 35 hours weekly   |  |  |
| Benefits                          | AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.   |  |  |
| Posting Status                    | Internal Only Internal/External X   |  |  |
| Start Date of Posting             | Monday November 7 <sup>th</sup> , 2022  |  |  |
| Closing Date of Posting           | Friday November 18th, 2022 at 4:30PM  |  |  |
| Selection Process Job Description | Interview X Rating X Selection X  The Prevention Services Worker will be responsible for delivering culturally  |  |  |
|                                   | appropriate programing for children, youth and families with a wholistic approach that promotes and supports a healthy family lifestyle.  The Prevention Services Worker will be assigned duties that include appointments such as a Band Representative and membership on committees necessitated by the Administration of AOPFN.  |  |  |
|                                   | Responsibilities and Duties     Plan, coordinate and implement individual and group programs according to community needs with a cultural aspect.      Home white a workshope in a ffice a meetings to a provide  |  |  |
|                                   | <ul> <li>Home visits, workshops, in office meetings to provide guidance/help/support.</li> <li>Providing family support and advocacy to families during child welfare</li> </ul>  |  |  |
|                                   | <ul> <li>investigations.</li> <li>Responds to Child Welfare agency notifications within the prescribed time and as directed.</li> </ul>   |  |  |
|                                   | Provides brief intervention, crisis intervention, counselling and seeks other supports.   |  |  |
|                                   | <ul> <li>Attends all court proceedings as a party to represent the interests of AOPFN<br/>and advocate on behalf of AOPFN children and youth in all child welfare<br/>cases.</li> </ul>   |  |  |
|                                   | Supports alternative dispute resolution processes as an alternative to court proceedings.  Provided the second of the secon |  |  |
|                                   | <ul> <li>Participates in preparing Plans of Care that are culturally sensitive and<br/>include recommendations for placement of children and youth with<br/>community and family placements through Prevention Services.</li> </ul>   |  |  |
|                                   | <ul> <li>Participates in multidisciplinary approaches for case management as directed.</li> </ul>   |  |  |
|                                   | <ul> <li>Identifies and prioritizes family and child prevention needs.</li> <li>Collaborates with other community resources to ensure services meeting the needs of the children, youth, families and other communembers willing to provide customary care.</li> </ul>  |  |  |
|                                   | Liaises with Family & Children Services and other external organizations.   |  |  |

|                                      | <ul> <li>Participates in a comprehensive risk management plan for Prevention Services.</li> <li>Will ensure that the program is pro-active in the Algonquin/Aboriginal/First Nation(s) perspective and efforts of child welfare and children's mental health (social) needs. These methods shall consider aboriginal approaches in traditional and contemporary approaches in service deliver.</li> <li>Other Key Skills</li> <li>Customary Care.</li> <li>Knowledge and understanding of AOPFN's interest in children, youth and families.</li> <li>Child, Youth &amp; Family Services Act (Ontario) and its application and proceedings involving First Nation members.</li> <li>Interpret legislation and legal documents.</li> <li>Research, investigate, analyze and evaluation skills.</li> <li>Strong negotiation and advocacy skills and techniques.</li> <li>Exceptional written skills i.e. Plans of Care, reports, documents, proposals etc.</li> <li>Exceptional verbal skills i.e. presentations, facilitation, court appearances etc.</li> <li>Strong computer skills with experience in the application of software, internet and email.</li> <li>Facilitation, Coordination and Management skills in Alternative Dispute Resolutions, Circles of Care, Multi-Disciplinary Case Management Meetings, Family &amp; Group Conferencing and Workshops; Experience an Asset.</li> <li>Experience working with children, youth, and families.</li> <li>Able to work effectively in a multi-disciplinary team environment.</li> <li>Sensitivity to aboriginal issues, with strong appreciation and empathy to the customs, traditions, culture and aspirations of AOPFN.</li> <li>Pleasant personality, and positive attitude, self-motivation, reliable and thorough.</li> <li>Proactive and able to engage in a respectful, friendly and approachable manner.</li> </ul> |  |
|--------------------------------------|---|--|
| Minimum Qualifications               | <ul> <li>Diploma in Social Services or the Legal field i.e. Social Service Worker, Child &amp; Youth Worker with one year experience working in the related field.</li> <li>Condition(s) of employment</li> <li>Successful completion of the Band Court Representative Certificate Course.</li> <li>Provide an acceptable Vulnerable Sector Check; to be provided annually.</li> <li>CPR and First Aid Certification; to be provided annually.</li> <li>Access to vehicle</li> </ul>  |  |
| How To Apply                         | Application Procedure: Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.  Screening Procedure: Applicants will be screened on the following: 1.) Conflict of Interest – the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements  |  |
| Submit Cover Letter and<br>Resume To | Interviews: Interviews may be conducted in-person OR virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes and eligibility list.  Human Resources Algonquins of Pikwakanagan First Nation 1657A Mishomis Inamo Pikwakanagan, ON K0J 1X0  |  |
|                                      | hrservices@pikwakanagan.ca  Email Subject Line: Prevention Services Worker  |  |

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#### EMPLOYMENT OPPORTUNITY

| Job Title               | Project Coordinator  |  |  |
|-------------------------|--|--|--|
| Department              | · ·  |  |  |
| Supervisor/Manager      | Consultation Department Amanda Two-Axe Kohoko, Manager, Consultation   |  |  |
| Salary Scale            | Commensurate with Experience   |  |  |
| Job Status              | 1-year Fixed-Term  |  |  |
| Contract Length         | Start Immediately  |  |  |
| Hours Per Week          | 35 hours weekly  |  |  |
| Benefits                | AOPFN understands family needs take priority in one's life and as part of our  |  |  |
|                         | commitment to being a competitive employer we provide our employee's flexible  |  |  |
|                         | hours, federal and provincial statutory holidays. We also promote a team-based   |  |  |
|                         | working environment with a focus on learning and development to promote  |  |  |
|                         | employee growth and opportunity. We offer a variety of incentives in our competitive   |  |  |
|                         | compensation plan that meet today's living needs. AOPFN is an equal opportunity  |  |  |
|                         | employer located on the beautiful shores of Golden Lake, ON Canada.  |  |  |
| Posting Status          | Internal Only Internal/External X  |  |  |
| Start Date of Posting   | Friday November 4 <sup>th</sup> , 2022   |  |  |
| Closing Date of Posting | Friday November 18th, 2022 at 4:30PM   |  |  |
| Selection Process       | Interview X Rating X Selection X   |  |  |
| Job Description         | The Project Coordinator is responsible for supporting project management,  |  |  |
|                         | overseeing project functions, reporting, and budgeting for assigned projects. The  |  |  |
|                         | Project Coordinator will manage assigned projects and working groups and coordinate necessary administrative functions associated with working group   |  |  |
|                         | activities; implement assigned consultation projects that will include researching,  |  |  |
|                         | planning, budgeting, and documenting all aspects of the work projects; will be   |  |  |
|                         | responsible for supervision of delegated staff.  |  |  |
|                         | Key Responsibilities and Duties  |  |  |
|                         | Knowledge of Algonquins of Pikwakanagan First Nation affairs and   |  |  |
|                         | political barriers facing First Nation people;   |  |  |
|                         | AOPFN community programs and services or any economic business;  |  |  |
|                         | Experience in Indigenous Community – Proponent Relationships.  |  |  |
|                         | Some knowledge of environmental/resource management and traditional  |  |  |
|                         | knowledge beneficial.  |  |  |
|                         | Office procedures, technology and computer software applications,  |  |  |
|                         | programs and tools.  |  |  |
|                         | Knowledge of proposal submissions, reporting and evaluation;   |  |  |
|                         | Experience in project management and delivery;  Experience in project management and delivery;  Experience in project management and delivery;  Experience in project management and delivery; |  |  |
|                         | Facilitating development of community outreach and engagement;      Project costs management and reporting:  |  |  |
|                         | Project costs management and reporting;  Project scane management and all phases of the projects;  Project scane management and all phases of the projects;  Output  Description:              |  |  |
|                         | Project scope management and all phases of the projects;      Project time management and scheduling:  |  |  |
|                         | <ul> <li>Project time management and scheduling;</li> <li>Meeting project objectives;</li> </ul>   |  |  |
|                         | <ul> <li>Meeting project objectives;</li> <li>Developing agendas, maintaining meeting records and supporting</li> </ul>  |  |  |
|                         | Developing agendas, maintaining meeting records and supporting community engagement.   |  |  |
|                         | Manage implementation of the working group projects;   |  |  |
|                         | <ul> <li>Development and implementation of agreements,</li> </ul>  |  |  |
|                         | Effectively communicating project progress to working group members,   |  |  |
|                         | employees, colleagues, and stakeholders in a timely and clear manner;  |  |  |
|                         | Developing requests for proposals (RFP) for any projects requiring   |  |  |
|                         | contracted specialists;  |  |  |
|                         | Evaluation of the RFP bids;  |  |  |
|                         | Tracking project established milestones and deliverables of projects,  |  |  |
|                         | agreement implementation;  |  |  |

|                                      | Obtaining bi-weekly status reports from contracted specialists or others involved in projects:   |  |
|--------------------------------------|--|--|
|                                      | <ul> <li>Engaging with appropriate contractors or resources of the parties to provide</li> </ul>   |  |
|                                      | technical assistance;  |  |
|                                      | <ul> <li>Report community outreach results and feedback to each appropriate<br/>working group;</li> </ul>  |  |
|                                      | <ul> <li>Conducts extensive research on projects relevant to scope of work;</li> </ul>   |  |
|                                      | <ul> <li>Provides input for briefing materials (i.e., community, committee and</li> </ul>  |  |
|                                      | regular meetings);  • Develop, implement, and support evaluation of work plans for assigned  |  |
|                                      | projects.  |  |
|                                      | <ul> <li>Works with the members of the Algonquins of Pikwakanagan First Nation</li> </ul>  |  |
|                                      | <ul> <li>to ensure Algonquin culture is captured and implemented in all activities.</li> <li>Ensures that program development/activities pertaining to assigned projects</li> </ul>  |  |
|                                      | align to current view and the strategic direction of the Algonquins of   |  |
|                                      | Pikwakanagan First Nation.   |  |
|                                      | <ul> <li>Coordinates community engagement meetings of related activities and<br/>projects.</li> </ul>  |  |
|                                      | <ul> <li>Safeguards detailed accurate records and information management systems</li> </ul>  |  |
|                                      | for all correspondence concerning matters for the purpose of issuing   |  |
|                                      | invoices.  |  |
|                                      | Other Key Skills  Sensitive to Indigenous cultural differences and values:   |  |
|                                      | <ul> <li>Sensitive to Indigenous cultural differences and values;</li> <li>Possess strong verbal, written and listening communications skills;</li> </ul>                            |  |
|                                      | Tact, discretion and a professional level of confidentiality. Excellent  |  |
|                                      | communication and interpersonal skills, effective and creative problem-  |  |
|                                      | solving skills and commitment to patient-centred care;   |  |
|                                      | <ul> <li>Able to gather and synthesize information from several sources, organize<br/>ideas in a logical fashion and present information in a clear and concise</li> </ul>           |  |
|                                      | manner.  |  |
|                                      | <ul> <li>Communicate effectively with individuals and colleagues;</li> </ul>   |  |
|                                      | <ul> <li>Ability to deal with constant interruptions and varied clientele;</li> </ul>  |  |
|                                      | Responds appropriately to changing priorities, none forecasted events, and  propriet to be leadership, staff, colleague and client expectations.                                     |  |
|                                      | <ul> <li>unpredictable leadership, staff, colleague and client expectations;</li> <li>Demonstrates ability and willingness to respond to change;</li> </ul>                          |  |
|                                      | Ability to travel outside of community when required.  |  |
|                                      | <ul> <li>Exhibits a high degree of initiative and self-direction, works independently;</li> </ul>  |  |
|                                      | <ul> <li>Possess a high degree of initiative, self-motivation, reliable and thorough;</li> </ul>   |  |
|                                      | Recognize and forecast needs and changes.  William and the learn party desired and changes.  |  |
|                                      | <ul> <li>Willingness to learn new advanced computer skills;</li> <li>Willing to participate in required training and continuous improvement</li> </ul>                               |  |
|                                      | opportunities.   |  |
|                                      | Brings value to the team by participating, seeking collaboration, sharing  |  |
|                                      | ideas, and supporting colleagues;  |  |
| Minimum                              | Post-secondary diploma or certificate in Business/Public Administration, Project   |  |
| Qualifications                       | Management or related field and with one year demonstrated work experience in  |  |
|                                      | facilitation, project management, developing and delivering programs, services and projects start to finish (preferably with a First Nation community and/or organization)           |  |
|                                      | OR   |  |
|                                      | High school diploma with two years or more years demonstrated work experience in   |  |
|                                      | facilitation, project management, developing and delivering programs, services and projects start to finish (preferably with a First Nation community and/or organization)           |  |
|                                      | and experience in developing requests for proposals.   |  |
| Submit Cover Letter<br>and Resume To | Human Resources Algonquins of Pikwakanagan First Nation  |  |
| and Resume 10                        | 1657A Mishomis Inamo   |  |
|                                      | Pikwakanagan, ON K0J 1X0<br>hrservices@pikwakanagan.ca   |  |
|                                      | Indicate Position in Email Subject Line: Project Coordinator   |  |
| How To Apply                         | Application Procedure: Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3)   |  |
|                                      | references.  Screening Procedure: Applicants will be screened on the following: 1.) Conflict of Interest –   |  |
|                                      | the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements               |  |
|                                      | Interviews: Interviews will be conducted in-person or virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified |  |
|                                      | persons and typically establishes and eligibility list   |  |
|                                      | g employment equity and developing a highly capable workforce that is representative of Canadian Society.  |  |

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# ALGONQUINS OF PIKWAKANAGAN FIRST NATION MEMBERSHIP ADDITIONS

| Name                        | Family Line                  | Date Posted | Appeal Period Ends |
|-----------------------------|------------------------------|-------------|--------------------|
| Lavalley, Carolyn           | Lavalley                     | 12 May 22   | 12 Nov 22          |
| Smith, Roxane               | Sharbot                      | 16 May 22   | 16 Nov 22          |
| Guevara, Rhea               | Sharbot                      | 16 May 22   | 16 Nov 22          |
| Lemieux, Ashton             | Pisanawich                   | 16 May 22   | 16 Nov 22          |
| Perry, Chanel               | Buckshot                     | 18 May 22   | 18 Nov 22          |
| Lamour, Lori                | Sharbot                      | 18 May 22   | 18 Nov 22          |
| DeSousa, Loretta            | Sharbot                      | 18 May 22   | 18 Nov 22          |
| Wodzak, Penny               | Lavallee                     | 18 May 22   | 18 Nov 22          |
| Wodzak, Amanda              | Lavallee                     | 18 May 22   | 18 Nov 22          |
| Burns, Michelle             | Jocko                        | 25 May 22   | 25 Nov 22          |
| Kapitanchuk, Logan          | Commanda                     | 13 June 22  | 13 Dec 22          |
| Lemieux, Jaxon              | Whiteduck/ Francios          | 13 June 22  | 13 Dec 22          |
| Lemieux, Mandy              | Whiteduck/ Francios          | 13 June 22  | 13 Dec 22          |
| Warnick, Sawyer             | Tennisco, Lavalley, Baptiste | 13 June 22  | 13 Dec 22          |
| Warnick, Sophia             | Tennisco, Lavalley, Baptiste | 13 June 22  | 13 Dec 22          |
| Tennisco, Thomas            | Tennisco                     | 29 June 22  | 29 Dec 22          |
| Bradley-Tennisco, Ethan     | Tennisco                     | 29 June 22  | 29 Dec 22          |
| Bradley-Tennisco, Christian | Tennisco                     | 29 June 22  | 29 Dec 22          |
| Sarazin-Lasenby, Maverick   | Sarazin                      | 30 June 22  | 30 Dec 22          |
| Sarrazin, Dexture           | Pisindawate/ Lamure          | 12 July 22  | 12 Jan 23          |
| Sarrazin, Colton            | Pisindawate/ Lamure          | 12 July 22  | 12 Jan 23          |
| Sarrazin, Kyra              | Pisindawate/ Lamure          | 12 July 22  | 12 Jan 23          |
| Jones, Jason                | Amikons                      | 13 July 22  | 13 Jan 23          |
| Olsen, Owen                 |                              | 13 July 22  | 13 Jan 23          |
| Diabo, Kinoje               | Sarazin                      | 20 July 22  | 20 Jan 23          |
| Whitehead-Francois, Arianna | Lavalley                     | 26 July 22  | 26 Jan 23          |
| Amikons, Kimya              | Amikons                      | 03 Aug 22   | 03 Feb 23          |
| LeBlanc, Nicole             | Lavalley                     | 03 Aug 22   | 03 Feb 23          |
| Sarrazin, Maurice           | Sarrazin                     | 16 Aug 22   | 16 Feb 23          |
| Grandmond, Tabitha          | Pisindawate                  | 16 Aug 22   | 16 Feb 23          |
| Grandmond, Larry R. L.      | Pisindawate                  | 16 Aug 22   | 16 Feb 23          |
| Commanda, Zayden            | Commanda                     | 26 Aug 22   | 26 Feb 23          |
| Gagnon, Charlene            | Meness                       | 26 Aug 22   | 26 Feb 23          |
| Hutton-Payne, Marcus        | Meness                       | 26 Aug 22   | 26 Feb 23          |
| Atkins, Leland              | Lavalley/Tenascon            | 26 Aug 22   | 26 Feb 23          |

#### Continued On

| Glassford, Dennis         | Meness              | 30 Aug 22  | 2 Mar 23  |
|---------------------------|---------------------|------------|-----------|
| Cavanagh, Camean          | Lavalley            | 30 Aug 22  | 2 Mar 23  |
| Broadbent, Aubrey         | Lavalley            | 13 Sept 22 | 13 Mar 23 |
| Broadbent, Cecilia        | Lavalley            | 13 Sept 22 | 13 Mar 23 |
| Kennedy-Grandmond, Jordan | Pisindawate         | 13 Sept 22 | 13 Mar 23 |
| Kerr, Hailey              | Pisindawate         | 13 Sept 22 | 13 Mar 23 |
| Sarrazin, Mitchell        | Sarrazin            | 27 Sept 22 | 27 Mar 23 |
| Sarrazin, Josee           | Sarrazin            | 27 Sept 22 | 27 Mar 23 |
| Sarrazin, Michel          | Sarrazin            | 27 Sept 22 | 27 Mar 23 |
| Jalbert, Kali             | Lamure/ Commanda    | 04 Oct 22  | 04 Apr 23 |
| Jalbert, Todd             | Lamure/ Commanda    | 04 Oct 22  | 04 Apr 23 |
| Laporte, Randolph         | Kohoko/ Tenascon    | 19 Oct 22  | 18 Apr 23 |
| Dianna, Winship           | Milnense/ Ignace    | 19 Oct 22  | 19 Apr 23 |
| Lavallee, Dora            | Lavalley            | 25 Oct 22  | 25 Apr 23 |
| Langlois, Jackson         | Lamure/ Pesindewate | 25 Oct 22  | 25 Apr 23 |
| Langlois, John            | Lamure/ Pesindewate | 25 Oct 22  | 25 Apr 23 |
| Adcock, Sarah             | Partridge           | 26 Oct 22  | 26 Apr23  |
| Bizzarrino, Robert        | Tennascon           | 26 Oct 22  | 26 Apr 23 |

To appeal the addition of one of the above persons becoming a Member of the Algonquins of Pikwakanagan First Nation, please refer to your Membership Code, available on our website or in the Lands, Estates & Membership Department or email at <a href="mailto:mgr.lem@pikwakanagan.ca">mgr.lem@pikwakanagan.ca</a>

#### Algonquins of Pikwakanagan First Nation 1657A Mishomis Inamo Pikwakanagan, ON KoJ 1Xo

Office: (613) 625-2800 Fax: (613) 625-2332

HOURS OF OPERATION Monday - Friday 8:30 am to 4:30 pm

12:00 -1:00 pm Closed for LUNCH

#### \*\*HOLIDAY CLOSURES\*\*

New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, National Aboriginal Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving, Remembrance Day & Christmas Day.

Closed between Christmas & New Year's Day

# AOPFN EMPLOYMENT OPPORTUNITIES

Application Procedure: Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title.

**Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements.

**Affirmative Action Criteria:** Positions may be subject to AOPFN Policy supported by Section 16 of the Canadian Human Rights Act - Aboriginal Employment Preferences Policies.

Interviews: Due to Covid-19 all interviews will be

conducted virtually by Zoom. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an

#### LEGAL ADVICE

Criminal or Family Legal advice contact: Sabrina 613-732-0649

# CONWAY'S PHARMACY REMOTE DISPENSING LOCATION IS OPEN

Regular business hours are

Mondays, Tuesdays, Thursdays Fridays 9am to 4pm (closed 12 - 1)

Wednesdays 9am to 1pm

We are closed weekends and holidays

Delivery is available Monday to Friday

Phone 613-625-9974 Fax 613-625-2068

Thank you

Natalie Commanda, Pharmacy Technician Joseph Conway, Pharmacist

#### WASTE DISPOSAL SITE

Open Wednesdays:12-6 pm & Sundays 9am-3:00 pm CURBSIDE PICK-UP

Garbage: Wednesdays Cardboard: Thursdays Containers: Fridays

Must have items at curbside by 9 am

