



# Pikwakanagan Tíbadjumowín

Chibayatigo-kìjigad Akakodjish Kizis 11, 2022

Friday February 11, 2022

view on-line at: [www.algonquinsopikwakanagan.com](http://www.algonquinsopikwakanagan.com)

Facebook : Algonquins of Pikwakanagan First Nation

Email: [reception.admin@pikwakanagan.ca](mailto:reception.admin@pikwakanagan.ca)

## Algonquins of Pikwakanagan First Nation

### COVID-19 Situation Report

February 11, 2022

#### AOPFN COVID-19 Situation Report

#### Pikwakanagan

Cases: 80

We have 25 people isolating based off of a positive Rapid Tests.

The Outbreak at Tennisco Manor is over.

The Daycare is set to reopen Tuesday February 22nd, following the protocols of a possible exposure.

We are seeing fewer cases and hospitalizations. Ontarios ICUs are still overwhelmed but we believe that will begin to decrease over the coming weeks. We are seeing signs that the Omicron wave has peaked. We will continue to monitor provincial numbers and hope to continue decreasing restrictions over the next weeks and months.

Businesses are open for in-person shopping. Masks must be worn over the nose, mouth and chin at all times unless seated at a restaurant. Restaurants are allowed to operate at 50% capacity.

#### Community Status Update

AOPFN Offices are using a hybrid model. Employees will be returning to work on a rotational basis determined by their managers.  
Some essential in-person appointments will resume.  
All Public Health guidelines will continue to be followed for the safety of staff and the community.

#### School Updates

Protocols on the bus remain the same, all students **MUST** wear a face mask, if your child is sick or showing symptoms please ensure they remain home. If there is a person in your household that is ill or awaiting COVID results, please keep your child home. For up-to-date absenteeism rates at your child's school please go to the following link <https://www.ontario.ca/page/covid-19-school-closures-and-absenteeism>

#### Covid Testing

Call 613-625-1175 to book a COVID test if you are experiencing symptoms.  
Health Services will be offering testing and Rapid Test pick up on Monday and Thursday from 9:00 am to 10:00 am.

#### Vaccine Clinics

Scheduled Clinic for Tuesday February 15th, 2022. Has been postponed. Please contact the numbers below to reschedule.  
613-625-1175 or 613-401-0428

#### QR CODES

The purpose of the code is to decrease the use of fake vaccine certificates.  
Scanning the QR code will only tell businesses if a person can enter their venue or not. It does not contain or display any specific personal health information.  
The Verify Ontario app does not allow the Ontario government or businesses to track or save personal and identifiable information.

#### Where To Get Help

AOPFN Covid Hotline—613-401-0428 (8:30-4:30 Mon-Fri)  
Pikwakanagan Family Health Team (613) 625-1175  
Food Security Support—613-639-1633  
VTAC-Renfrew County Virtual Triage and Assessment Centre 1 (844) 727-6404

# Community Notice

## Enhanced Vaccination Certification

### Release- QR Codes

#### What is an enhanced vaccine certificate?

- The enhanced vaccine certificate is an easier and more convenient way to provide your proof of vaccination.
- Each enhanced certificate contains a SMART Health Card QR code that businesses can easily scan at the door.
- The Verify Ontario app is used to scan the QR code and will only tell businesses if a person can enter their venue or not. It does not contain or display any specific personal health information.
- The Verify Ontario app does not allow the Ontario government or businesses to track or save personal and identifiable information.

#### Online –

You can download your enhanced vaccine certificate with QR code from Ontario's vaccination portal (<https://covid-19.ontario.ca/get-proof/>). To log in securely, you will need:

- a green photo health (OHIP) card (you will need numbers from both the front and back of the card, expired cards will be accepted)
- your date of birth
- your postal code (the one associated with your health card)

#### By Phone –

Call the Provincial Vaccine Booking Line at 1-833-943-3900. Health Services will be offering assistance to those who are unable to access their vaccine receipt and/or need support, please contact us at 613-625-2259.

#### What you'll need to show

To enter the business or organization, you must provide:

- proof of identity that shows your name and date of birth
- Your QR CODE

You must prove your identity by showing identification that includes both your name and date of birth. **A photo identification is not required.**

Thank you for doing your part to keep Pikwakanagan COVID free.

Emergency Response Control Group

## SAVE THE DATE! (TENTATIVE)



**ANISHINABEK GAMIK PIKWAKANAGAN CHILD & FAMILY SERVICES INVITES YOU  
TO JOIN US FOR AN INFORMATION PRESENTATION AND ENGAGEMENT  
SESSION ON THE DRAFT CHILD WELL-BEING LAW (Nigig-Nibi-ki-win)  
A LOOK TO OUR FUTURE VISION FOR PIKWAKANAGAN'S  
FIRST NATION CHILD WELFARE SERVICES**

**WHEN: MONDAY FEBRUARY 28, 2022 (subject to change)**

**WHERE: MAKWA CENTRE**

**TIME: 5:30 PM TO 8PM**

**\*SUPPER TO BE SERVED\***

**\*DOOR PRIZES\***



**THIS IS AN EXCITING AND IMPORTANT STEP FOR FIRST NATION CHILD  
WELFARE AND WE LOOK FORWARD TO SHARING AND RECEIVING YOUR FEEDBACK!  
IF INTERESTED IN ATTENDING, PLEASE CONTACT KELLIE COOKE AT 613-625-2160 OR BY EMAIL AT  
[ex.assistant.cfs@pikwakanagan.ca](mailto:ex.assistant.cfs@pikwakanagan.ca)**

**MAXIMUM OF 50 ATTENDEES PERMITTED AS PER COVID RESTRICTIONS  
SCREENING, VACCINATION & MASKS ARE REQUIRED**

Omàmiwininì Pimàdjwown  
is hosting virtual  
**Algonquin Language Classes**  
for all AOPFN members and their  
families  
**Mondays & Wednesdays**  
**January 31 to March 31**  
**7:00 to 8:00 p.m.**  
With Michele Whiteduck

Contact Katie Commanda to register  
Email: [katie@thealgonquinway.ca](mailto:katie@thealgonquinway.ca)

Akakwidjish Kijigad  
(Groundhog Day)

**GROUNDHOG  
DAY**  
*February 2nd*

Minawazi Zagidiwin Kijigad  
(Valentines Day)



Dodemag Kijigad (Family Day)



## KEEPING YOUR HEART HEALTHY WHEN LIVING WITH DIABETES

February is heart health month. For those of us living with type 2 diabetes, there is a higher risk of contracting heart disease, so looking after our hearts is an important factor in diabetes management. Luckily, a lot of the things we do to keep our blood sugars under control will also help out our hearts and cardiovascular systems. Diet, exercise and stress management all have a big impact on our risk of heart disease as well as our diabetes management.

What are some things we can do on a daily basis to keep our hearts healthy?

- Weigh yourself every day at the same time. We need to pay attention to our weight. Losing 5 to 10% of our body weight when we are overweight or obese will improve both control of blood glucose levels as well as our heart health.
- Exercising daily is also an important part of our regime. Try for at least 2.5 hrs every week, spread over 3 days of the week. Though if we want to get into a routine, daily exercise is best.
- Choose heart healthy meals. These types of meals showcase veggies, fruits, whole grains. Limit high-fat foods (like red meats, cheese, baked goods) and limit high-salt foods (like some canned and processed foods).
- Using a food diary will help keep track of what we are eating. This is very helpful especially when we have weight loss as a goal. This will help keep track of both calories and blood sugar level patterns.
- Take some time for yourself in order to de-stress. Some days are more stressful than others and we need to take care of this part of ourselves too. Ways to de-stress and relax our minds are different for everyone but here are some ideas: listening to your favorite music, reading a good book, practicing meditation, yoga or tai chi, reconnecting with nature.

Connect with Natalie for assistance with your diabetes management at [diabetic.navigators@pikwakanagan.ca](mailto:diabetic.navigators@pikwakanagan.ca) or 613-401-3679



## Trapping

Looking to see if the membership has an interest in taking a trapper's course

The intent is to gather a list of names who would be interested

If you are interested, please provide your name to Curtis Jahn at 613-625-2800 or email:

[assistant.lem@pikwakanagan.ca](mailto:assistant.lem@pikwakanagan.ca)

If you have already taken the trapper course and /or require assistance to renew your trappers licence, please contact Kassandra Sackaney or Curtis Jahn at 613-625-2800 or email: [assistant.lem@pikwakanagan.ca](mailto:assistant.lem@pikwakanagan.ca) as soon as possible

## SAFETY OF OUR COMMUNITY

We need your help to make our community a healthier and safer place to live. Investigations are ongoing on potential illegal activities that are taking place within our community.

We are asking if you see any type of illegal activity taking place to call and report it every time you see it happening. By doing this you will be providing information that is necessary for police investigations.

## CrimeStoppers

1-800-222-TIPS (8477) or 613-735-477

The police need the support and help of the community to stop criminal activity that is putting our community at risk.



## **Wantdo Women's Winter Ski Jacket Water Resistant 3-in-1 Jacket Puff Liner**

**\*\*Light Pink in Color – Size: XXL\*\***

**NEVER WORN - \$175.00 – FIRM**

**Call Stephanie (613) 625-2800 ext#223**

- 100% 75D\*150D Pongee with Zipper Closure
- Machine wash & Hand wash (Recommended)
- Warm & Comfortable - Enjoy snug ski jacket for women no matter where you go. This snow jacket for women is made with anti-water, grease, and 75D\*150D poly pongee fabric. It retains body warmth while keeping sweat out and easier to clean.
- **Versatile 3 in 1 Ski Jacket - Choose from 3 ways to wear this winter coat for women. Wear all the layers together, just the waterproof layer to protect against rain, or only the insulating liner. This waterproof jacket is your reliable companion for cold winter.**
- Protects against Wind - Don't let the wind slow you down. The windproof designs of this rain jacket for women features with a detachable hood with an adjustable drawstring, elastic cuffs, and a YKK zipper. **This 3 in 1 windproof jacket effectively seals warmth while keeping you warm from ice cold gusts of wind.**
- Stay Dry - Made with a 5000 mm waterproof Teflon-coated exterior, this skiing jacket for women protects against any weather, dirt, sweat, and grease! The rain coat also performs well to keep water from seeping into your clothes and causing chills.
- Plenty of Pockets - Keep what you need within reach. The snow coat is tailored with zip-secured pockets for keeping your hands warm and storing essentials like phones, cards, and passports. Whether it's for enjoying a ski down the slopes, snowboarding, hiking or other outdoor activities, these women's hooded fleece jackets have got your storage needs covered!



## Canadian Food Inspection Agency's (CFIA) - Food Safety Recalls

Check to see if you have the recalled product (s) in your home

Evive - Immunity Super Functional Smoothie

**BB Date:** JN 08 – MA 08, 2023.

**Health Hazard:** Raw elderberries, which contain cyanogenic glycosides, a natural toxin.

**Distribution:** Sold on-line.

**Recalling Firm:** Evive Nutrition Inc.

**What to do:** Do not use, recall product should be thrown out, or return to location of purchase.

### Quality fast foods brand & Hygaard fine foods sandwiches

**BB Date:** All best before dates up to and including 11 Feb 22.

**Health Hazard:** Microbial Contamination » Listeria.

**Distribution:** Sold in ON.

**Recalling Firm:** HQ Fine Foods.

**What to do:** Do not use, recall product should be thrown out, or return to location of purchase.



# NNADAP

Matt Hutten

**BEST WAY TO REACH**

**MATT:**

**613-570-0356**

Monday-Friday

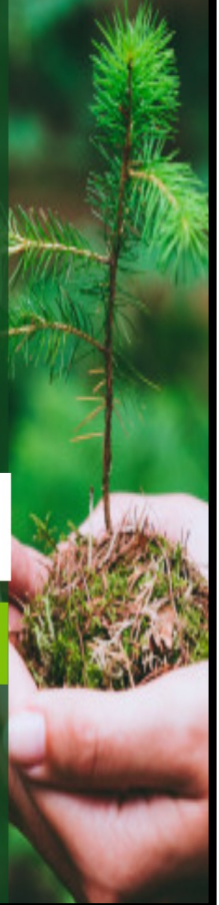
8:30AM-4:30PM

#### ALTERNATIVE CONTACT INFORMATION

• Email:

[addictions.mhs@pikwakanagan.ca](mailto:addictions.mhs@pikwakanagan.ca)

• Office: 613-625-2259 ext. 238



### Community Justice Worker

Available 8:30-4:30

[justice.mhs@pikwakanagan.ca](mailto:justice.mhs@pikwakanagan.ca)

mobile: 1-613-633-3586

- Help to understand the justice system and processes
- Help to access Mental Health Court
- Support to access Restorative Justice practices
- Support for individuals AND family members whose loved ones are attending court
- Support for people who are witnesses or victims of crime
- Information, advice and referrals for people who are navigating the Criminal Justice system
- Need help accessing Victim Services
- Need to apply for Legal Aid



## Akwakodjish Kizis

## Groundhog Moon

## February

# MEMBERSHIP MEETING

PRESENTATION & DISCUSSION PERIOD FOR  
MEMBERS AND COUNCIL

**AOPFN  
TREATY PAUSE**

Update on Treaty Pause Issues  
& Moving Forward



ZOOM MEETING  
LOGIN AVAILABLE ON  
MEMBERS-ONLY  
SECTION OF AOPFN  
WEBSITE OR BY REQUEST

**THURSDAY  
MARCH**

**10** 9:00 AM - 12:00 PM  
5:30 - 8:30 PM



## AOPFN TALENT SEARCH IS GOING ON-AIR!!!

We are excited to announce that we have partnered with Elmnt 97.5 FM to assist us with our continued talent search for a variety of career opportunities at AOPFN. Elmnt FM (CFPO-FM Ottawa) is an indigenous peoples' radio station in Ottawa. Owned by First Peoples Radio, a subsidiary of the Aboriginal Peoples Television Network, it broadcasts music and talk programming targeting the First Nations community. Music is both from mainstream and indigenous artists. Please tune in to hear our ads throughout each day until the end of March. The Human Resources Team would love to hear from you about the ads and your ideas on how we can continuously improve and strengthen AOPFN's presence and what makes us unique and an Employer of Choice. GO ON!! HAVE A LISTEN TODAY!





**DIABETES SHARING CIRCLE**

**IS GOING ONLINE!!**

**Every 3rd Friday of the month from 10am-12 noon**

Come learn out different topics in relation to type 2 Diabetes.

**THE NEXT SESSION WILL BE FEB 18TH, 2022**

The topic will be Diabetes and Heart Disease

Please email Natalie Mooy

@ [diabetic.navigator@pikwakanagan.ca](mailto:diabetic.navigator@pikwakanagan.ca)

To receive your link to the meeting.

**The Renfrew County Legal Clinic  
Seniors' Program Now Offers:**

**What:** Free Wills and Powers of Attorney

**Who:** Low-Income Seniors aged 60 plus in Renfrew County

For more information, call us at 613-432-8146 or 1-800-267-5871.



# INDIGENOUS CRISIS LINE

1-800-588-8717

Available 24/7 for you or anyone you know who needs to talk due to the current events and findings from residential schools

Please know that Sandi and the mental health team is available for support as well

Sandi Wright: Adult Mental Health Counsellor

613-639-9189

Monday-Friday  
8:30am-4:30pm

Algonquins of Pikwakanagan  
Elders Lodge

For Rentals contact Sandy  
© 613 717 2894

Happy  
Valentine's  
Day

## Food Bank in Pikwakanagan Information

### Current Schedule

The Food Bank will be open for pick-up or delivery services (if isolating or ill ONLY)

You can call or text 613-639-1633 to place your order on Monday, Tuesday, Wednesday or Thursday by NOON each day.

You will be notified as soon as your order is ready for pick-up.

We ask you to be mindful of these accommodations and ensure you place your order as outlined again below.

- Call 613-639-1633 and place an order over the phone
- Text 613-639-1633 and place an order via text

The Food Bank team works very hard each week to provide this service for all who are in need. We ask everyone to be considerate, to be kind, to be supportive to each other. These last two years have been an extremely difficult time for everyone, more kindness is needed in our world!

Always remember we are doing the best we can to help you and your families during this time so in return a nice smile and a thank you means the world!

Miigwech...

Kerry Andrews, Interim Manager, Food Security





TC Energy

**BUILD STRONG**

Protect

Educate

Support

Sustain

“

**I was looking for scholarships that aligned with my personal values.** ”

**SONJA V.**, Athabasca Chipewyan First Nation, Alta.  
TC Energy Indigenous Legacy Scholarship Recipient



**Apply for our Indigenous Legacy Scholarship**

SEE IF YOU PRE-QUALIFY BY ANSWERING FIVE QUICK QUESTIONS.



ONLINE APPLICATION DEADLINE:

**May 6, 2022** ▶ [TCscholarships.com](https://www.tcescholarships.com)





## Indigenous Line Crew Ground Support Training



**April 4, 2022** START DATE IN OTTAWA  
15-Week Certification Program will prepare  
individuals for employment in the  
power line and construction sector.

### Classroom & Practical Training

- ◆ Confined Space Hazard Awareness for construction
- ◆ Hoisting & Rigging-Basic Safety
- ◆ Electrical Safety High Voltage
- ◆ Propane in Construction Working at Heights-Fundamental of Fall Prevention
- ◆ Mobile Crane Operator 0-8 Ton Hydraulic Aerial Equipment
- ◆ Electrical Safety-Hydrovac Operators , **+ MORE**
- ◆ Tuition and safety supplies provided

### Requirements:

- ◆ Valid G Driver's license
- ◆ Must be age 18 or over
- ◆ Grade 12 diploma is preferred

### For more information:

Contact Lydia Belanger  
Kagita Mikam  
[lydia@kagitamikam.ca](mailto:lydia@kagitamikam.ca)

### Register to attend one of the info sessions:

February 1, 2022 6:00 pm

February 2, 2022 2:00 pm

February 3, 2022 10:00 am

Interviews will be the week of February 21, 2022.



2019 Line Crew Graduates

**Training is at IHSA Ottawa  
Located at 2515 St. Laurent Blvd**



## CALL TO TENDER

### Janitorial Services Units 1 and 4, 473 Kokomis Inamo Retail Small Business Centre

The contractor will supply all necessary labour required to complete the services described in "Schedule A" Cleaning supplies and equipment will be supplied by the Economic Development department.

Duration of contract: April 1, 2022 to March 31, 2023.

**Closing date of tender: March 16, 2022 at 4:30 p.m..**

Your tender submission must include the completed form below, 2 written references and proof of current WHMIS certification/training.

As successful bidder, you must provide, at your own expense and upon signing of the contract,

Proof of Personal Liability and Property Damage Insurance

Companies: If bidding as a company, all other individuals must meet the above requirements –1.

Proof of WHMIS certification provided with Tender Submission. 2. Names on the policy as an insured if the company is the successful bidder.

Interested person(s) may contact Laura Sarazin at 613-625-1551 or by email at [assis-  
tant.consultation@pikwakanagan.ca](mailto:assistant.consultation@pikwakanagan.ca) to obtain "Schedule A" and if you wish to schedule an appointment for a site examination. The guided site examination will be conducted on **Sunday, March 6, 2022 beginning at 1 p.m. and ending at 2 p.m.** Safety protocols will be adhered to by all visitors.

Submit your Tender requirements by email at [assistant.consultation@pikwakanagan.ca](mailto:assistant.consultation@pikwakanagan.ca) OR in a sealed envelope clearly marked "Tender for Janitorial Services, Economic Development" and dropped off at Unit 3, 469 Kokomis Inamo between the hours of 8:30 am and 4:30 p.m. weekdays.

**We are not obligated to accept the lowest or any tender.**

### Tender for Janitorial Services, Units 1 and 4, 473 Kokomis Inamo

I, \_\_\_\_\_ having read the tender specifications above and Schedule A (site inspection optional), submit my tender for janitorial services as:

\_\_\_\_\_ per month. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signature: \_\_\_\_\_

Day contact number: \_\_\_\_\_



## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Registered Early Childhood Educator		
<b>Department</b>	Mindiwin Manido Daycare Center		
<b>Supervisor/Manager</b>	Britney Sarazin, A/Supervisor, Mindiwin Manido Daycare Center		
<b>Salary Scale</b>	Commensurate with Experience		
<b>Job Status</b>	Contract – Maternity Leave Coverage		
<b>Contract Length</b>	<b>Start</b>	Immediately	<b>End</b> April 2022
<b>Hours Per Week</b>	40 hours weekly		
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.		
<b>Posting Status</b>	<b>Internal Only</b>	<b>Internal/External</b>	<b>X</b>
<b>Start Date of Posting</b>	Friday February 11 <sup>th</sup> , 2022		
<b>Closing Date of Posting</b>	Friday March 4 <sup>th</sup> , 2022 at 4:30PM		
<b>Selection Process</b>	<b>Interview</b>	<b>X</b>	<b>Rating</b> <b>X</b> <b>Selection</b> <b>X</b>
<b>Job Description</b>	<p>The Early Childhood Educator is responsible for the overall daily supervision, monitoring, care and nurturing of children enrolled in the Mindiwin Manido Day Care program;  The Early Childhood Educator is responsible for the delivering of a children's educational and developmental program that encompasses a wholistic and interdisciplinary team approach.  The Early Childhood Educator will interact and communicate with parents/guardians for the overall benefit for the child and/or children.</p> <p><b>Key Responsibilities and Duties</b></p> <ul style="list-style-type: none"> <li>• Child development and teaching methods.</li> <li>• Aboriginal culture and language.</li> <li>• Legislation, mandates, standards of practice, policies and procedures relevant to Early Childhood Educators.</li> <li>• Actively supervises, guides and assists children in daily activities, outings and field trips.</li> <li>• Assists children with nutritional and personal care needs including but not limited to toilet, diapering procedures, personal hygiene and medical.</li> <li>• Interacts with children and builds positive relationships.</li> <li>• Ensures an inclusive environment for all children.</li> <li>• Assists with the development, implementation, evaluation and modification of a children's educational and cultural program.</li> <li>• Provide activities and opportunities i.e. learning through play that encourage curiosity, exploration, and problem-solving appropriate to the development levels of the children.</li> <li>• Creates an environment conducive to learning and appropriate to the physical, social, intellectual, cultural and emotional development of the children with an emphasis on language development.</li> <li>• Observes, guides and facilitates the development and positive behaviour of children.</li> <li>• Use and promote active listening skills.</li> <li>• Assist with the development, implementation, evaluation and modification of individual educational and developmental plans (IEDP);</li> <li>• Maintains daily journals and/or portfolios of each Childs' progress, including samples of their artwork, writing, etc.</li> <li>• Interacts with parents, guardians and family to support the children.</li> </ul> <p><b>Other Key Skills</b></p> <ul style="list-style-type: none"> <li>• Utilizes an interdisciplinary team approach to child care, development and education.</li> <li>• Participates in case management and IEDP with parents/guardians and professionals, when required.</li> <li>• Provides orientation to families on programs and activities.</li> <li>• Collaborates with parents/guardians to identify a child's strengths, needs and interests.</li> <li>• Communicates with parents/guardians through the use of daily sheets, notes and/or verbally.</li> </ul>		

<p><b>Minimum Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Early Childhood Education Diploma.</li> <li>• Experience working in a licensed child care setting as an Early Childhood Educator.</li> <li>• Registered and in “good standing” with the College of Childhood Educators of Ontario (CECE).</li> <li>• Current First Aid and CPR “Level C” certification.</li> </ul> <p><b>Condition(s) of employment</b></p> <ul style="list-style-type: none"> <li>• An acceptable Criminal Records Check and Vulnerable Sector Check; annually.</li> <li>• Certificate of medical health by a physician and complete record of immunization; annually.</li> <li>• Current CPR &amp; Standard First Aid Certificate.</li> </ul> <p><i>Full vaccination against COVID-19 is a condition of hire (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></p>
<p><b>Submit Cover Letter and Resume To</b></p>	<p><b>Human Resources</b>  Algonquins of Pikwakanagan First Nation  1657A Mishomis Inamo  Pikwakanagan, ON K0J 1X0  <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a></p> <p><b>Subject Line: Registered Early Childhood Educator</b></p>
<p><b>How To Apply</b></p>	<p><b>Application Procedure:</b> Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.</p> <p><b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest – the applicant must not be a member of the Supervisor’s immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements</p> <p><b>Interviews:</b> Due to Covid-19 all interviews will be conducted virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes and eligibility list.</p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	



## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Guardian Program Coordinator		
<b>Department</b>	Economic Development		
<b>Supervisor/Manager</b>	Claudette Cournoyer, Manager, Economic Development		
<b>Salary Scale</b>	Commensurate with Experience		
<b>Job Status</b>	3-year Contract		
<b>Contract Length</b>	<b>Start</b>	Immediately	
<b>Hours Per Week</b>	35 weeks		
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.		
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<b>Closing Date of Posting</b>	Friday February 18 <sup>th</sup> , 2022 at 4:30PM		
<b>Selection Process</b>	<b>Interview</b>	<b>X</b>	<b>Rating X Selection X</b>
<b>Job Description</b>	<p>The Guardian Program Coordinator is responsible for supporting project management, overseeing project functions, reporting, and budgeting for assigned projects. The Guardian Program Coordinator will be responsible for the Algonquins of Pikwakanagan First Nation's Guardian Program. The Guardian Program Coordinator will manage the Guardian Program by administering, planning, developing, organizing and coordinating. The Guardian Program Coordinator will ensure the Guardian Program maintains a presence throughout the Algonquin Traditional Territory, monitors the impacts of land and resource use, and accurately collects and compiles environmental and land use data, observations, and records.</p> <p><b>Key Responsibilities and Duties</b></p> <ul style="list-style-type: none"> <li>• Lead the development and implementation of the Guardian Program.</li> <li>• Manages and oversee the Guardian Program and Guardian Monitors.</li> <li>• Coordinate for the Guardian Program course and delivery of course.</li> <li>• Compile all information, documents, reports, and prepares recommendation to the AOPFN Chief and Council</li> <li>• Engage with experts to ensure multi-disciplinary responses to various requests and technical assessments within the scope of the program i.e. environmental, archaeologists, anthropologists, forestry, legal counsel etc.</li> <li>• Participates and supports the Chief and Council in developing a plan to measure and monitor the implementation of the program.</li> <li>• Develop internal policies and procedures to ensure the effective assessment and evaluation of the program.</li> <li>• In all dealings promotes cultural awareness, sensitivity and values of education, healthy wellbeing and long-term success of the Algonquins of Pikwakanagan First Nation.</li> <li>• Establish and prepare procedures and material to collect and record data related to the health of AOPFN ecological and cultural values and the impacts of resource activities on these values.</li> <li>• Accountable to accurately monitor and report on land use activities and possible violation of AOPFN land laws as well as federal/provincial regulations to appropriate parties</li> <li>• Work with Elders, Knowledge Holders, and community members to document important sites and resources and monitor impact of activities.</li> </ul> <p><b>Other Key Skills</b></p> <ul style="list-style-type: none"> <li>• Maintains a strong positive relationship with the AOPFN membership, government agencies, and prospective and current partners relative to the program</li> <li>• Builds and maintain productive relationships with federal and provincial agency staff and other relevant organizations.</li> <li>• Conduct joint compliance and oversight monitoring with relevant enforcement agencies when needed.</li> <li>• Engage in environmental and emergency management services with relevant agencies when needed.</li> <li>• Basic computer skills (MS Office, Internet, software programs, virtual meetings).</li> <li>• AOPFN land the Algonquin traditional territory.</li> <li>• General accounting principles</li> <li>• Resourceful and possess excellent research skills; keeps up to date on current events</li> <li>• Examine and assess materials, analyze and interpret documents/policy, prepare a variety of correspondence and reports to make informed recommendations and decisions</li> <li>• Strong verbal, written and listening communications skills</li> </ul>		



<p><b>Minimum Qualifications</b></p>	<p>Post-secondary degree/diploma related to environmental studies, business administration or public administration with a minimum of one year work experience in a related field, OR</p> <p>A combination of a secondary school diploma with a minimum of three years' work experience in the environmental field and/or related field, and</p> <p>Must meet physical requirements of the position: ability to travel in extreme weather during all seasons; physically demanding and moving, hiking long distances, packing heavy field equipment to remote sites; physically able to lift a minimum of 50lbs</p> <p><b>Condition(s) of employment</b></p> <p><i>Full vaccination against COVID-19 is a condition of hire (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></p>
<p><b>Submit Cover Letter and Resume To</b></p>	<p><b>Human Resources</b>          Algonquins of Pikwakanagan First Nation          1657A Mishomis Inamo          Pikwakanagan, ON K0J 1X0  <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a></p> <p><b>Subject Line: Guardian Program Coordinator</b></p>
<p><b>How To Apply</b></p>	<p><b>Application Procedure:</b> Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.</p> <p><b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest – the applicant must not be a member of the Supervisor’s immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements</p> <p><b>Interviews:</b> Due to Covid-19 all interviews will be conducted virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes and eligibility list.</p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	



# Omàmiwinini Pimàdjowin

The Algonquin Way Cultural Centre

## Job Posting

<b>Job Title</b>	Culture Resource Officer
<b>Salary Scale</b>	\$17.00 – 20.00 per hour, to commensurate with experience
<b>Job Status</b>	Contract for 6-months with the possibility of extension
<b>Start Date</b>	February 28, 2022
<b>Hours of Work</b>	35 hours per week
<b>Reports To</b>	Operations Manager
<b>Location</b>	Pikwàkanagàn, ON <i>(The person in this role is required to be on site unless Public Health requirements recommend otherwise.)</i>
<b>Application Deadline</b>	This position will remain open until it has been successfully filled. We will be reviewing applications and conducting interviews on a rolling basis; candidates are encouraged to apply early. We thank each applicant for their interest, but only those selected for an interview will be contacted.

### Who are we?

Omàmiwinini Pimàdjowin: The Algonquin Way Cultural Centre is a not-for-profit and charitable organization that is a living reminder of the Algonquin Anishinàbeg Peoples of Pikwàkanagàn. We are dedicated to the respectful connection and history of the land and our ancestors who thrived in the territory since time immemorial. We thrive to be a centre of excellence that strengthens our community by preserving, revitalizing, and restoring the culture, traditions, practices, arts, and language of the Algonquins of Pikwàkanagàn First Nation.

### About the Position

As the Culture Resource Officer, you will be responsible for the development, coordination, and implementation of programs, activities, and services that support all aspects of cultural knowledge sharing and transfer within the Algonquins of Pikwàkanagàn First Nation. You will be responsible for providing meaningful and effective culture and language programming for members of the Algonquins of Pikwàkanagàn First Nation and their families. You will also work to promote cultural awareness, educational, and cultural knowledge sharing with peoples, groups, organizations, schools, and visitors to the cultural centre to further support reconciliation and reconciliACTION in the Algonquin territory.

### What will you do in this role?

- Be a cultural resource and support in the Algonquins of Pikwàkanagàn First Nation (AOPFN)
- Plan, coordinate, implement, and evaluate cultural and language activities, events, and projects, with a priority to service and support AOPFN children, youth, families, and elders

- Acquire, maintain, and care for cultural material objects and resources related to Algonquin history, culture, traditions, practices, customs, arts, and language for our collective memory
- Conduct research, produce reports, and recommend related policies and programs for the development of the Omàmiwinini Pimàdjowin Culture Centre and Manidò Chiman Museum
- Maintain online presence by creating and publishing content for various online platforms, such as Facebook and YouTube, and remain current on new information and communication technologies to stay connected with our members

### Qualifications

In addition to the experience and demonstrated success in the areas outlined above, the ideal candidate also has the following:

- Post-Secondary degree in Indigenous Studies, Education, Social Sciences, Cultural Studies, Museum Studies, or related field OR an acceptable equivalent in education and experience
- A minimum of two (2) years' experience in project coordination, with proven record of delivering quality programs and services to Indigenous peoples
- In-depth knowledge of Algonquin history, culture, and worldviews, including historical and contemporary matters
- Lived experience in delivering programs, events, and activities with Indigenous children, youth, families, and seniors
- Experience in networking and community building to ensure respectful, mutual, and reciprocal relationships are developed and maintained

### Conditions of Employment

- Must have a valid G driver's license and access to a reliable vehicle for transportation
- Must provide and maintain an acceptable Criminal Records Check and Vulnerable Sector Check
- Current CPR and Standard First Aid Certification or be willing to take the training
- Must comply with our Vaccination Policy, which may be subject to change

**Our past is our present, and our present is our future. Come join us in shaping a strong, vibrant, and culturally connected community for the next seven generations.**

All applicants will be considered. As our organization promotes the culture, traditions, practices, arts, and language of the Algonquins of Pikwàkanagàn First Nation, qualified First Nation persons will be given preference in accordance with s16(1) of the *Canadian Human Rights Act*. Applicants are asked to self-identify in their cover letters.

### How to Apply

Please submit your cover letter and resume in one single PDF document by email to Naomi Sarazin at [nsarazin@thealgonquinway.ca](mailto:nsarazin@thealgonquinway.ca). The cover letter can be addressed to:

Naomi Sarazin  
 Operations Manager  
 Omàmiwinini Pimàdjowin  
 1674 Mishomis Inamo  
 Pikwàkanagàn, ON K0J 1X0

## Algonquins of Pikwakanagan First Nation Directory

<b>CHIEF AND COUNCIL</b>	<b>613 625-2800</b>	<b>EXT</b>
Wendy Jocko	<a href="mailto:chief.pik@pikwakanagan.ca">chief.pik@pikwakanagan.ca</a>	<b>239</b>
Alanna Hein	<a href="mailto:chiefcouncil@pikwakanagan.ca">chiefcouncil@pikwakanagan.ca</a>	<b>228</b>
Marcy Francoeur	<a href="mailto:assistant.cc@pikwakanagan.ca">assistant.cc@pikwakanagan.ca</a>	<b>250</b>
Kevin Lamarr	<a href="mailto:coordinator.culture.aa@pikwakanagan.ca">coordinator.culture.aa@pikwakanagan.ca</a>	<b>230</b>
<b>EXECUTIVE OFFICES</b>	<b>613 625-2800</b>	
Vacant	<a href="mailto:edo@pikwakanagan.ca">edo@pikwakanagan.ca</a>	<b>235</b>
Vacant	<a href="mailto:assistant.edo@pikwakanagan.ca">assistant.edo@pikwakanagan.ca</a>	<b>254</b>
Vacant	<a href="mailto:communications@pikwakanagan.ca">communications@pikwakanagan.ca</a>	<b>253</b>
<b>PUBLIC WORKS</b>	<b>613 625-2800</b>	
<b>EMERGENCY CONTACT</b>	<b>613 639-3309</b>	
Dustin Logan	<a href="mailto:mgr.publicworks@pikwakanagan.ca">mgr.publicworks@pikwakanagan.ca</a>	<b>246</b>
Bonnie Commanda	<a href="mailto:assistant.publicworks@pikwakanagan.ca">assistant.publicworks@pikwakanagan.ca</a>	<b>245</b>
Kreed Knox	<a href="mailto:housing@pikwakanagan.ca">housing@pikwakanagan.ca</a>	<b>247</b>
<b>HUMAN RESOURCES</b>	<b>613 625-2800</b>	
Shelley Wilcox	<a href="mailto:hr@pikwakanagan.ca">hr@pikwakanagan.ca</a>	<b>236</b>
Tiffany Dedo	<a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a>	<b>237</b>
<b>RECEPTION</b>	<b>613 625-2800</b>	
Alexis Roesler	<a href="mailto:admin.reception@pikwakanagan.ca">admin.reception@pikwakanagan.ca</a>	<b>221</b>
<b>FINANCE</b>	<b>613 625-2800</b>	
Selena Roesler	<a href="mailto:mgr.finance@pikwakanagan.ca">mgr.finance@pikwakanagan.ca</a>	<b>224</b>
Stephanie Stone	<a href="mailto:assistant.finance@pikwakanagan.ca">assistant.finance@pikwakanagan.ca</a>	<b>223</b>
Sandy Nash	<a href="mailto:acquisitions@pikwakanagan.ca">acquisitions@pikwakanagan.ca</a>	<b>225</b>
Laurie Amikons	<a href="mailto:payroll@pikwakanagan.ca">payroll@pikwakanagan.ca</a>	<b>226</b>
<b>LANDS, ESTATES, &amp; MEMBERSHIPS</b>	<b>613 625-2800</b>	
<b>EMERGENCY CONTACT</b>	<b>613 401-0057</b>	
Kassandra Sackaney	<a href="mailto:mgr.lem@pikwakanagan.ca">mgr.lem@pikwakanagan.ca</a>	<b>222</b>
Curtis Jahn	<a href="mailto:assistant.lem@pikwakanagan.ca">assistant.lem@pikwakanagan.ca</a>	<b>231</b>
<b>EDUCATION</b>	<b>613 625-2800</b>	
Della Meness	<a href="mailto:mgr.education@pikwakanagan.ca">mgr.education@pikwakanagan.ca</a>	<b>239</b>
Teresa G Kohoko	<a href="mailto:assistant.education@pikwakanagan.ca">assistant.education@pikwakanagan.ca</a>	<b>240</b>
Virginia Sarazin-Lasenby	<a href="mailto:post.secondary@pikwakanagan.ca">post.secondary@pikwakanagan.ca</a>	<b>238</b>
Estelle Amikons	<a href="mailto:library@pikwakanagan.ca">library@pikwakanagan.ca</a>	<b>244</b>
<b>IT SUPPORT</b>		
Lance Thorpe	<a href="mailto:itsupport@pikwakanagan.ca">itsupport@pikwakanagan.ca</a>	<b>248</b>



<b>SOCIAL</b>	<b>613 625-2800</b>	<b>EXT</b>
Karen Levesque	<a href="mailto:mgr.social@pikwakanagan.ca">mgr.social@pikwakanagan.ca</a>	<b>242</b>
Crystal Kohoko	<a href="mailto:assistant.social@pikwakanagan.ca">assistant.social@pikwakanagan.ca</a>	<b>251</b>
Branden Luloff	<a href="mailto:social.ow@pikwakanagan.ca">social.ow@pikwakanagan.ca</a>	<b>241</b>
<b>ANISHINABEK GAMIK PIKWAKANAGAN 613 625-2173</b>		
<b>Child &amp; Family Services</b>		
<b>EMERGENCY CONTACTS:</b>		
Alexandra Freed	<a href="mailto:supervisor.cfs@pikwakanagan.ca">supervisor.cfs@pikwakanagan.ca</a>	<b>613 585-1275</b>
Kellie Cooke	<a href="mailto:ex.assistant.cfs@pikwakanagan.ca">ex.assistant.cfs@pikwakanagan.ca</a>	
Vacant	<a href="mailto:prevention2.cfs@pikwakanagan.ca">prevention2.cfs@pikwakanagan.ca</a>	<b>613 639-4188</b>
Vacant	<a href="mailto:reception.cfs@pikwakanagan.ca">reception.cfs@pikwakanagan.ca</a>	<b>613 625-2173</b>
Randi-Lee Lamure	<a href="mailto:prevention1.cfs@pikwakanagan.ca">prevention1.cfs@pikwakanagan.ca</a>	<b>613 401-6301</b>
<b>FAMILY WELL BEING</b>		
Kassidy Bernard	<a href="mailto:coordinator.fwb@pikwakanagan.ca">coordinator.fwb@pikwakanagan.ca</a>	<b>613 401-0091</b>
Jaime Roesler	<a href="mailto:assistant.fwb@pikwakanagan.ca">assistant.fwb@pikwakanagan.ca</a>	<b>613 625-2173</b>
<b>MINDIWIN MANIDO</b>	<b>613 625-2047</b>	<b>EXT</b>
<b>Day Care Centre</b>		
Britney Sarazin	<a href="mailto:supervisor.daycare@pikwakanagan.ca">supervisor.daycare@pikwakanagan.ca</a>	
<b>ECONOMIC DEVELOPMENT 613 625-1551</b>		
Claudette Cournoyer	<a href="mailto:mgr.ecdev@pikwakanagan.ca">mgr.ecdev@pikwakanagan.ca</a>	
Amanda Two-Axe Kohoko	<a href="mailto:consultation@pikwakanagan.ca">consultation@pikwakanagan.ca</a>	<b>105</b>
Ember Sarazin	<a href="mailto:project.administrator@pikwakanagan.ca">project.administrator@pikwakanagan.ca</a>	
Laura Sarazin	<a href="mailto:assistant.consultation@pikwakanagan.ca">assistant.consultation@pikwakanagan.ca</a>	<b>104</b>
Lucas Bramberger	<a href="mailto:coordinator.projects@pikwakanagan.ca">coordinator.projects@pikwakanagan.ca</a>	<b>102</b>
Samantha Galbraith	<a href="mailto:coordinator.studies@pikwakanagan.ca">coordinator.studies@pikwakanagan.ca</a>	
<b>SPORTS &amp; RECREATION 613 625-2682</b>		
Kerry Andrews	<a href="mailto:mgr.sports.rec@pikwakanagan.ca">mgr.sports.rec@pikwakanagan.ca</a>	
Ryan Peters	<a href="mailto:custodian.mukwa@pikwakanagan.ca">custodian.mukwa@pikwakanagan.ca</a>	
Vacant	<a href="mailto:reactivator@pikwakanagan.ca">reactivator@pikwakanagan.ca</a>	
<b>FIRE &amp; RESCUE 613 286-1018</b>		
Chris Sarazin	<a href="mailto:chrissarazin53@pikwakanagan.ca">chrissarazin53@pikwakanagan.ca</a>	
<b>HEALTH SERVICES 613 625-2259 EXT</b>		
Maureen Sarazin Tomasini	<a href="mailto:mgr.health@pikwakanagan.ca">mgr.health@pikwakanagan.ca</a>	<b>227</b>
Rachel Mathieu	<a href="mailto:assistant.health@pikwakanagan.ca">assistant.health@pikwakanagan.ca</a>	<b>223</b>
Carolyn Smoke	<a href="mailto:reception.health@pikwakanagan.ca">reception.health@pikwakanagan.ca</a>	<b>221</b>
Brittany Martin	<a href="mailto:chn@pikwakanagan.ca">chn@pikwakanagan.ca</a>	<b>225</b>
Melissa Pessendawatch	<a href="mailto:chr@pikwakanagan.ca">chr@pikwakanagan.ca</a>	<b>224</b>
Marlene Sackaney-Keeling	<a href="mailto:hcc@pikwakanagan.ca">hcc@pikwakanagan.ca</a>	<b>232</b>
Natalie Mooy	<a href="mailto:diabetic.navigator@pikwakanagan.ca">diabetic.navigator@pikwakanagan.ca</a>	<b>233</b>



## ALGONQUINS OF PIKWAKANAGAN FIRST NATION

Name	Family Line	Date Posted	Appeal Period Ends
Roes, Donald	Pesindewate/Commandant	17 Aug 21	17 Feb 22
Daviau, Violet	Meness	24 Aug 21	24 Feb 22
Atkins, Maeva	Tenascon	24 Aug 21	24 Feb 22
Robertson, Rebecca	Lavalley	24 Aug 21	24 Feb 22
Marshall, Jewel	Tenascon	24 Aug 21	24 Feb 22
Townsend, Tammy	Jocko/Lavalley	24 Aug 21	24 Feb 22
Frederick, Jason	Lavalley/Tenascon	24 Aug 21	24 Feb 22
Frederick, Shannon	Lavalley/ Tenascon	26 Sept 21	26 Mar 22
Robertson, James	Lavalley	01 Oct 21	01 April 22
Law, Elizabeth	Meness	01 Oct 21	01 April 22
Murphy, Shane	Sharbot	14 Oct 21	14 Apr 22
Aube, Robert	Meness	14 Oct 21	14 Apr 22
Cook, Jason	Jocko	15 Nov 21	15 May 22
Taylor, Logan	Bernard	15 Nov 21	15 May 22
Taylor, Alexis	Bernard	15 Nov 21	15 May 22
Griffiths, Jacqueline	Lavallee	15 Nov 21	15 May 22
Naylor, Lisa	Lavallee	15 Nov 21	15 May 22
Bartlett, John	Pesidewate/Lamure	16 Nov 21	16 May 22
Bartlett, Olivia	Pesidewate/Lamure	16 Nov 21	16 May 22
Bartlett, Claire	Pesidewate/Lamure	16 Nov 21	16 May 22
Borrowman, Wesley	Lavalley	01 Dec 21	01 June 22
Tokio, David	Lavalley	01 Dec 21	01 June 22
Ewing, Quinton	Lavalley/Francois	01 Dec 21	01 June 22
Sarrazin, Marie	Pesidewate/Lamure	01 Dec 21	01 June 22
Meness, Iiyala	Meness	01 Dec 21	01 June 22
Gould, Ralph	Benoit/Baptiste	22 Dec 21	22 June 22
Greatrix, Vanessa	Lavallee	11 Jan 22	11 July 22
Bennett-Delorme, Bridgit	Meness/Kohoko/Lamabe	03 Feb 22	03 Aug 22
Nieman, Bradley	Lavalley	03 Feb 22	03 Aug 22
William, Tammie	Milnense	03 Feb 22	03 Aug 22
Boldt, Daryl	Chabot	03 Feb 22	03 Aug 22
Boldt, Jorja	Chabot	03 Feb 22	03 Aug 22
Boldt, Kendall	Chabot	03 Feb 22	03 Aug 22
Frickleton, Jennifer	Lavalley	03 Feb 22	03 Aug 22

To appeal the addition of one of the above persons becoming a Member of the Algonquins of Pikwakanagan First Nation, please refer to your Membership Code, available on our website or in the Lands, Estates & Membership Department or email at [mgr.lem@pikwakanagan.ca](mailto:mgr.lem@pikwakanagan.ca)

*Algonquins of Pikwakanagan First Nation*  
*1657A Mishomis Inamo Pikwakanagan, ON K0J 1X0*

Office : (613) 625-2800 Fax : (613) 625-2332

**HOURS OF OPERATION** Monday - Friday 8:30 am to 4:30 pm

12:00 -1:00 pm Closed for LUNCH

**\*\*HOLIDAY CLOSURES\*\***

New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, National Aboriginal Day, Canada Day,  
Civic Holiday, Labour Day, Thanksgiving, Remembrance Day & Christmas Day.

Closed between Christmas & New Year's Day

**AOPFN EMPLOYMENT  
OPPORTUNITIES**

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title.

**Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume - the content will be reviewed to ensure the applicant meets the basic requirements.

**Affirmative Action Criteria:** Positions may be subject to AOPFN Policy supported by Section 16 of the Canadian Human Rights Act - Aboriginal Employment Preferences Policies.

**Interviews:** Due to Covid-19 all interviews will be conducted virtually by Zoom. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**LEGAL ADVICE**

Criminal or Family Legal advice call:

Duty Counsel at 613-735-3400

**CONWAY'S PHARMACY REMOTE  
DISPENSING LOCATION IS OPEN**

Regular business hours are

Mondays, Tuesdays, Thursdays Fridays 9am to 4pm  
(closed 12 - 1)

Wednesdays 9am to 1pm

We are closed weekends and holidays

Delivery is available Monday to Friday

Phone 613-625-9974 Fax 613-625-2068

Thank you

Natalie Commanda, Pharmacy Technician

Joseph Conway, Pharmacist

**ANIMAL CONTROL**

June Logan: 613-625-2545 or (613) 602-3626

**WASTE DISPOSAL SITE**

Open Wednesdays: 12-6 pm & Sundays 9am-3:00 pm

**CURBSIDE PICK-UP**

Garbage: Wednesdays Cardboard: Thursdays  
Containers: Fridays

*Must have items at curbside by 9 am*

