



# Pikwakanagan Tìbadjùmowìn

Chibayatigo-kìjigad Kenozidj Kìzis 21, 2022

Friday January 21, 2022

view on-line at: [www.algonquinsopikwakanagan.com](http://www.algonquinsopikwakanagan.com)

Facebook : Algonquins of Pikwakanagan First Nation

Email: [reception.admin@pikwakanagan.ca](mailto:reception.admin@pikwakanagan.ca)

## Algonquins of Pikwakanagan First Nation

### COVID-19 Situation Report

January 21, 2022

#### AOPFN COVID-19 Situation Report

##### Pikwakanagan

Cases: 61

Active: 5

\*above numbers only represent PCR tests. We have people isolating based off of Rapid Tests as well.

On January 12th, our Pandemic Lead declared a Covid-19 Outbreak within the Tennisco Manor.

The facility is being closely monitored, Manor staff are working with Public Health in a collaborative effort to contain the outbreak.

The Manor has now entered into enhanced covid protocols such as:

- \* Restricting access to the facility, only allowing Essential Health Care providers into the building.
- \* Increasing screening for All Manor staff

Residents remain safe and in isolation.

#### Community Status Update

#### School Updates

AOPFN Offices remain closed to the general public and non-essential staff continue to work remotely.

If you know the extension for the person you wish to get a hold of, you can phone their office number and leave a voice message. Voice mails are programmed to automatically route to emails, and therefore all staff have access to their voice mails.

Pikwakanagan school busses have resumed regular bussing schedule. Protocols on the bus remain the same, all students **MUST** wear a face mask, if your child is sick or showing symptoms please ensure they remain home.

**Mindiwin Manido Child Care Centre will remain closed until further notice.**

#### Covid Testing

#### Vaccine Clinics

AOPFN Health Services encourages our First Nation members to call **613-625-1175** to book a COVID test if you are experiencing symptoms.

Health Services still offers testing and Rapid Test pick-up every **Monday through Thursday, 9:00 am to 10:00 am.**

The next youth clinic (5-12 years old) and booster clinic will be held on **January 25th, 2022.**

If your child received their first dose by us in December, a nurse will be phoning to book in their second dose.

You will be contacted to book a booster. Please call 613-625-1175 to book first and second doses.

#### Province Updates

#### Where To Get Help

Ontario has announced that the Moderna vaccine can be given as a booster to individuals who previously received Pfizer in their previous doses. This may be necessary due to a short supply of Pfizer vaccines in the province. Youth will receive the Pfizer vaccine as per provincial guidelines.

**AOPFN Covid Hotline—613-401-0428**  
Pikwakanagan Family Health Team (613) 625-1175  
Food Security Support—613-639-1633  
VTAC-Renfrew County Virtual Triage and Assessment Centre 1 (844) 727-6404.

# Attention

Students should have received 2 RAT tests to be used when symptoms appear.



# Algonquin Language Bingo Scavenger Hunt

## Hosted by Omàmiwininì Pimàdjwowin

**January 22 & 23**

We will place ornaments throughout the community for a weekend family activity. You don't need to sign up or register just when the time comes go out and find yourself a BINGO! Once you get B-I-N-G-O come see us on Monday, January 24 to claim your prize. **There will be 5 prizes to be won!**

All prizes are handmade by our community crafters.

### **Rules to follow:**

- 1) Only one Bingo winner per household
- 2) Must take picture
- 3) Must find all the letters of B-I-N-G-O to win
- 4) If you already have a Bingo letter and find the same letter in the community, please leave it there for someone else to find
- 5) Once you get a bingo you must try your best to say the Algonquin words when claiming your prize
- 6) And most of all have FUN!

# Regalia\*Program Postponed



Until further notice



Omàmiwininì Pimàdjwowin  
is hosting virtual  
**Algonquin Language Classes**  
for all AOPFN members and their  
families  
**Mondays & Wednesdays**  
**January 31 to March 31**  
**7:00 to 8:00 p.m.**  
With Michele Whiteduck

Contact Katie Commanda to register  
Email: [katie@thealgonquinway.ca](mailto:katie@thealgonquinway.ca)

Healthy Babies, Healthy Children February Food Vouchers  
Can be picked up on Thursday January 27th, 2022 at the health  
center between 10:00-12:00



Please call or text 613-401-  
0428 to confirm your intention  
to pick them up

## AOPFN3<sup>rd</sup> Vaccine Clinic



### 3<sup>rd</sup> Vaccines Available

We will be scheduling various **3<sup>rd</sup> vaccine clinics** in the New Year, please contact the Health Services Building at the number below, leave your first and last name, contact information as well as which vaccine you previously received.

Please note that you must be passed the 3-month date of your second vaccine to receive your 3<sup>rd</sup> vaccine.  
613-625-2259 ext 225 or [assistant.health@pikwakanagan.ca](mailto:assistant.health@pikwakanagan.ca)

## Trapping

Looking to see if the membership has an interest in taking a trapper's course

The intent is to gather a list of names who would be interested

If you are interested, please provide your name to Curtis Jahn at 613-625-2800 or email:

[assistant.lem@pikwakanagan.ca](mailto:assistant.lem@pikwakanagan.ca)

If you have already taken the trapper course and /or require assistance to renew your trappers licence, please contact Cassandra Sackaney or Curtis Jahn at 613-625-2800 or email: [assistant.lem@pikwakanagan.ca](mailto:assistant.lem@pikwakanagan.ca) as soon as possible

## Attention AOPFN Members

The Consultation Office is starting our new study for recovery planning of American Eel and Lake Sturgeon. In order to braid Algonquin knowledge with western science for these recovery plans, we are looking for AOPFN members who have a thorough knowledge of these species and are interested in sharing it during a focus group or individual interview.

The focus group will be held on January 24<sup>th</sup>, 2022 from 1:00-4:30pm on Zoom, and the alternative individual interviews will be at another time during that same week.

If you are interested in participating or need further information, please contact Sam Galbraith through email at [coordinator.studies@pikwakanagan.ca](mailto:coordinator.studies@pikwakanagan.ca), or phone at 613-625-1551 and leave a message.

Space is limited and the deadline to participate is Friday, January 21, 2022 at 4:30pm. Honorarium will be provided for your time.

## SAFETY OF OUR COMMUNITY

We need your help to make our community a healthier and safer place to live. Investigations are ongoing on potential illegal activities that are taking place within our community.

We are asking if you see any type of illegal activity taking place to call and report it every time you see it happening. By doing this you will be providing information that is necessary for police investigations.

### CrimeStoppers

**1-800-222-TIPS (8477) or  
613-735-477**

**The police need the support and help of the community to stop criminal activity that is putting our community at risk.**



## Canadian Food Inspection Agency's (CFIA) - Food Safety Recalls

Check to see if you have the recalled product (s) in your home

### All food products distributed by Bistak Enterprise Bistak Groceries Inc.

**BB Date:** All food products sold up to and including December 29, 2021.

**Health Hazard:** Salmonella

**Distribution:** Sold in ON

**Recalling Firm:** Bistak Enterprises/Bistak Groceries Inc.

**What to do:** Do not use, recall product should be thrown out, or return to location of purchase.

### Certain Dole and President's Choice brand salad products

**BB Date:** January 9, 2022

**Health Hazard:** Microbial Contamination »  
Listeria

**Distribution:** Sold in ON

**Recalling Firm:** Dole Canada Company

**What to do:** Do not use, recall product should be thrown out, or return to location of purchase.



# NNADAP

Matt Hutten

**BEST WAY TO REACH**

**MATT:**

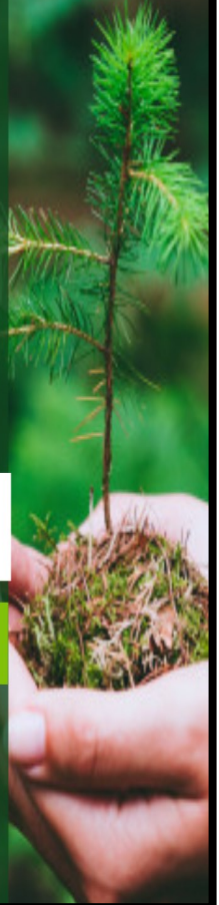
**613-570-0356**

Monday-Friday

8:30AM-4:30PM

#### ALTERNATIVE CONTACT INFORMATION

- Email: [addictions.mhs@pikwakanagan.ca](mailto:addictions.mhs@pikwakanagan.ca)
- Office: 613-625-2259 ext. 238



## Community Justice Worker

Available 8:30-4:30

[justice.mhs@pikwakanagan.ca](mailto:justice.mhs@pikwakanagan.ca)

mobile: 1-613-633-3586

- Help to understand the justice system and processes
- Help to access Mental Health Court
- Support to access Restorative Justice practices
- Support for individuals AND family members whose loved ones are attending court
- Support for people who are witnesses or victims of crime
- Information, advice and referrals for people who are navigating the Criminal Justice system
- Need help accessing Victim Services
- Need to apply for Legal Aid



## Kenozidj Kizis

Long and High Cold

Moon

January



**DIABETES SHARING CIRCLE**

***Every 3<sup>rd</sup> Friday of the month from 10am-12 noon  
at the Elders Lodge.***

***Come learn about different topics in relation to type 2 Diabetes.***

***Stay for the group discussion and healthy snacks afterwards.***

***Unfortunately, due to ongoing Pandemic safety protocols,  
January's session has been cancelled.***

***Please join me on Friday February 18<sup>th</sup> for a discussion on  
diabetes and heart disease.***

***Please call/text or email Natalie Mooy***

***@ [diabetic.navigators@pikwakanagan.ca](mailto:diabetic.navigators@pikwakanagan.ca)  
or 613-401-3679 to confirm attendance.***

## **The Renfrew County Legal Clinic Seniors' Program Now Offers:**

**What:** Free Wills and Powers of Attorney

**Who:** Low-Income Seniors aged 60 plus in Renfrew County

**For more information, call us at 613-432-8146 or 1-800-267-5871.**



# INDIGENOUS CRISIS LINE

1-800-588-8717

Available 24/7 for you or anyone you know who needs to talk due to the current events and findings from residential schools

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Please know that Sandi and the mental health team is available for support as well

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Sandi Wright: Adult Mental Health Counsellor

613-639-9189

Monday-Friday  
8:30am-4:30pm

**Algonquins of Pikwakanagan Elders Lodge**  
**For Rentals contact Sandy**  
**@ 613 717 2894**



## Food Bank in Pikwakanagan Information

### Current Schedule

The Food Bank will be open for pick-up or delivery services (if isolating or ill ONLY)

You can call or text 613-639-1633 to place your order on Monday, Tuesday, Wednesday or Thursday by NOON each day.

You will be notified as soon as your order is ready for pick-up.

We ask you to be mindful of these accommodations and ensure you place your order as outlined again below.

- Call 613-639-1633 and place an order over the phone
- Text 613-639-1633 and place an order via text

The Food Bank team works very hard each week to provide this service for all who are in need. We ask everyone to be considerate, to be kind, to be supportive to each other. These last two years have been an extremely difficult time for everyone, more kindness is needed in our world!

Always remember we are doing the best we can to help you and your families during this time so in return a nice smile and a thank you means the world!

Miigwech...

Kerry Andrews, Interim Manager, Food Security





## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Supervisor, Mindiwin Manido, Daycare Center
<b>Department</b>	Social Services
<b>Supervisor/Manager</b>	Karen Levesque, manager, Social Services
<b>Salary Scale</b>	Commensurate with Experience
<b>Job Status</b>	Full- Time Permanent
<b>Hours Per Week</b>	40 hours per week
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.
<b>Posting Status</b>	<b>Internal Only</b> <b>Internal/External</b> <b>X</b>
<b>Start Date of Posting</b>	Friday, January 21, 2022
<b>Closing Date of Posting</b>	Friday, February 4, 2022
<b>Selection Process</b>	<b>Interview</b> <b>X</b> <b>Rating</b> <b>X</b> <b>Selection</b> <b>X</b>
<b>Job Description</b>	<p>The Supervisor, Day Care will be responsible for the development and delivery of all Day Care programs, providing quality care, services and supports to the child and their parents/guardians and their families; will ensure Day Care programs designed are age appropriate and will meet ratio for the legislative requirements under the Child Care Modernization Act, 2014, the Early Years Child Care Act, 2014 and the Child Care Quality Assurance and Licensing Branch to ensure the health safety and well-being of all children in the program; will be responsible for maintaining the Day Care Centre, Mindiwin Manido and the supervision of all day care staff.</p> <p><b>Key Responsibilities and Duties</b></p> <ul style="list-style-type: none"> <li>• Identifies and prioritizes community needs for day care centre programs and services.</li> <li>• Develops and delivers a comprehensive day care program and services; provides tutoring and academic counselling.</li> <li>• Ensures that the Language &amp; Culture programming is secure and directed.</li> <li>• Ensures that the Special Needs programming is secure and implemented where needed.</li> <li>• Provides guidance to other instructors relative to the instructor teaching assignments.</li> <li>• Specifies or approves learning approaches and necessary resources, etc.</li> <li>• Assesses child program periodically to ensure the children are receiving the maximum benefit while remaining within the policies and procedures established.</li> <li>• Recommends the employment, promotion, demotion, discipline, and termination of staff.</li> <li>• Supervises and provides direction to staff.</li> <li>• Schedules temporary/replacement staff as required.</li> <li>• Reports issues related to professional standards and performance.</li> <li>• Implements measures to address fire code and health &amp; safety.</li> <li>• Assists with preparing budgets, proposal submissions, monitoring specific expenditures and financial reporting.</li> <li>• Completes all administrative reporting requirements according to policies and funding agent mandates including briefing notes and discussion papers.</li> <li>• Collaborates with other community resources and services to compliment the programs delivered in the day care.</li> <li>• Periodically review policies and procedures of the Day Care Centre and recommend and implement changes as required.</li> <li>• Attends and participates in workshops relative to the supervision of the Day Care Centre that are deemed necessary by the Manager, Social Services</li> <li>• Responsible to maintain and make recommendations as to the initiation, improvement, development, implementation, monitoring and modification of the policies, guidelines, and regulations of the Day Care Centre to ensure maximum continued benefit for its students and effective management of its financial and human resources.</li> <li>• Adheres to the Child Care Centre Licensing Manual 2019, and regulatory updates.</li> <li>• Assists with draft policies and procedures according to the Child Care &amp; Early Years Act; to be approved by the Licensing Agent (MOE).</li> <li>• Reports Serious Occurrences.</li> </ul>

<p><b>Minimum Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Post Secondary Diploma in Early Childhood Education with two years work experience in a licensed childcare setting; knowledge and experience of special needs and supervisory skills.</li> <li>• Must be a registered member and in good standing with the College of Early Childhood</li> </ul> <p><b>Condition(s) of employment</b></p> <ul style="list-style-type: none"> <li>• Proof of RECE Membership.</li> <li>• Clear Vulnerable Sector Check</li> <li>• First Aid/ Infant CPR certification</li> <li>• Current Immunization Record, Recent Clear TB Test Results.</li> </ul> <p><i>Full vaccination against COVID-19 is a condition of hire (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></p>
<p><b>Submit Cover Letter and Resume To</b></p>	<p><b>Human Resources</b>  Algonquins of Pikwakanagan First Nation  1657A Mishomis Inamo  Pikwakanagan, ON K0J 1X0  <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a>  <b>Subject Line: Supervisor, Mindiwin Manido Day Care Centre</b></p>
<p><b>How to Apply</b></p>	<p><b>Application Procedure:</b> Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.</p> <p><b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest – the applicant must not be a member of the Supervisor’s immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements</p> <p><b>Interviews:</b> Due to Covid-19 all interviews will be conducted virtually by Teams Meeting. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes and eligibility list.</p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	



## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Executive Director of Operations		
<b>Department</b>	Algonquin of Pikwakanagan First Nation		
<b>Supervisor/Manager</b>	Wendy Jocko, Chief with direction from Council		
<b>Salary Scale</b>	Commensurate with Experience		
<b>Job Status</b>	Permanent Full-Time		
<b>Contract Length</b>	<b>Start</b>	Immediately	
<b>Hours Per Week</b>	35 hours weekly		
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.		
<b>Posting Status</b>	<b>Internal Only</b>	<b>Internal/External</b>	<b>X</b>
<b>Start Date of Posting</b>	January 21st, 2022		
<b>Closing Date of Posting</b>	February 4, 2022 at 12:00pm		
<b>Selection Process</b>	<b>Interview</b>	<b>X</b>	<b>Rating X Selection X</b>
<b>Summary</b>	<p>Reporting to the Chief and working under the direction of the Council of Algonquins of Pikwakanagan, the Executive Director of Operations (EDO) is responsible for leading all financial and fiscal management aspects of the operations and the administration and delivery of human resources programs, services and information/technology. The EDO represents the views, opinions and policies of the Council of the Algonquins of Pikwakanagan, in a true and unbiased manner and develops meaningful and collaborative relationships with counterparts throughout the organization and externally.</p> <p><b>PRIMARY FUNCTIONS AND ACCOUNTABILITIES</b></p> <p><b>Operations and administration</b></p> <ul style="list-style-type: none"> <li>Leads, plans, interprets, manages and reports on the effective and consistent development, implementation and administration of policies and regulations pertinent to the effective management of staff and operations in response to the needs of the First Nations and aligned with the approved budget and decisions of the Council of the Algonquins of Pikwakanagan.</li> <li>Influences and establishes collaboration within all teams to ensure positive, constructive and timely contributions, from all staff, aimed at the effective and efficient reporting, delivery and achievement of operational and administrative goals, programs and services.</li> <li>The Executive Director of Operations shall perform all functions in such a manner to ensure their complete confidentiality in recognition of the privacy entitlements of all members of the community.</li> <li>Conducts, within approved authority, the successful negotiation and finalization of contracts and agreements that are legally, legislatively and financially compliant and that meet the expectations as defined and on behalf of the Council of the Algonquins of Pikwakanagan;</li> <li>Pro-actively manages the regular and cost-effective maintenance, use, occupancy, and control of Pikwakanagan assets including community buildings, equipment, and property; seeking new opportunities for improved operational efficiencies and new project opportunities.</li> <li>Ensures that the required procedures of the Indian Act and applicable government regulations are met when drafting bylaws aligning draft correspondence arising from or relating to these duties as required and as applicable.</li> <li>Providing leadership in developing and organizing new projects, programs, and directions in line with the vision of Pikwakanagan;</li> <li>Attends all Standing Committee of Council meetings as an ex officio member of the committees including meetings conducted by any department or sub-committee where the subject matter would have a bearing upon the Pikwakanagan community.</li> <li>Monitors and maintains all insurance policies.</li> <li>Develops, builds and maintains positive and successful working relationship with: <ul style="list-style-type: none"> <li>-Chiefs and First Nations Representatives</li> <li>-Various provincial and federal Aboriginal Organizations and Associations</li> <li>-Senior officials of the federal and provincial governments</li> <li>-Officials of supportive government and non-government organizations</li> </ul> </li> </ul>		

**Finance**

- Lead the annual budget development process; monitor budget implementation and provide high quality and timely reporting and analysis for the Council.
- Monitor, oversees and prepares all financial reports and updated proposed revenue estimates for the Council, including a strategic overview of risks and mitigation strategies, and an analysis of key variances, foreseen short-falls in each program.
- Reviews and ensures that all requirements of the annual audit are met and that a periodic review is conducted with the Council in relation to the timely implementation of the auditor's recommendations as authorized by Council.
- Ensures that the generally accepted accounting practices and principles are followed in relation to financial transactions and record keeping.
- Ensures that financial records and arrears are maintained and duly reported to the Council with respect to housing/rentals and ensuring that housing policies and practices are adhered to.
- Ensures clear policies on financial authorities and level of expenditures and monitor effective application of such for all expenditures.
- Ensuring that a review is conducted on a regular basis of all financial contracts and funding arrangements to ensure that the Council has met all of its obligations;
- Leads and manages the preparation and timely monthly completion of the following reports for Council:
- Financial analysis by program indicating the approved budget for the year, expenditures to date, funds committed but not yet spent, free balance, and projected expenditures for the balance of the fiscal year for each program;
- Bank reconciliation
- Trial balance
- Schedule of accounts payable
- Housing reports; one of which indicates name and band number of the mortgagee/borrower, date loan was incurred, original amount borrowed, length or duration of mortgage, breakdown of principal and interest, current status of balance owing, late charges, aging of delinquent loans receivable, special arrangement made to bring loan up-to-date; the other which lists housing loan requests indicating all pertinent information such as name and band number of applicant, funding required, applicants credit information both with agencies within and outside of Pikwakanagan, and money available to loan;
- Schedule of current finance contracts and comments as to their status.

**Human Resources**

- Developing and maintaining up-to-date job descriptions of all Administration staff and preparing performance evaluation reports for the information of the Council of the Algonquins of Pikwakanagan.
- Lead the development of workplans, objectives and priorities for all Administration program managers and staff and monitor and manage performance and the successful achievement and delivery of objectives.
- Proactively research and monitor new employment initiatives and incentives and draft necessary and applicable proposals for approval.
- Develop, recommend and maintain HR policies and employment agreements that are aligned and compliant with applicable jurisdiction.
- Lead, manage and provide direction to ensure the effective administration and timely distribution of payroll and benefits including remittances as applicable and as required by Revenue Canada.

**Other**

- Performs other duties as may be required and requested by the Council of the Algonquins of Pikwakanagan.

**Knowledge**

- Knowledge of various government funding arrangements, programs, regulations, and practices relevant to the administration of Pikwakanagan public administration.
- Sound knowledge of financial management and accounting principles, practices and systems
- Strong knowledge of employment/labour laws and human resources best practices.
- Knowledge of the political structures and practices of Pikwakanagan government; locally, regionally, and nationally

**Skills and Abilities**

- Excellent ability to effectively deal with organizational complexity and diversity in a multi-programmed and multi-project environment.
- Excellent communication and interpersonal skills.
- Excellent ability to lead by personal example and to motivate and develop a capable work force in a fair and effective manner based on a collaborative team approach and consistent with the policies of Pikwakanagan.
- Demonstrates good judgment, tact and discretion
- Collaborative leadership that fosters positive and construction mutually respectful relationships.
- High energy level and ability to maintain personal well being in prolonged stressful work situations
- Ability to foster and maintain an unbiased attitude with respect to political issues concerning Pikwakanagan.

<p><b>Minimum Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Post-Secondary degree or diploma in Business Administration or Management or post-secondary degree or diploma in a related field, with 5 years of related experience in business or public administration/management;</li> </ul> <p style="text-align: center;"><b>Condition(s) of employment</b></p> <ul style="list-style-type: none"> <li>• Must possess valid driver’s license at the “G” level and must have access to a dependable vehicle; and</li> <li>• As a condition of employment, the incumbent must provide on an annual basis a clear criminal reference check</li> <li>• <i><b>Full vaccination against COVID-19 is a condition of hire</b> (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></li> </ul>
<p><b>Submit Cover Letter and Resume To</b></p>	<p>Christine Nadeau, Human Resources Consultant for AOPFN (613) 281-9165 <a href="mailto:Chris.nad@hotmail.com">Chris.nad@hotmail.com</a></p>
<p><b>How To Apply</b></p>	<p><b>Application Procedure:</b> Interested persons must submit a resume demonstrating that they meet the requirements outlined and the names and day contact telephone numbers of three (3) references.</p> <p><b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor’s immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements.</p> <p><b>Interviews:</b> Due to Covid-19 all interviews will be conducted virtually by Zoom. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.</p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	



## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Registered Early Childhood Educator			
<b>Department</b>	Mindiwin Manido Daycare Center			
<b>Supervisor/Manager</b>	Britney Sarazin, A/Supervisor, Mindiwin Manido Daycare Center			
<b>Salary Scale</b>	Commensurate with Experience			
<b>Job Status</b>	Contract – Maternity Leave Coverage			
<b>Contract Length</b>	<b>Start</b>	Immediately	<b>End</b>	April 2022
<b>Hours Per Week</b>	40 hours weekly			
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.			
<b>Posting Status</b>	<b>Internal Only</b>		<b>Internal/External X</b>	
<b>Start Date of Posting</b>	Friday January 14 <sup>th</sup> , 2022			
<b>Closing Date of Posting</b>	Friday January 28 <sup>th</sup> , 2022 at 4:30PM			
<b>Selection Process</b>	<b>Interview</b>	<b>X</b>	<b>Rating</b>	<b>X</b>
			<b>Selection</b>	<b>X</b>
<b>Job Description</b>	<p>The Early Childhood Educator is responsible for the overall daily supervision, monitoring, care and nurturing of children enrolled in the Mindiwin Manido Day Care program;</p> <p>The Early Childhood Educator is responsible for the delivering of a children's educational and developmental program that encompasses a holistic and interdisciplinary team approach.</p> <p>The Early Childhood Educator will interact and communicate with parents/guardians for the overall benefit for the child and/or children.</p> <p><b>Key Responsibilities and Duties</b></p> <ul style="list-style-type: none"> <li>• Child development and teaching methods.</li> <li>• Aboriginal culture and language.</li> <li>• Legislation, mandates, standards of practice, policies and procedures relevant to Early Childhood Educators.</li> <li>• Actively supervises, guides and assists children in daily activities, outings and field trips.</li> <li>• Assists children with nutritional and personal care needs including but not limited to toilet, diapering procedures, personal hygiene and medical.</li> <li>• Interacts with children and builds positive relationships.</li> <li>• Ensures an inclusive environment for all children.</li> <li>• Assists with the development, implementation, evaluation and modification of a children's educational and cultural program.</li> <li>• Provide activities and opportunities i.e. learning through play that encourage curiosity, exploration, and problem-solving appropriate to the development levels of the children.</li> <li>• Creates an environment conducive to learning and appropriate to the physical, social, intellectual, cultural and emotional development of the children with an emphasis on language development.</li> <li>• Observes, guides and facilitates the development and positive behaviour of children.</li> <li>• Use and promote active listening skills.</li> <li>• Assist with the development, implementation, evaluation and modification of individual educational and developmental plans (IEDP);</li> <li>• Maintains daily journals and/or portfolios of each Child's progress, including samples of their artwork, writing, etc.</li> <li>• Interacts with parents, guardians and family to support the child/ren.</li> </ul> <p><b>Other Key Skills</b></p> <ul style="list-style-type: none"> <li>• Utilizes an interdisciplinary team approach to child care, development and education.</li> <li>• Participates in case management and IEDP with parents/guardians and professionals, when required.</li> <li>• Provides orientation to families on programs and activities.</li> <li>• Collaborates with parents/guardians to identify a child's strengths, needs and interests.</li> <li>• Communicates with parents/guardians through the use of daily sheets, notes and/or verbally.</li> </ul>			

<p><b>Minimum Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Early Childhood Education Diploma.</li> <li>• Experience working in a licensed child care setting as an Early Childhood Educator.</li> <li>• Registered and in “good standing” with the College of Childhood Educators of Ontario (CECE).</li> <li>• Current First Aid and CPR “Level C” certification.</li> </ul> <p><b>Condition(s) of employment</b></p> <ul style="list-style-type: none"> <li>• An acceptable Criminal Records Check and Vulnerable Sector Check; annually.</li> <li>• Certificate of medical health by a physician and complete record of immunization; annually.</li> <li>• Current CPR &amp; Standard First Aid Certificate.</li> </ul> <p><i>Full vaccination against COVID-19 is a condition of hire (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></p>
<p><b>Submit Cover Letter and Resume To</b></p>	<p><b>Human Resources</b>  Algonquins of Pikwakanagan First Nation  1657A Mishomis Inamo  Pikwakanagan, ON K0J 1X0  <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a></p> <p><b>Subject Line: Registered Early Childhood Educator</b></p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	





## EMPLOYMENT OPPORTUNITY

<b>Job Title</b>	Prevention Services Worker
<b>Department</b>	Social Services
<b>Supervisor/Manager</b>	Alexandra Freed, Supervisor, First Nation Child Welfare
<b>Salary Scale</b>	Commensurate with Experience
<b>Job Status</b>	Permanent Full-Time
<b>Contract Length</b>	<b>Start</b> Immediately
<b>Hours Per Week</b>	35 hours weekly
<b>Benefits</b>	AOPFN understands family needs take priority in one's life and as part of our commitment to being a competitive employer we provide our employee's flexible hours, federal and provincial statutory holidays. We also promote a team-based working environment with a focus on learning and development to promote employee growth and opportunity. We offer a variety of incentives in our competitive compensation plan that meet today's living needs. AOPFN is an equal opportunity employer located on the beautiful shores of Golden Lake, ON Canada.
<b>Posting Status</b>	<b>Internal Only</b> <b>Internal/External</b> <b>X</b>
<b>Start Date of Posting</b>	Friday January 14 <sup>th</sup> , 2022
<b>Closing Date of Posting</b>	Friday January 28 <sup>th</sup> , 2022 at 4:30PM
<b>Selection Process</b>	<b>Interview</b> <b>X</b> <b>Rating</b> <b>X</b> <b>Selection</b> <b>X</b>
<b>Job Description</b>	<p>The Prevention Services Worker will be responsible for delivering culturally appropriate programming for children, youth and families with a wholistic approach that promotes and supports a healthy family lifestyle.</p> <p>The Prevention Services Worker will be assigned duties that include appointments such as a Band Court Representative and membership on committees necessitated by the Administration of AOPFN.</p> <p><b>Key Responsibilities and Duties</b></p> <p><u>Programs:</u></p> <ul style="list-style-type: none"> <li>• Plan, coordinate and implement individual and group programs according to community needs i.e. children, families and parents.</li> <li>• Follows program guidelines, rules, regulations and completes all necessary forms.</li> <li>• Promote and advertise programs and activities.</li> <li>• Complete incident reports as required.</li> <li>• Complete all administrative duties and responsibilities including an inventory of materials &amp; supplies.</li> </ul> <p><u>Band Court Representative:</u></p> <ul style="list-style-type: none"> <li>• Responds to Child Welfare agency notifications within the prescribed time and as directed.</li> <li>• Provides brief intervention, crisis intervention, counselling and seeks other supports.</li> <li>• Acts as the Band Court Representative during investigations and processes in AOPFN territory, as directed.</li> <li>• Ensures that AOPFN members are fully aware of their rights in child welfare proceedings.</li> <li>• Attends all court proceedings as a party to represent the interests of AOPFN and advocate on behalf of AOPFN children and youth in all child welfare cases.</li> <li>• Supports alternative dispute resolution processes as an alternative to court proceedings.</li> <li>• Participates in preparing Plans of Care that are culturally sensitive and include recommendations for placement of children and youth with community and family placements through Prevention Services.</li> <li>• Monitors, evaluates Plans of Care and prepares, serves and files additions or amendments.</li> <li>• Prepares documents, arguments, draft orders and responds to and processes legal documents.</li> <li>• Attends and participates in court proceedings and makes oral and written presentations, as required.</li> <li>• Prepares for and attends settlement conferences to represent the interests of AOPFN.</li> <li>• Provides family support services that promote the cultural aspirations of AOPFN.</li> </ul> <p><b>Other Key Skills</b></p> <ul style="list-style-type: none"> <li>• Customary Care.</li> <li>• Knowledge and understanding of AOPFN's interest in children, youth and families.</li> <li>• Child, Youth &amp; Family Services Act (Ontario) and its application and proceedings involving First Nation members.</li> <li>• Interpret legislation and legal documents.</li> <li>• Research, investigate, analyze and evaluation skills.</li> <li>• Strong negotiation and advocacy skills and techniques.</li> <li>• Exceptional written skills i.e. Plans of Care, reports, documents, proposals etc.</li> <li>• Exceptional verbal skills i.e. presentations, facilitation, court appearances etc.</li> <li>• Strong computer skills with experience in the application of software, internet and email.</li> <li>• Facilitation, Coordination and Management skills in Alternative Dispute Resolutions, Circles of Care, Multi-Disciplinary Case Management Meetings, Family &amp; Group Conferencing and Workshops; Experience an Asset.</li> <li>• Experience working with children, youth, and families.</li> </ul>

<p><b>Minimum Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Diploma in Social Services or the Legal field i.e. Social Service Worker, Child &amp; Youth Worker with one year experience working in the related field; OR</li> <li>• Grade 12 with extensive experience working with individuals, families and groups (a minimum of 2 years – preferably in a First Nation setting)</li> </ul> <p><b>Condition(s) of employment</b></p> <ul style="list-style-type: none"> <li>• Successful completion of the Band Court Representative Certificate Course.</li> <li>• Provide an acceptable Vulnerable Sector Check; to be provided annually.</li> <li>• CPR and First Aid Certification; to be provided annually.</li> <li>• Access to vehicle</li> </ul> <p><i>Full vaccination against COVID-19 is a condition of hire (subject only to any legislation or legal principles that may apply). This applies to all classifications of employees. Official proof of COVID-19 vaccination in the form of a copy of an Ontario Ministry of Health vaccination certificate (or its equivalent from another jurisdiction) must be submitted prior to the commencement of employment.</i></p>
<p><b>Submit Cover Letter and Resume To</b></p>	<p style="text-align: center;"><b>Human Resources</b>  Algonquins of Pikwakanagan First Nation  1657A Mishomis Inamo  Pikwakanagan, ON K0J 1X0  <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a></p> <p style="text-align: center;"><b>Subject Line: Prevention Services Worker</b></p>
<p><i>We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.</i></p> <p><i>AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.</i></p>	

## Algonquins of Pikwakanagan First Nation Directory

<b>Algonquins of Pikwakanagan First Nation Directory</b>		
<b>CHIEF AND COUNCIL</b>	<b>613 625-2800</b>	<b>EXT</b>
Wendy Jocko	<a href="mailto:chief.pik@pikwakanagan.ca">chief.pik@pikwakanagan.ca</a>	<b>239</b>
Alanna Hein	<a href="mailto:chiefcouncil@pikwakanagan.ca">chiefcouncil@pikwakanagan.ca</a>	<b>228</b>
Marcy Francoeur	<a href="mailto:assistant.cc@pikwakanagan.ca">assistant.cc@pikwakanagan.ca</a>	<b>250</b>
Kevin Lamarr	<a href="mailto:coordinator.culture.aa@pikwakanagan.ca">coordinator.culture.aa@pikwakanagan.ca</a>	<b>230</b>
<b>EXECUTIVE OFFICES</b>	<b>613 625-2800</b>	
Vacant	<a href="mailto:edo@pikwakanagan.ca">edo@pikwakanagan.ca</a>	<b>235</b>
Claudette Cournoyer	<a href="mailto:assistant.edo@pikwakanagan.ca">assistant.edo@pikwakanagan.ca</a>	<b>254</b>
Vacant	<a href="mailto:communications@pikwakanagan.ca">communications@pikwakanagan.ca</a>	<b>253</b>
<b>PUBLIC WORKS</b>	<b>613 625-2800</b>	
<b>EMERGENCY CONTACT</b>	<b>613 639-3309</b>	
Dustin Logan	<a href="mailto:mgr.publicworks@pikwakanagan.ca">mgr.publicworks@pikwakanagan.ca</a>	<b>246</b>
Bonnie Commanda	<a href="mailto:assistant.publicworks@pikwakanagan.ca">assistant.publicworks@pikwakanagan.ca</a>	<b>245</b>
Kreed Knox	<a href="mailto:housing@pikwakanagan.ca">housing@pikwakanagan.ca</a>	<b>247</b>
<b>HUMAN RESOURCES</b>	<b>613 625-2800</b>	
Shelley Wilcox	<a href="mailto:hr@pikwakanagan.ca">hr@pikwakanagan.ca</a>	<b>236</b>
Tiffany Dedo	<a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a>	<b>237</b>
<b>RECEPTION</b>	<b>613 625-2800</b>	
Alexis Roesler	<a href="mailto:admin.reception@pikwakanagan.ca">admin.reception@pikwakanagan.ca</a>	<b>221</b>
<b>FINANCE</b>	<b>613 625-2800</b>	
Selena Roesler	<a href="mailto:mgr.finance@pikwakanagan.ca">mgr.finance@pikwakanagan.ca</a>	<b>224</b>
Stephanie Stone	<a href="mailto:assistant.finance@pikwakanagan.ca">assistant.finance@pikwakanagan.ca</a>	<b>223</b>
Sandy Nash	<a href="mailto:acquisitions@pikwakanagan.ca">acquisitions@pikwakanagan.ca</a>	<b>225</b>
Laurie Amikons	<a href="mailto:payroll@pikwakanagan.ca">payroll@pikwakanagan.ca</a>	
<b>LANDS, ESTATES, &amp; MEMBERSHIPS</b>	<b>613 625-2800</b>	
<b>EMERGENCY CONTACT</b>	<b>613 401-0057</b>	
Kassandra Sackaney	<a href="mailto:mgr.lem@pikwakanagan.ca">mgr.lem@pikwakanagan.ca</a>	<b>222</b>
Curtis Jahn	<a href="mailto:assistant.lem@pikwakanagan.ca">assistant.lem@pikwakanagan.ca</a>	<b>231</b>
<b>EDUCATION</b>	<b>613 625-2800</b>	
Della Meness	<a href="mailto:mgr.education@pikwakanagan.ca">mgr.education@pikwakanagan.ca</a>	<b>239</b>
Teresa G Kohoko	<a href="mailto:assistant.education@pikwakanagan.ca">assistant.education@pikwakanagan.ca</a>	<b>240</b>
Virginia Sarazin-Lasenby	<a href="mailto:post.secondary@pikwakanagan.ca">post.secondary@pikwakanagan.ca</a>	<b>238</b>
Estelle Amikons	<a href="mailto:library@pikwakanagan.ca">library@pikwakanagan.ca</a>	<b>244</b>
<b>IT SUPPORT</b>		
Lance Thorpe	<a href="mailto:itsupport@pikwakanagan.ca">itsupport@pikwakanagan.ca</a>	<b>248</b>

<b>SOCIAL</b>	<b>613 625-2800</b>	<b>EXT</b>
Karen Levesque	<a href="mailto:mgr.social@pikwakanagan.ca">mgr.social@pikwakanagan.ca</a>	<b>242</b>
Crystal Kohoko	<a href="mailto:assistant.social@pikwakanagan.ca">assistant.social@pikwakanagan.ca</a>	<b>251</b>
Branden Luloff	<a href="mailto:social.ow@pikwakanagan.ca">social.ow@pikwakanagan.ca</a>	<b>241</b>
<b>ANISHINABEK GAMIK PIKWAKANAGAN 613 625-2173</b>		
<b>Child &amp; Family Services</b>		
<b>EMERGENCY CONTACTS:</b>		
Alexandra Freed	<a href="mailto:supervisor.cfs@pikwakanagan.ca">supervisor.cfs@pikwakanagan.ca</a>	<b>613 585-1275</b>
Kellie Cooke	<a href="mailto:Ex.assistant.cfs@pikwakanagan.ca">Ex.assistant.cfs@pikwakanagan.ca</a>	
Vacant	<a href="mailto:prevention2.cfs@pikwakanagan.ca">prevention2.cfs@pikwakanagan.ca</a>	<b>613 639-4188</b>
Vacant	<a href="mailto:reception.cfs@pikwakanagan.ca">reception.cfs@pikwakanagan.ca</a>	<b>613 625-2173</b>
Randi-Lee Lamure	<a href="mailto:prevention1.cfs@pikwakanagan.ca">prevention1.cfs@pikwakanagan.ca</a>	<b>613 401-6301</b>
<b>FAMILY WELL BEING</b>		
Kassidy Bernard	<a href="mailto:coordinator.fwb@pikwakanagan.ca">coordinator.fwb@pikwakanagan.ca</a>	<b>613 401-0091</b>
Jaime Roesler	<a href="mailto:assistant.fwb@pikwakanagan.ca">assistant.fwb@pikwakanagan.ca</a>	<b>613 625-2173</b>
<b>MINDIWIN MANIDO</b>	<b>613 625-2047</b>	<b>EXT</b>
<b>Day Care Centre</b>		
Britney Sarazin	<a href="mailto:supervisor.daycare@pikwakanagan.ca">supervisor.daycare@pikwakanagan.ca</a>	
<b>ECONOMIC DEVELOPMENT</b>		
Amanda Two-Axe Kohoko	<a href="mailto:consultation@pikwakanagan.ca">consultation@pikwakanagan.ca</a>	<b>105</b>
Laura Sarazin	<a href="mailto:assistant.consultation@pikwakanagan.ca">assistant.consultation@pikwakanagan.ca</a>	<b>104</b>
Lucas Bramberger	<a href="mailto:coordinator.projects@pikwakanagan.ca">coordinator.projects@pikwakanagan.ca</a>	<b>102</b>
Samantha Galbraith	<a href="mailto:coordinator.studies@pikwakanagan.ca">coordinator.studies@pikwakanagan.ca</a>	
<b>SPORTS &amp; RECREATION</b>		
Kerry Andrews	<a href="mailto:mgr.sports.rec@pikwakanagan.ca">mgr.sports.rec@pikwakanagan.ca</a>	
Ryan Peters	<a href="mailto:custodian.mukwa@pikwakanagan.ca">custodian.mukwa@pikwakanagan.ca</a>	
Vacant	<a href="mailto:reactivator@pikwakanagan.ca">reactivator@pikwakanagan.ca</a>	
<b>FIRE &amp; RESCUE</b>		
Chris Sarazin	<a href="mailto:chrissarazin53@pikwakanagan.ca">chrissarazin53@pikwakanagan.ca</a>	
<b>HEALTH SERVICES</b>		
<b>613 625-2259</b>		
Maureen Sarazin Tomasini	<a href="mailto:mgr.health@pikwakanagan.ca">mgr.health@pikwakanagan.ca</a>	<b>227</b>
Rachel Mathieu	<a href="mailto:assistant.health@pikwakanagan.ca">assistant.health@pikwakanagan.ca</a>	<b>223</b>
Carolyn Smoke	<a href="mailto:reception.health@pikwakanagan.ca">reception.health@pikwakanagan.ca</a>	<b>221</b>
Brittany Martin	<a href="mailto:chn@pikwakanagan.ca">chn@pikwakanagan.ca</a>	<b>225</b>
Melissa Pessendawatch	<a href="mailto:chr@pikwakanagan.ca">chr@pikwakanagan.ca</a>	<b>224</b>
Marlene Sackaney-Keeling	<a href="mailto:hcc@pikwakanagan.ca">hcc@pikwakanagan.ca</a>	<b>232</b>
Natalie Mooy	<a href="mailto:diabetic.navigator@pikwakanagan.ca">diabetic.navigator@pikwakanagan.ca</a>	<b>233</b>

<b>MENTAL HEALTH TEAM</b>	<b>613 625-2259</b>	<b>EXT</b>
Sandi Wright	<a href="mailto:supervisor.mhs@pikwakanagan.ca">supervisor.mhs@pikwakanagan.ca</a>	<b>231</b>
Vacant	<a href="mailto:navigator.mhs@pikwakanagan.ca">navigator.mhs@pikwakanagan.ca</a>	<b>226</b>
Matt Hutten	<a href="mailto:addictions.mhs@pikwakanagan.ca">addictions.mhs@pikwakanagan.ca</a>	<b>238</b>
Sabrina Laframboise	<a href="mailto:counsellor.mhs@pikwakanagan.ca">counsellor.mhs@pikwakanagan.ca</a>	<b>263</b>
Sharra Bernard	<a href="mailto:therapist.mhs@pikwakanagan.ca">therapist.mhs@pikwakanagan.ca</a>	<b>246</b>
Chrystal Toop	<a href="mailto:justice.mhs@pikwakanagan.ca">justice.mhs@pikwakanagan.ca</a>	<b>245</b>
<b>TENNISCO MANOR</b>	<b>613 625-1230</b>	
Peggy Dick	<a href="mailto:homecare.supervisor@pikwakanagan.ca">homecare.supervisor@pikwakanagan.ca</a>	
Margaret Ann Benoit	<a href="mailto:assistant.homecare@pikwakanagan.ca">assistant.homecare@pikwakanagan.ca</a>	
Victoria Luloff	<a href="mailto:homecare.tsp@pikwakanagan.ca">homecare.tsp@pikwakanagan.ca</a>	
Kim O'Brien	<a href="mailto:clientcare.tm@pikwakanagan.ca">clientcare.tm@pikwakanagan.ca</a>	
<b>OTHER</b>		
O P Museum		
Naomi Sarazin	<a href="mailto:nsarazin@thealgonquinway.ca">nsarazin@thealgonquinway.ca</a>	<b>613 625-1958</b>
Katie Commanda	<a href="mailto:katie@thealgonquinway.ca">katie@thealgonquinway.ca</a>	
<b>Conway's Pharmacy</b>		<b>613 625-9974</b>
<b>Animal Control</b>		<b>613 625-2545 or 613 602-3626</b>
June Logan		
<b>Food Bank</b>		
Kerry Andrews (Temporary)	<a href="mailto:mgr.sports.rec@pikwakanagan.ca">mgr.sports.rec@pikwakanagan.ca</a>	<b>613 639-1633</b>

## ALGONQUINS OF PIKWAKANAGAN FIRST NATION

Name	Family Line	Date Posted	Appeal Period Ends
Langlois, Giselle	Pesindewate/Lamure	23 July 21	23 Jan 22
Gagnon, Christopher	Meness	23 July 21	23 Jan 22
Theriault, Shawn	Jocko	26 July 21	26 Jan 22
Theriault, Sophia	Jocko	26 July 21	26 Jan 22
Theriault, Luc	Jocko	26 July 21	26 Jan 22
Theriault, Maxim	Jocko	26 July 21	26 Jan 22
Theriault, Blake	Jocko	26 July 21	26 Jan 22
Roes, Donald	Pesindewate/Commandant	17 Aug 21	17 Feb 22
Daviau, Violet	Meness	24 Aug 21	24 Feb 22
Atkins, Maeva	Tenascon	24 Aug 21	24 Feb 22
Robertson, Rebecca	Lavalley	24 Aug 21	24 Feb 22
Marshall, Jewel	Tenascon	24 Aug 21	24 Feb 22
Townsend, Tammy	Jocko/Lavalley	24 Aug 21	24 Feb 22
Frederick, Jason	Lavalley/Tenascon	24 Aug 21	24 Feb 22
Frederick, Shannon	Lavalley/ Tenascon	26 Sept 21	26 Mar 22
Robertson, James	Lavalley	01 Oct 21	01 April 22
Law, Elizabeth	Meness	01 Oct 21	01 April 22
Murphy, Shane	Sharbot	14 Oct 21	14 Apr 22
Aube, Robert	Meness	14 Oct 21	14 Apr 22
Cook, Jason	Jocko	15 Nov 21	15 May 22
Taylor, Logan	Bernard	15 Nov 21	15 May 22
Taylor, Alexis	Bernard	15 Nov 21	15 May 22
Griffiths, Jacqueline	Lavallee	15 Nov 21	15 May 22
Naylor, Lisa	Lavallee	15 Nov 21	15 May 22
Bartlett, John	Pesidewate/Lamure	16 Nov 21	16 May 22
Bartlett, Olivia	Pesidewate/Lamure	16 Nov 21	16 May 22
Bartlett, Claire	Pesidewate/Lamure	16 Nov 21	16 May 22
Borrowman, Wesley	Lavalley	01 Dec 21	01 June 22
Tokio, David	Lavalley	01 Dec 21	01 June 22
Ewing, Quinton	Lavalley/Francois	01 Dec 21	01 June 22
Sarrazin, Marie	Pesidewate/Lamure	01 Dec 21	01 June 22
Meness, Iiyala	Meness	01 Dec 21	01 June 22
Gould, Ralph	Benoit/Baptiste	22 Dec 21	22 June 22
Greatrix, Vanessa	Lavallee	11 Jan 22	11 July 22

To appeal the addition of one of the above persons becoming a Member of the Algonquins of Pikwakanagan First Nation, please refer to your Membership Code, available on our website or in the Lands, Estates & Membership Department or email at [mgr.lem@pikwakanagan.ca](mailto:mgr.lem@pikwakanagan.ca)

*Algonquins of Pikwakanagan First Nation*  
*1657A Mishomis Inamo Pikwakanagan, ON K0J 1X0*

Office : (613) 625-2800 Fax : (613) 625-2332

**HOURS OF OPERATION** Monday - Friday 8:30 am to 4:30 pm

12:00 -1:00 pm Closed for LUNCH

**\*\*HOLIDAY CLOSURES\*\***

New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, National Aboriginal Day, Canada Day,  
Civic Holiday, Labour Day, Thanksgiving, Remembrance Day & Christmas Day.

Closed between Christmas & New Year's Day

**AOPFN EMPLOYMENT  
OPPORTUNITIES**

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title.

**Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume - the content will be reviewed to ensure the applicant meets the basic requirements.

**Affirmative Action Criteria:** Positions may be subject to AOPFN Policy supported by Section 16 of the Canadian Human Rights Act - Aboriginal Employment Preferences Policies.

**Interviews:** Due to Covid-19 all interviews will be conducted virtually by Zoom. AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**LEGAL ADVICE**

Criminal or Family Legal advice call:

Duty Counsel at 613-735-3400

**CONWAY'S PHARMACY REMOTE  
DISPENSING LOCATION IS OPEN**

Regular business hours are

Mondays, Tuesdays, Thursdays Fridays 9am to 4pm  
(closed 12 - 1)

Wednesdays 9am to 1pm

We are closed weekends and holidays

Delivery is available Monday to Friday

Phone 613-625-9974 Fax 613-625-2068

Thank you

Natalie Commanda, Pharmacy Technician

Joseph Conway, Pharmacist

**ANIMAL CONTROL**

June Logan: 613-625-2545 or (613) 602-3626

**WASTE DISPOSAL SITE**

Open Wednesdays: 12-6 pm & Sundays 9am-3:00 pm

**CURBSIDE PICK-UP**

Garbage: Wednesdays Cardboard: Thursdays  
Containers: Fridays

*Must have items at curbside by 9 am*

