



# *Pikwakanagan Tíbadjūmowín*

**Friday July 16, 2021**

view on-line at: [www.algonquinsopikwakanagan.com](http://www.algonquinsopikwakanagan.com)

Facebook : Algonquins of Pikwakanagan First Nation

Email: [reception.admin@pikwakanagan.ca](mailto:reception.admin@pikwakanagan.ca)

**Ontario moves to Step 3 of its' Re-Opening Plan on July 16, 2021.**

**AOPFN Offices begins transition back to work on Monday July 19, 2021.**

## **Ontario's Reopening Plan**

### **Step 3—July 16, 2021**

July 15, 2021

Dear Members of Pikwakanagan:

**As Ontario progresses through the reopening plan, Step 3 will be commencing as of Friday July 16<sup>th</sup>, 2021. As restrictions loosen, we urge you to continue to follow the rules and public health measures under the provincewide reopening plan.**

The provincewide reopening plan launched on Friday June 11<sup>th</sup> starting at Step 1 of 3. As vaccination rates and targets continues to be reached, along with other improving health indicators, Step 3 will begin earlier than expected and is scheduled for Friday.

All reopening steps continue to be reviewed by the provincial government and are dependant on various key public health factors including but not limited too the rate of vaccinations in Ontario, number of cases, number of hospitalizations, number of ICU beds.

Attached is a Roadmap to reopen for further information about the reopening steps and what will be permitted during those steps. This information can also be found at the following link: [Reopening Ontario | Ontario.ca](https://www.ontario.ca/en/health/reopening-ontario)

Pikwakanagan remains at zero count of COVID-19 cases. The Emergency Response Control Group (ERCG) recognizes the hard work and dedication that each person is doing to keep our community safe. We must remain diligent in our efforts to combat COVID-19, there is light at the end of the tunnel.

We must carry on with following restrictions and public health and safety measures to ensure that we remain safe and diligent against the spread of COVID-19.

Always:

- Stay home if you have symptoms, even if they are mild.
- Stay two metres apart from people you do not live with.
- Wear a mask or face covering in indoor public spaces or any time physical distancing is not possible.

Thank you for doing your part to keep Pikwakanagan COVID free.

Emergency Response Control Group

## Roadmap to reopen – key highlights

<p>Vaccination rate plus key health indicators <sup>[1]</sup></p> <p><b>Step 1</b></p> <p><b>60%</b></p> <p>Adults with one dose</p>	<p>Vaccination rate plus key health indicators <sup>[1]</sup></p> <p><b>Step 2</b></p> <p><b>70%</b></p> <p>Adults with one dose 20% Fully vaccinated</p>	<p>Vaccination rate plus key health indicators <sup>[1]</sup></p> <p><b>Step 3</b></p> <p><b>70-80%</b></p> <p>Adults with one dose 25% Fully vaccinated</p>
<p><b>Permit with restrictions</b></p> <p>Outdoors first with limited, well-managed crowding and permitting restricted retail</p> <ul style="list-style-type: none"> <li>• Larger outdoor gatherings for up to 10 people</li> <li>• Outdoor dining for up to 4 people per table</li> <li>• Essential retail capacity at 25%</li> <li>• Non-essential retail at 15%</li> <li>• Outdoor religious services, rites and ceremonies with capacity limited to permit physical distancing of 2 metres</li> <li>• Outdoor sports, fitness and personal training up to 10 people</li> <li>• Day camps</li> <li>• Campsites and campgrounds</li> <li>• Overnight camping at Ontario Parks</li> <li>• Outdoor horse racing and motor speedways</li> <li>• Outdoor pools and wading pools</li> </ul>	<p><b>Permit with restrictions</b></p> <p>Open indoors with small numbers and face coverings and expand outdoors</p> <ul style="list-style-type: none"> <li>• Larger outdoor gatherings for up to 25 people</li> <li>• Small indoor gatherings for up to 5 people</li> <li>• Outdoor dining for up to 6 people per table</li> <li>• Essential retail at 50% capacity</li> <li>• Non-essential retail capacity at 25%</li> <li>• Personal care services where face coverings can be worn at all times</li> <li>• Outdoor meeting and event spaces</li> <li>• Outdoor amusement and water parks</li> <li>• Outdoor boat tour operators</li> <li>• Outdoor county fairs and rural exhibitions</li> <li>• Outdoor sports leagues and events</li> <li>• Outdoor cinemas, performing arts, live music events and attractions</li> </ul>	<p><b>Permit with restrictions</b></p> <p>Expand indoors where face coverings can't always be worn</p> <ul style="list-style-type: none"> <li>• Larger indoor and outdoor gatherings</li> <li>• Indoor dining</li> <li>• Essential and non-essential retail open with limited capacity</li> <li>• Larger indoor religious services, rites, and ceremony gatherings</li> <li>• Indoor meeting and event spaces</li> <li>• Indoor sports and recreational facilities</li> <li>• Indoor seated events</li> <li>• Indoor attractions and cultural amenities</li> <li>• Casino and bingo halls</li> <li>• Other outdoor activities from Step 2 permitted to operate indoors</li> </ul>
<p>+21 days before next stage ➡</p>	<p>+21 days before next stage ➡</p>	

## **Food Bank in Pikwakanagan Information**

### **Change in service hours and days.**

The Food Bank will be available one day a week.  
You can access the Food Bank service on  
Wednesday evenings.

**The Foodbank will be open ONE evening per week and that evening is Wednesday's from 5:00 p.m. to 8:00 p.m.**

*We ask you to be mindful of these accommodations and ensure you place your orders as outlined below and to please respect the hours and days in place.*

**Please return all culligan bottles and note that the Culligan water service provided by the Foodbank will not be in operation any longer! All Foodbank users must revert back to how they got their Culligan water prior to Covid-19!**

#### **How to place an order:**

- Call **613-639-1633** and place an order over the phone
- Text **613-639-1633** and place an order via text
- Go to this link online <https://forms.gle/SNxriP159GJ63Jmv9> and place your order

#### **When to place an order:**

- Foodbank users are to call by Tuesday's at noon or place and online order by Tuesday's at noon each week!
- Online orders can be placed at any time before Tuesday's
- arranged/requested when placing your order

For any questions about the foodbank please email Kerry at [mgr.sports.rec@pikwakanagan.ca](mailto:mgr.sports.rec@pikwakanagan.ca)

#### **TEMPORARY COVERAGE PROVIDED BY:**

Manager – Kerry Andrews

### **Reminder**

Please note that I am unable to retrieve messages left for the NNADAP office at the health centre.

**Matt Hutten can be reached by cell at:**

**613-570-0356**

**8:30 am—4:30 pm weekdays**



Miigwetch

### **Community Justice Worker**

Available Monday-Friday 8:30 a.m.-4:30 p.m.

email: [Justice.mhs@pikwakanagan.ca](mailto:Justice.mhs@pikwakanagan.ca)

**Mobile: 613-633-3586**

### **SAFETY OF OUR COMMUNITY**

We need your help to make our community a healthier and safer place to live. Investigations are ongoing on potential illegal activities that are taking place within our community.

We are asking if you see any type of illegal activity taking place to call Crime Stoppers  
**1-800-222-TIPS (8477) or 613-735-8477**  
and report it every time you see it happening. By doing this you will be providing information that is necessary for police investigations.

**The police need the support and help of the community to stop criminal activity that is putting our community at risk.**

The Training & Learning Centre is cancelling all in-person classes until further notice. We can still help you on Zoom, by phone and by sending lessons in the mail. If you would like to get started with your training from home, please contact us at: **613-628-1720.**



## **Nation Rise Wind Farm Achieves Commercial Operation; EDP Renewables Sells Majority Ownership Stake in Project to Algonquins of Pikwakanagan First Nation**

**(July 15, 2021 – Toronto, Ontario)** – The Nation Rise Wind Farm is fully operational and producing energy, as confirmed by the Independent Electricity System Operator (IESO) through its declaration of the project successfully achieving commercial operations on June 14, 2021. The 100-megawatt (MW) Nation Rise project was developed and constructed by EDP Renewables (EDPR), and EDPR recently completed the sale of a 50.01 percent ownership stake in the project to Chi-Nódin Limited Partnership, owned by the Algonquins of Pikwakanagan First Nation (AOPFN). EDPR will be responsible for the operations and maintenance of the project throughout its lifecycle.

Nation Rise is a 29-wind turbine project in the Municipality of North Stormont within the United Counties of Stormont, Dundas, and Glengarry in eastern Ontario, Canada. The wind farm represents a significant investment for the local and provincial economy in the more than 230 local construction jobs it created as well as the establishment of approximately 10 permanent local jobs, who will manage the operations and maintenance of the wind farm, and numerous indirect jobs during the project's operations. Further, the project will inject more than \$45 million over 30 years into the local community through municipal taxes, a community benefit fund, charitable contributions, and landowner payments.

"The development and construction of the Nation Rise Wind Farm were herculean efforts and ones that required months of tireless, persistent work from many devoted employees, contractors, and stakeholders," said Miguel Prado, EDP Renewables North America CEO. "Nation Rise achieving commercial operations is a feat I am exceptionally proud of, and through our collaboration with the Algonquins of Pikwakanagan First Nation, I am pleased to provide cost-effective energy to Ontarians for decades to come."

EDP Renewables' sale of a majority ownership stake in the Nation Rise Wind Farm further illustrates the company's commitment to its €8bn asset rotation program, which allows for accelerating value creation while recycling capital to reinvest in accretive growth. In addition to establishing its capacity to foster strong business partnerships in a variety of business sectors, the Algonquins of Pikwakanagan First Nation has been actively investing in renewable clean technology, taking into consideration the environment and current trends to move away from fossil fuels.

"The opportunity for AOPFN to participate in the local economy and to be partners in renewable energy projects and local businesses definitely positions our community for success, and we look forward to this venture as well as many others that we expect to come in the future," said Amanda Two-Axe Kohoko, Chi-Nódin Limited Partnership Board of Directors.

**About Algonquins of Pikwakanagan First Nation:** Algonquins of Pikwakanagan First Nation is a proud and progressive Algonquin community situated on the shores of Golden Lake and the Bonnechere River in Renfrew County along Highway 60, 1½ hours west of Ottawa and 1½ hours east of Algonquin Park. In addition to establishing its capacity to foster strong business partnerships in a variety of business sectors, the Algonquins of Pikwakanagan First Nation has been actively investing in renewable clean technology, taking into consideration the environment and current trends to move away from fossil fuels. Algonquins of Pikwakanagan First Nation currently has interests in several renewable energy projects in their territory, including 5 microfits operating in their community. Pikwakanagan is the origin of the world's largest birch bark canoe, the first Algonquin female Chief in all of Canada and Algonquin actor Paul Benoit.

**About EDP Renewables North America (EDPR NA) :** EDP Renewables North America LLC (EDPR NA), its affiliates, and its subsidiaries develop, construct, own, and operate wind farms and solar parks throughout North America. Headquartered in Houston, Texas, with 55 wind farms, eight solar parks, and seven regional offices across North America, EDPR NA has developed more than 7,900 megawatts (MW) and operates more than 7,500 MW of onshore utility-scale renewable energy projects. With more than 800 employees, EDPR NA's highly qualified team has a proven capacity to execute projects across the continent. For more information, visit [www.edpr.com/north-america](http://www.edpr.com/north-america).

### **Contacts:**

Lisa Meness, Algonquins of Pikwakanagan First Nation Communications Specialist, (613) 625- 2800, ext. 253 and (613) 401-0312, [communications@pikwakanagan.ca](mailto:communications@pikwakanagan.ca)

Blair Matocha, EDP Renewables North America Senior Communications Manager, (281) 414- 7589, [blair.matocha@edpr.co](mailto:blair.matocha@edpr.co)



Notice of Omàmiwininì Pimàdjowin

# Annual General Meeting

As a member of the Algonquins of Pikwakangan First Nation, you are invited to attend our meeting.

**Saturday, September 25, 2021**

**10:00 a.m.**

**Online via Zoom**

Confirm your attendance with Katie by email at [katie@thealgonquinway.ca](mailto:katie@thealgonquinway.ca) or phone 613-625-1958. If COVID-19 restrictions are lifted we may be able to do an in-person meeting, location TBD.



**Annual Fishing Derby**

**Saturday July 17, 2021**

**Sunset Campsite**

**6:00 am—4:00 pm**

**Early Registration Friday July 16, 2021 at the Fire Hall**

**Entry Fee: \$20.00**

OMÀMIWININÌ PIMÀDJOWIN

**Gift Shop**

**469 Kokomis Inamo, Unit 1**



**New Hours**

**Monday to Friday  
11:00 a.m. to 4:00 p.m.**

**Contact Us:**  
[info@thealgonquinway.ca](mailto:info@thealgonquinway.ca)  
613-625-1958





We are looking for 10 youth ages 16-30  
to participate in our summer

# ***Youth Hide Camp***

***August 2021***

Exact dates and times between August 20-29  
to be decided as a group once we have a  
registration list. All participants must be able  
to commit full-days on August 28 & 29.

**Register with Katie at [katie@thealgonquinway.ca](mailto:katie@thealgonquinway.ca)**



# CALL FOR INDIGENOUS ARTISTS

DESIGN THE ART FOR THE PIKWAKANAGAN  
**SELF GOVERNMENT LOGO**

THIS IS OUR TEMPORARY LOGO



Algonquins of Pikwakanagan  
First Nation  
**SELF GOVERNMENT**

WE NEED YOUR HELP TO  
MAKE IT **DEADLY**

inquire  
here



EMAIL BLAZE COMMANDA

[BCOMMANDA@PIKWAKANAGAN.ONMICROSOFT.COM](mailto:BCOMMANDA@PIKWAKANAGAN.ONMICROSOFT.COM)

please inquire for full scope of work and submission directions by **July 16th**  
the successful artist will be commissioned to create the artwork for the new  
self government logo!



# Future Rivers **INCUBATOR**

## Announcing the Future Rivers Arts Incubator for Indigenous youth!

The Future Rivers Arts Incubator aims to connect Indigenous youth (including young adults and students) with Indigenous artists and cultural workers. Through small-scale virtual meetups, they will share their experiences and creative practices.

**Explore art making, curating, writing and more!** For each session you attend, you will receive a \$100 honourarium and be entered to win a door prize. Sessions are held on Zoom.

Find all the sessions and sign up:

<https://cuag.ca/event/future-rivers-arts-incubator-for-indigenous-youth/>



### **SESSION 1**

curator Alex Kahsenni:io  
Nahwegahbow  
July 15 at 7:00 – 8:30 p.m



### **SESSION 2**

artist Joi T. Arcand  
July 22 at 7:00 – 8:30 p.m.



### **SESSION 3**

poet and writer Albert Dumont  
August 9 at 10 a.m – 11:30 a.m



### **SESSION 4**

scholar and artist Camille  
Georgeson-Usher  
August 12 at 3:00 – 4:30 p.m



### **SESSION 5**

curator and gallery manager  
Jessica Kotierk  
August 26 at 7:00 p.m – 8:30 p.m

This incubator series is organized and led by Danielle Printup (Onondaga/Algonquin). She is a curator and arts administrator from Kitigan Zibi Anishinabeg.

If you have any questions, please feel free to contact her at [danielleprintup@gmail.com](mailto:danielleprintup@gmail.com)

**Please share widely!**

**cuag** Carleton University  
Art Gallery



Reesa Greenberg  
Digital Initiatives Fund

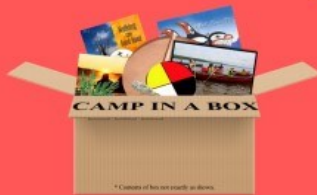




# Building Together

TRAVELING THE RIVER TOGETHER  
WITH THE CREATOR - CELEBRATING CULTURE

## PINAAZ-I ZIBI MAAMAWI SUMMER CAMP 2021



AUGUST 2 TO 6, 2021  
ALGONQUIN TRADITIONAL LANDS  
(GOLDEN LAKE/PIKWÀKANAGÀN/CAMP MISHEWAH AND BEYOND)

MAKONS (Bear Cub) Day Camp (Ages 6 to 11)

MAKWA (Bear) Youth Circle (Ages 12 to 16)

ONLINE "Camp in a Box"

Overnight camp returning in 2022!

- Cultural Teachings
- Storytelling
- Games
- Activities
- BINGO
- Prizes
- Crafts
- Astronomy
- Self Care
- ... and many more!

CONTACT: [pzm@bell.net](mailto:pzm@bell.net) or 613-602-7970

Follow Pinaaz-i Zibi Maamawi on Facebook and Instagram

REGISTER NOW!

In person spaces limited according to local health guidelines



**AGE GROUP: 10-15**

**JOIN US TO LEARN ABOUT**

**ALGONQUIN HISTORY**



**JULY 21, 2021 1:00-2:00 PM**

**HOSTED BY**

**ANISHINABEK GAMIK & OMÀMIWININÌ PIMÀDJOWIN**

**OUTSIDE AT PREVENTION SERVICES**

**PLEASE CALL 613-625-2173 TO SIGN UP OR USE THE LINK PROVIDED**



Made with PosterMyWall.com



Anishinabek Gamik/  
Prevention Services



# Kids Friendly Cookbook

Send in your kid friendly recipes  
that kids can enjoy and help in the  
kitchen.

prevention2.cfs@pikwakanagan.ca/  
or on Facebook at Anishinabek Gamik



## AOPFN COVID-19 Testing

AOPFN is offering expanded COVID-19 Testing for all Community members in the event your family members are experiencing symptoms or may have come into contact with a suspect case.

Testing will take place at the Mino-Pimadizi Gamik Health Center.

To book an appointment please contact:

**613-625-1175**

**Monday 9:00 am - 11:00 am**

**Tuesday 9:00 am - 10:00 am**

**Wednesday 9:00 am - 10:00 am**

**Thursday 9:00 am - 10:00 am**

**Friday 9:00 am - 10:00 am**

## 8<sup>th</sup> Annual Pikwakanagan Open Golf Tournament

Saturday, August 14, 2021 @ Whitetail Golf Club

*Covid regulations for either tee times or shotgun, teams will be contacted closer to the tournament date as we continue to monitor regulation changes!*



4 Person Scramble

18 Holes



**Prize Holes:**

Men's/Lady's Longest Drives on numerous holes

Men's/Lady's Closest to the Pin on all par 3 holes

Incredible Prizes to be won on **EVERY HOLE!!**

Cost: \$100/non-member, \$85/member without cart or flex members, \$70/members with cart package

Includes: Green Fee, Cart, Dinner

**HOLE IN ONE PRIZE ON HOLE #8**

**\$10,000 gift card sponsored by Eganville Foodland**

Fees are payable @ time of registration and/or day of event

Payment methods at Whitetail: Cash/Debit & Credit Card

**Call to register your team by August 9, 2021**

To register your team or for more info contact:

Kerry Andrews: 613-625-2682

Email: [mgr.sports.rec@pikwakanagan.ca](mailto:mgr.sports.rec@pikwakanagan.ca)

## INDIGENOUS CRISIS LINE

**1-800-588-8717**

Available 24/7 for you or anyone you know who needs to talk due to the current events and findings from residential schools

Please know that Sandi and the mental health team is available for support as well

Sandi Wright: Adult Mental Health  
Counsellor

**613-639-9189**

**Monday-Friday  
8:30am-4:30pm**

## EMPLOYMENT OPPORTUNITY

**Position Title:** Prevention Services Worker

**Salary:** \$43, 297 per annum

**Tenure:** Permanent Full-Time

**Department:** Social Services

**Direct Supervisor:** Alexandra Freed,  
Supervisor, First Nation Child Welfare

**Closing Date:** July 30<sup>th</sup>, at 4:30pm

### Summary:

The Prevention Services Worker will be responsible for delivering culturally appropriate programming for children, youth and families with a wholistic approach that promotes and supports a healthy family lifestyle.

The Prevention Services Worker will be assigned duties that include appointments such as a Band Court Representative and membership on committees necessitated by the Administration of AOPFN.

### Basic Requirements:

- Diploma in Social Services or the Legal field i.e. Social Service Worker, Child & Youth Worker with one-year experience working in the related field; and

A minimum of a class "G" drivers' licence.

### Conditions of Employment:

- Successful completion of the Band Court Representative Certificate Course.
  - Proof of Diploma
  - Provide an acceptable Vulnerable Sector Check; to be provided annually.
  - CPR and First Aid Certification; to be provided annually.
- Proof of a class "G" driver's license; clear driver's abstract and access to a dependable vehicle.

**ELIGIBILITY LIST WILL BE ESTABLISHED: YES**

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. **Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume - the content will be reviewed to ensure the applicant meets the basic requirements. **Affirmative Action Criteria:** Positions may be subject to AOPFN Policy supported by Section 16 of the Canadian Human Rights Act - Aboriginal Employment Preferences Policies. **Interviews:** AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**Contact Person:** Tiffany Dedo,  
Employment Development Officer  
Algonquins of Pikwakanagan First Nation  
1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0  
P: (613) 625-2800 ext. 237  
E: employment.officer@pikwakanagan.ca

# Comprehensive Community Plan (CCP)



Complete the CCP questionnaire  
(online or mailed-out copy)  
and you will be entered into a  
draw for \$250.

You have 5 chances to win!

[www.surveymonkey.ca/r/  
AOPFN-CCP](http://www.surveymonkey.ca/r/AOPFN-CCP)

Your input is important to help decide the  
future of AOPFN in areas like Housing,  
Culture, Governance, Social  
Programming, Jobs and Education.  
*Deadline is July 23rd, 2021*





## EMPLOYMENT OPPORTUNITY

### Manager, Public Works

Are you an experienced and professional Public Works Manager and/or Project Leader looking for your next exciting project? Algonquins of Pikwakanagan First Nation (AOPFN) is seeking a Manager/Project Leader to lead all public works and infrastructure projects as approved by our First Nation government. A new Water Treatment Plant is at the forefront and is currently in the design stage so you will have an immediate opportunity to lead this critical project from design to successful completion.

#### **Responsibilities include but are not limited to:**

- Leads and manages infrastructure projects from concept design to completion including building the necessary human and fiscal capacity for the operation and on-going maintenance as may be required (i.e. water treatment plant at 33% design stage).
- Plans, directs, coordinates, implements and evaluates all programs and activities in relation to Public Works Department within a fiscally responsible framework.
- Provides professional advice and recommendations in areas of expertise, including civil and structural engineering, land use planning, housing, grounds and facilities maintenance.
- Develops and manages the Public Works dept budget, capital assets, equipment, tools, negotiates leasehold agreements, contracts for services.
- Fosters and maintains sound working relationships with all AOPFN departments and staff, members of the community, government representatives, and all other key stakeholders in relation to AOPFN lands, resources, infrastructure and public services.
- Directs, coordinates, and evaluates the department, including supervising employees and contractors in accordance with AOPFN policies, goals, plans, applicable reserve, federal/provincial/municipal laws, bylaws, standards, codes, rules and regulations.

#### **Qualifications:**

- ◆ Bachelor's degree (Chemical, Environmental or Civil Engineering preferred)
- ◆ Registered P.Eng. in Ontario preferred
- ◆ 10+ years experience in Project Management, Design and Construction related to infrastructure
- ◆ Experience in budget preparation, reporting techniques, contract administration, tendering techniques, project management and supervision of personnel.
- ◆ Excellent written and verbal communication including the ability to simplify and present technical and complex information to a variety of audiences so that it is easily understandable.
- ◆ Adept at interpersonal relationship building, conflict resolution, leading diverse teams and creating and building key and meaningful partnerships both within and outside of the organization.
- ◆ Working knowledge of the practice, operation, and maintenance of First Nations infrastructure as well as First Nations and local government functions and responsibilities.

**Condition of Employment:**

- ◆ Must be bondable
- ◆ Must consent to a Criminal Record and Judicial Matters background check and upon receiving the results from the provider, consent to their release to the AOPFN.

**Preference will be given to those applicants who self-identify as First Nations, Metis, or Inuit.**

**Please specify the number of years of relevant experience and highlight the key projects you have worked on in your application and/or cover letter. In addition, please provide 3 references which include at least 1 direct manager/supervisor.**

**The intent of this process is to establish a pool of fully or partially qualified candidates that could be used to staff similar positions with various tenures at AOPFN.**

**Status: 2 year term with possibility of going permanent**

**Salary: \$65,625. To \$84,500. (commensurate with experience)**

**Location: Pikwakanagan, Ontario**

**Deadline for Applying: Friday July 16<sup>th</sup>, 2021 at 4:30pm**

**WHY WORK FOR ALGONQUINS OF PIKWAKANAGAN FIRST NATION?**

Engaging and collaborative team

Training and career development

Business casual office

Group benefits plan & pension plan

Please send your application to Tiffany Dedo, Employment Development Officer

[employment.officer@pikwakanagan.ca](mailto:employment.officer@pikwakanagan.ca)

Algonquins of Pikwakanagan Administration Office, (613) 625-2800 ext. 237

1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0

*We are committed to achieving employment equity and developing a highly capable workforce that is representative of Canadian Society. We therefore encourage women, Indigenous peoples, persons with disabilities, and members of visible minority groups to apply and declare themselves as part of one or more of the above mentioned Employment Equity Designated Groups.*

*AOPFN is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity or testing, you should advise the recruitment representative in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.*



<b>EMPLOYMENT OPPORTUNITY</b> <b>Position Title:</b> Lands & Environmental Officer <b>Salary:</b> \$48, 795 per annum <b>Tenure:</b> Permanent, Full-Time <b>Department:</b> Lands, Estate and Membership <b>Direct Supervisor:</b> Kassandra Sackaney, Manager, Lands Estate and Membership <b>Closing Date:</b> Friday July 23 <sup>rd</sup> , 2021 at 4:30pm	<b>EMPLOYMENT OPPORTUNITY</b> <b>Position Title:</b> Clerk/Receptionist <b>Salary:</b> \$32, 980 per annum <b>Tenure:</b> Term Contract Ending July 31, 2022 <b>Department:</b> General Government <b>Direct Supervisor:</b> Claudette Cournoyer, Executive Assistant <b>Closing Date:</b> Friday July 23 <sup>rd</sup> , 2021 at 4:30pm
<b>Summary</b> <p>The Lands &amp; Environment Officer will be responsible for implementing and administering the First Nation Lands Management Code by developing a Land Use Plan and an Environmental Management Plan.</p> <p>The Lands &amp; Environment Officer will act as Deputy Registrar for registration of legal land documents; will develop, implement, and administer Land laws, Environmental laws and a Geographic Information System that includes technical expertise and making recommendations on program delivery and policy development.</p> <b>Basic Requirements:</b> <ul style="list-style-type: none"> <li>• Post-Secondary diploma in Geographic Information Systems (GIS); Legal Program or successful completion of the National Aboriginal Lands Officer Certification Program with two years' experience working in a land use related field. OR</li> <li>• Secondary School diploma with a minimum of five years' experience working in land use related field.</li> <li>• A minimum of a valid class "G" driver's license and access to a dependable vehicle.</li> </ul>	<b>Summary</b> <p>The Clerk/Receptionist is responsible for providing reception services for Pikwakanagan's Administration Office; receiving and distributing information using various communication strategies.</p> <b>Basic Requirements:</b> <ul style="list-style-type: none"> <li>• Grade 12 Diploma with one year experience in the administrative field; OR two years of work experience in the administrative field the included reception services.</li> <li>• Computer experience that includes and software applications such as MS Office Suite</li> </ul>
<b>Eligibility List Will Be Established:</b> YES	<b>Eligibility List Will Be Established:</b> YES
<b>Application Procedure:</b> Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. <b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements. <b>Interviews:</b> AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.	<b>Application Procedure:</b> Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. <b>Screening Procedure:</b> Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements. <b>Interviews:</b> AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.
<b>Contact Person:</b> Tiffany Dedo, Employment Development Officer  Algonquins of Pikwakanagan Administration Office, 1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0 (613) 625-2800 ext. 253 <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a>	<b>Contact Person:</b> Tiffany Dedo, Employment Development Officer  Algonquins of Pikwakanagan Administration Office, 1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0 (613) 625-2800 ext. 253 <a href="mailto:employment.officer@pikwakanagan.ca">employment.officer@pikwakanagan.ca</a>

### EMPLOYMENT OPPORTUNITY

**Position Title:** Executive Assistant, Social Services

**Salary:** \$44, 652 per annum

**Tenure:** Permanent, Full-Time

**Department:** Social Services

**Direct Supervisor:** Karen Levesque, Manager, Social Services

**Closing Date:** Friday July 16<sup>th</sup>, 2021 at 4:30pm

#### Summary

To provide executive/administrative services and assistance to the Manager, Social Services in all matters pertaining to the day-to-day operations and management of the Social Services Department; to provide executive/administrative assistance in meeting the established goals and objectives of the Algonquins of Pikwakanagan.

#### Basic Requirements:

Successful completion of relevant Post-Secondary education with 1 year relevant work experience or grade 12 with 3 years' extensive work experience.

#### ELIGIBILITY LIST WILL BE ESTABLISHED: YES

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. **Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements. **Interviews:** AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**Contact Person:** Tiffany Dedo,  
Employment Development Officer  
(613) 625-2800 ext. 237  
[employment.officer@pikwakanagan.ca](mailto:employment.officer@pikwakanagan.ca)  
Algonquins of Pikwakanagan Administration Office  
1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0

### EMPLOYMENT OPPORTUNITY

**Position Title:** Administrative Assistant, Social Services

**Salary:** \$37, 401 per annum

**Tenure:** Permanent, Full-Time

**Department:** Social Services

**Direct Supervisor:** Karen Levesque, Manager, Social Services

**Closing Date:** Friday July 16<sup>th</sup>, 2021 at 4:30pm

#### Summary

To provide administrative support services and assistance in all matters pertaining to the Social Services Department of the Algonquins of Pikwakanagan, and all this may entail.

Appointed as Administrative Assistant to assist the Manager, Social Services of the Algonquins of Pikwakanagan in the day-to-day administrative duties of the Department.

To provide administrative support services and assistance in meeting the established priorities and objectives in accordance with the administrative policies and procedures of the Algonquins of Pikwakanagan Social Services Department.

The Administrative Assistant, Social Services, shall carry out all administratively related functions in such a manner as to maintain their complete confidentiality in recognition of the privacy entitlements of all members of the community.

#### Basic Requirements:

Successful completion of post-secondary education in the Administrative Assistant field or Secretarial field; or,

successful completion of Grade 12 with one year experience in the administrative field.

Minimum typing speed 40 wpm with a minimum 95% accuracy rate.

Knowledge of various office procedures and office technology gained through work experience

Good knowledge preferably gained through related experience, of community social services programs

#### ELIGIBILITY LIST WILL BE ESTABLISHED: YES

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. **Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements. **Interviews:** AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**Contact Person:** Tiffany Dedo,  
Employment Development Officer  
(613) 625-2800 ext. 237  
[employment.officer@pikwakanagan.ca](mailto:employment.officer@pikwakanagan.ca)  
Algonquins of Pikwakanagan Administration Office  
1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0



## EMPLOYMENT OPPORTUNITY

**Position Title:** Indigenous Archaeological Field School Worker

**Salary:** \$20 per hour plus benefits

**Tenure:** 8-weeks, 40hrs per week

**Location of Work:** Vincent Massey Park, Ottawa ON

**Closing Date:** Friday July 23<sup>rd</sup>, 2021 at 4:00pm

### Summary

Pikwakanagan Community Members are being invited to participate in an archaeological project in Ottawa, on the Rideau River, opposite Carleton University (Vincent Massey Park).

There are 4 positions available, no experience necessary. There will be on-the-job training for installing the grid system, properly recovering, and bagging samples, photographing artifacts and laboratory work such preparation of artifact display, washing, sorting, and identification/cataloguing artifacts.

Cost of Travel and Meals are being provided to the successful candidates. Protective wear and equipment will be provided as well.

### Basic Requirements:

- No experience necessary but must have a strong interest in wanting to contribute.
- Open to anyone wishing to gain experience in the archaeological field and their heritage legacy.
- Must be able to make the commitment of 8 weeks participation.
- 4 weeks field work
- 4 weeks laboratory work
- Passion for Algonquin cultural heritage, values, and history
- Participate in the decision-making of the Field School
- At the end of the project will need to write a reflection of your experience

**Eligibility List Will Be Established:** YES

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title. **Screening Procedure:** Applicants will be screened on the following: 1.) Conflict of Interest - the applicant must not be a member of the Supervisor's immediate family; 2) Resume – the content will be reviewed to ensure the applicant meets the basic requirements. **Interviews:** AOPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**Contact Person:** Tiffany Dedo, Employment Development Officer

Algonquins of Pikwakanagan Administration Office, 1657A Mishomis Inamo, Pikwakanagan, ON K0J 1X0  
(613) 625-2800 ext. 253

[employment.officer@pikwakanagan.ca](mailto:employment.officer@pikwakanagan.ca)

**EMPLOYMENT OPPORTUNITIES**  
**HULL CAUSEWAY WIDENING AND UNION BRIDGE REHABILITATION**  
**(CHAUDIÈRE CROSSING)**

The AOPFN Consultation Office has been hard at work, negotiating requests and needs as part of Indigenous Participation Plan (IPP) for different projects proposed within the Traditional Algonquin Territory.

The most recent IPP is for the Hull Causeway Widening and Union Bridge Rehabilitation (Chaudière Crossing) between Ottawa and Gatineau. The contractors for this project, Construction Demathieu Bard (CDB), are required by Public Services and Procurement Canada to provide targets for employment, sub-contracting, training and innovative measures.

Though the IPP is not yet finalized, CDB have provided two employment opportunities for AOPFN members to apply to:

**Document Controller**

**\$25/hour; fixed-term contract, August 2, 2021 – July 15, 2022**

**Site Supervisor**

**\$75-85,000/year; full-time permanent**

Both positions have an application deadline of **July 20<sup>th</sup>, 2021**, and are anticipated to begin in early August, 2021.

**For a full job description of either of these positions, please contact:**

**Lucas Bramberger (AOPFN Project Coordinator)**

**[coordinator.projects@pikwakanagan.ca](mailto:coordinator.projects@pikwakanagan.ca)**

**613-625-1551 ext. 104**

Finally, keep an eye out for any updates regarding employment and procurement opportunities with respect to this Project, and many more to come!

Please see Job Postings on the following pages.



### Job Posting

**Title:** Document Controller

**Salary range:** \$25 hourly

**Employment Type:** Fixed term contract starting August 2, 2021 to July 15, 2022

**Hours of work:** Monday to Friday based on 40 hours a week

**Location:** Ottawa, Ontario

**Application method:** Please submit your resume and cover letter to [e.tchernycheva@cdbtechno.com](mailto:e.tchernycheva@cdbtechno.com)

**Application deadline:** July 20, 2021

#### Statement:

CDB Construction is looking to hire an entry level Project Management Document Controller/Administrator to join our team in Ottawa, Ontario. The entry level Document Controller will primarily focus on preparation, management and retrieval of electronically stored or hard copy documentation produced by technical teams, internal departments and clients in a timely, accurate and efficient manner. This individual will work with a cross-functional project management / construction management team to implement effective document management solutions, plan and maintain office systems and office layouts, manage visitors and in-coming communications, and procure materials and supplies. If you are interested in gaining great experience in the project and construction management industry, this may be the entry level role you are looking for.

#### Qualifications:

- Skilled user of Adobe Acrobat and Microsoft Office, particularly Excel, Word and Outlook
- Proficient in the general use of computer software programs
- Expert data organizer
- Proficient at typing and editing
- Detail-oriented and meticulous
- Extremely organized and efficient
- Proven skill for creating and implementing controlled document processes
- Strong oral and written communication skills
- Strong organization and planning skill in a fast-paced environment
- Outstanding time-management skills
- Strong interpersonal skills
- Knowledge of heavy civil construction an asset

#### Required education and experience:

Candidates must have a college degree in Project Management, Business Management, Administration, or a related field, and an interest in developing project management skills.

*In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, Construction Demathieu Bard Inc. is committed to make Recruitment & Selection process accessible. Please contact Human Resources Generalist if you require any accommodations. While we thank all applicants, only those being considered for an interview will be contacted.*





### Job Posting

**Title:** Site Supervisor

**Salary range:** \$75,000 - 85,000 annual commensurate with experience

**Employment Type:** Full Time, permanent

**Hours of work:** Monday to Friday based on 50 hours a week

**Location:** Ottawa, Ontario

**Application method:** Please submit your resume and cover letter to [e.tchernycheva@cdbtechno.com](mailto:e.tchernycheva@cdbtechno.com)

**Application deadline:** July 20, 2021

### Statement:

Reporting to the Project Superintendent this position will be responsible for bridge construction and will direct field construction personnel to ensure that the assigned areas of responsibility meet project budget, schedule, and safety objectives.

### Qualifications:

- Good communication skills
- Team player and Team Leader
- Accountability
- Personal Credibility & Leadership
- Health and Safety Awareness
- Effective planning and scheduling
- Intermediate computer skills required – Effective use of Email and Microsoft Office & general computer applications
- Willingness and ability to travel

### Required education and experience:

- College Diploma in Carpentry or construction technology / Experienced Trades Person in civil construction
- Qualified supervisor in the Province of Ontario (Training certifications completed for Basics of supervising and MOL Supervisor Health & Safety Awareness in 5 Steps)
- Current Driver's License with clean driving record
- Minimum of 3 years as a Foreman position in heavy civil construction or other related field
- Ability to read technical documents and drawings

*In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, Construction Demathieu Bard Inc. is committed to make Recruitment & Selection process accessible. Please contact Human Resources Generalist if you require any accommodations. While we thank all applicants, only those being considered for an interview will be contacted.*

**For a full job description of either of these positions, please contact:**

**Lucas Bramberger (AOPFN Project Coordinator):** [coordinator.projects@pikwakanagan.ca](mailto:coordinator.projects@pikwakanagan.ca); 613-625-1551 ext. 104

# AOPFN DIRECTORY

VOICEMAILS AND EMAILS WILL BE CHECKED REGULARLY THROUGHOUT OUR REMOTE CLOSURE.

**ADMINISTRATION OFFICE STAFF LISTED BELOW ARE NOW ABLE TO CHECK VOICEMAILS THROUGH EMAIL, NON-URGENT VOICEMAILS WILL BE CHECKED DAILY DURING REMOTE CLOSURE.**

## CHIEF AND COUNCIL 613-625-2800

Alanna Hein	chiefcouncil@pikwakanagan.ca	228
Kevin Lamarr	negotiations@pikwakanagan.ca	

## EXECUTIVE OFFICES 613-625-2800

Dale Booth	edo@pikwakanagan.ca	235
Claudette Cournoyer	assistant.edo@pikwakanagan.ca	254
Lisa Meness	communications@pikwakanagan.ca	253

## PUBLIC WORKS 613-625-2800 **EMERGENCY CONTACT 613-639-3309**

Vacant	mgr.publicworks@pikwakanagan.ca	246
Bonnie Commanda	assistant.publicworks@pikwakanagan.ca	245
Kreed Knox	housing@pikwakanagan.ca	247

## HUMAN RESOURCES 613-625-2800

Shelley Wilcox	hr@pikwakanagan.ca	236
Tiffany Dedo	employment.officer@pikwakanagan.ca	237

## RECEPTION SERVICES 613-625-2800

Sasha Sarazin	admin.reception@pikwakanagan.ca	221
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## FINANCE 613-625-2800

Selena Roesler	mgr.finance@pikwakanagan.ca	224
Stephanie Stone	assistant.finance@pikwakanagan.ca	223
Sandy Nash	acquisitions@pikwakanagan.ca	225
Laurie Amikons	payroll@pikwakanagan.ca	226

## LANDS, ESTATES & MEMBERSHIP 613-625-2800 **EMERGENCY CONTACT:613-401-0057**

Kassandra Sackaney	mgr.lem@pikwakanagan.ca	222
Vacant	assistant.lem@pikwakanagan.ca	231

## ECONOMIC DEVELOPMENT 613-625-1551

Amanda Two-Axe Kohoko	consultation@pikwakanagan.ca	105
Laura Sarazin	assistant.consultation@pikwakanagan.ca	104
Lucas Bramberger	coordinator.projects@pikwakanagan.ca	102
Samantha Galbraith	coordinator.studies@pikwakanagan.ca	

## SOCIAL SERVICES 613-625-2800

Vacant	mgr.social@pikwakanagan.ca	242
Karen Levesque	social.ow@pikwakanagan.ca	241

## OTHER AOPFN SERVICES

### MINDIWIN MANIDO-DAYCARE CENTRE 613-625-2047

Nikoma Tennisco daycare@pikwakanagan.ca

### SPORTS & RECREATION 613-625-2682

Kerry Andrews mgr.sports.rec@pikwakanagan.ca  
Lance Thorpe reactivator@pikwakanagan.ca  
Natasha Dick events.sports.rec@pikwakanagan.ca

### FIRE & RESCUE 613-286-1018

Chris Sarazin chrissarazin53@gmail.com

### HEALTH SERVICES 613-625-2259

Maureen Sarazin Tomasini	mgr.health@pikwakanagan.ca	227
Rachel Mathieu	assistant.health@pikwakanagan.ca	223
Carolyn Smoke	reception.health@pikwakanagan.ca	221
Vacant	chn@pikwakanagan.ca	225
Melissa Pessendawatch	chr@pikwakanagan.ca	224
Marlene Sackaney-Keeling	hcc@pikwakanagan.ca	232

### MENTAL HEALTH TEAM 613-625-2259

Sandi Wright	supervisor.mhs@pikwakanagan.ca	231
Sharra Bernard	navigator.mhs@pikwakanagan.ca	261
Matt Hutten	addictions.mhs@pikwakanagan.ca	238
Sabrina Laframboise	counsellor.mhs@pikwakanagan.ca	226
Ruqqiah Adams	therapist.mhs@pikwakanagan.ca	263

### TENNISCO MANOR 613-625-1230

Peggy Dick	homecare.supervisor@pikwakanagan.ca
Maggie Benoit	assistant.homecare@pikwakanagan.ca
Victoria Luloff	homecare.tsp@pikwakanagan.ca
Kim O'Brien	clientcare.tm@pikwakanagan.ca

### PREVENTION SERVICES

#### EMERGENCY PHONE NUMBERS

Alexandra Freed	supervisor.cfs@pikwakanagan.ca	613-585-1275
Veronica Miller	prevention2.cfs@pikwakanagan.ca	613-639-4188
Holly Patterson	prevention1.cfs@pikwakanagan.ca	613-401-6301

### FAMILY WELL BEING

Kassidy Bernard	coordinator.fwb@pikwakanagan.ca	613-401-0091
Jamie Roesler	assistant.fwb@pikwakanagan.ca	



## ALGONQUINS OF PIKWAKANAGAN FIRST NATION MEMBERSHIP ADDITIONS

Name	Family Line	Date Posted	Appeal Period Ends
Harley, Anna	Lavalley	14 Jan 21	14 July 21
Popoff, Beverley	Sharbot	19 Jan 21	19 July 21
Lavalley, Scarlett-daye	Lavalley	28 Jan 21	28 July 21
Gibson, Shane	Lavalley/Francois	18 Feb 21	18 Aug 21
Landry, Christopher	Benoit	18 Feb 12	18 Aug 21
Landry, Nathaniel	Benoit	18 Feb 21	18 Aug 21
Tokio-Carr, Elizabeth	Lavalley	18 Feb 21	18 Aug 21
Tokio-Carr, Shannon	Lavalley	18 Feb 21	18 Aug 21
Reid, William	Bernard	18 Feb 21	18 Aug 21
Gagnon, Andrea	Meness	26 Feb 21	26 Aug 21
Gagnon, Joseph	Meness	26 Feb 21	26 Aug 21
Robbins, Sonny	Jocko	26 Feb 21	26 Aug 21
Hutton, Natalie	Meness	03 Mar 21	03 Sept 21
Commando, Isabel	Commanda	09 Mar 21	09 Sept 21
Turner, Meagan	Aird	15 Mar 21	15 Sept 21
Meness, Decotta	Meness	15 Mar 21	15 Sept 21
Sarrazin, Nicholas	Pesindewate/Lamure	08 Apr 21	08 Oct 21
Phillips, Lisa	Pesindewate/Lamure	08 Apr 21	08 Oct 21
Phillips, Brody	Pesindewate/Lamure	08 Apr 21	08 Oct 21
Phillips, Kierra	Pesindewate/Lamure	08 Apr 21	08 Oct 21
Brett, Asiale	Lavallee	08 Apr 21	08 Oct 21
Brett, India	Lavallee	08 Apr 21	08 Oct 21
Tokio Carr, Samantha	Lavalley	08 Apr 21	08 Oct 21
Gagnon, Jessica	Meness	08 Apr 21	08 Oct 21
Monette-Bressette, Chad	Meness	08 Apr 21	08 Oct 21
Monette, Sarah	Meness	08 Apr 21	08 Oct 21
Salahovic, Benjamin	Lavalley	15 Apr 21	15 Oct 21
Lanigan, Quinn	Kohoko	25 May 21	25 Nov 21
Greenwood, Gladys	Sharbot	27 May 21	27 Nov 21
Dodgson, Jack	Bernard	27 May 21	27 Nov 21
Peacock-Cabral, Heather	Tennisco	27 May 21	27 Nov 21
Baptiste, Magann	Baptiste	29 June 21	29 Dec 21

To appeal the addition of one of the above persons becoming a Member of the Algonquins of  
Pikwakanagan First Nation, please refer to your Membership Code, available on our website or in the  
Lands, Estates & Membership Department or email at [mgr.lem@pikwakanagan.ca](mailto:mgr.lem@pikwakanagan.ca)

***Algonquins of Pikwakanagan First Nation***  
***1657A Mishomis Inamo Pikwakanagan, ON K0J 1X0***

***Office : (613) 625-2800 Fax : (613) 625-2332***

**HOURS OF OPERATION Monday - Friday 8:30 am to 4:30 pm**

**12:00 -1:00 pm Closed for LUNCH**

**\*\*HOLIDAY CLOSURES\*\***

New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, National Aboriginal Day, Canada Day,  
Civic Holiday, Labour Day, Thanksgiving, Remembrance Day & Christmas Day.

Closed between Christmas & New Year's Day

**AOPFN EMPLOYMENT  
OPPORTUNITIES**

**Application Procedure:** Interested persons must submit a resume demonstrating how the basic requirements are met and the names and day contact telephone numbers of your three (3) most recent direct supervisors. If direct supervisor references are not available, then references that know your work may be accepted. Indicate which competition you are applying for by referencing the Position Title.

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**Affirmative Action Criteria:** Positions may be subject to AoPFN Policy supported by Section 16 of the Canadian Human Rights Act - Aboriginal Employment Preferences Policies.

**Interviews:** Due to Covid-19 all interviews will be conducted virtually by Zoom. AoPFN has the right to short list for interview/assessment purposes to the five (5) most qualified persons and typically establishes an eligibility list.

**ANIMAL CONTROL**

June Logan: 613-625-2545 or (613) 602-3626

**WASTE DISPOSAL SITE**

Open Wednesdays: 12-6 pm & Sundays 9am-3:00 pm

**CURBSIDE PICK-UP**

Garbage: Wednesdays Cardboard: Thursdays  
Containers: Fridays  
*Must have items at curbside by 9 am*

**LEGAL ADVICE**

Criminal or Family Legal advice call:

Duty Counsel at 613-735-3400

**CONWAY'S PHARMACY REMOTE  
DISPENSING LOCATION IS OPEN**

Regular business hours are

Mondays, Tuesdays, Thursdays Fridays 9am to 4pm  
(closed 12 - 1)

And Wednesdays 9am to 1pm

We are closed weekends and holidays

Delivery is available Monday to Friday

Phone 613-625-9974 Fax 613-625-2068

Thank you

Natalie Commanda, Pharmacy Technician

Joseph Conway, Pharmacist

**CRISIS NUMBERS**

EMERGENCY SERVICES 911

Toll-free, bilingual telephone support via the 24/7  
Crisis Line: 1-866-996-0991

Drug, Alcohol, Gambling Hotline 1-866-531-2600

Bernadette McCann House 1-800-267-4930

Women's Sexual Assault Centre 1-800-663-3060

Ontario Caregiver Helpline 1-833-416-2273