



Pikwakanagan Tíbadjūmowín

Friday June 05, 2020

view on-line at: www.algonquinsopikwakanagan.com

Facebook : Algonquins of Pikwakanagan First Nation

A MESSAGE FROM CHIEF WENDY JOCKO



Dear Members of Pikwakanagan First Nation,

This week, I have personally been reflecting on the balance of need and greed and the teaching that we are to take what we need; give in order to receive; recognize that we are equal parts of all that is; be thankful for everything that we get. Creation is abundant and provides us with the resources we need to live a good life (bimaadziwin).

It is important to remind everyone that the pandemic is still a threat. We should still be prioritizing our needs and only travelling for essential items. Frequent trips for non-essential items increases yours and the community's risk of exposure.

You will also see a notice in this week's newsletter that Chief and Council are recognizing the month of June as Pride month, which is a small step which connects us to worldwide Pride celebrations. Pride originates in the Stonewall riots in New York City, which began in the early hours of June 28, 1969. As the current events unfold in the USA, it is important to reflect on the history of protests, riots and uprisings that have confronted racism, homophobia, transphobia, sexism, and other injustices.

Pride in Pikwakanagan will have to be celebrated at a social distance, like the rest of our current events. We encourage members to post their celebrations using the hashtag #PikwakanaganPride. Weekly, we will feature some of these posts on our community Facebook page.

All of my weekly letters have now been uploaded to the website. There is now a link on the home page. While these letters began for communication about COVID, they can continue for other topics.

In gratitude and good health,

Wendy Jocko, Chief

STATE OF EMERGENCY WILL REMAIN IN EFFECT UNTIL LIFTED BY ORDER OF COUNCIL

COVID-19 - UPDATES: June 4th, 2020

By Brittany Martin, CHN/Pandemic Advisor

Renfrew County has:

- 23 Confirmed Cases
- 1 Death
- 4228 Total Tests

Pikwakanagan has no confirmed cases at this time.

If Pikwakanagan has outbreak in the future:

Businesses may be closed until it is under control

Increased security may be implemented

Increased Testing will be available

Services may be reduced once again

Please continue to physically distance so we can keep the community safe!

AOPFN is in the process of planning to re-open some additional services. We are watching the Ontario numbers very closely and will ensure staff and the community remain safe during our opening process. This will be done slowly and in phases. All updates will be posted in the newsletter.

We will be holding testing clinics in the coming weeks. Please see next weeks newsletter for details.

The Emergency Response Control Group (ERCG): makes recommendations to Council. The ERCG monitors and takes into consideration virus trends, knowledge that people without symptoms can spread the virus, that Pikwakanagan is a small geographic area with a large number of vulnerable individuals and provincial government recommendations and plans.

The Health and Safety of the community will remain our top priority. We do not want the virus getting into the community.

Pikwakanagan Control Centre: 613-625-2800 ext. 230

CRIME STOPPERS

Report any type of illegal activity to 1-800-222-TIPS (8477) or 613-735-8477. Police need our support and help to investigate and stop criminal activity that puts our community at risk.

ACKNOWLEDGMENT TO ESTABLISHMENTS ON RE-OPENING

The below noted establishments have been inspected by the Council of the Algonquins of Pikwakanagan First Nation for the listed restrictions and requirements under the “Covid-19 Plan to Re-Open Pikwakanagan Phase 1” and found in compliance.

Algonquin Smoke Shop	Benny's Convenience	Golden Lake Smoke Shop	Grass Roots Healing
Green Grass Oasis	Kokomish Café	Madashk	Mashkiki Medicinals
Pikwakanagan Fuels	R&T Smoke Shop	ResMeds	Riverside Bait
Smoke Signals Healing Oasis	Smoke Signals Pikwakanagan	The Healing Cabin	Tommahawks Green Room
Whiteduck's Wellness			

#PIKWAKANAGANPRIDE



“Pride Feathers” by Patrick Hunter

PIKWAKANAGAN PRIDE 2020

The Council of the Algonquins of Pikwakanagan First Nation acknowledges the month of June as Pride Month in Pikwakanagan. Acknowledging and participating in Pride underscores and affirms our respect for the dignity, equality, and visibility of LGBTQ2 people and families. The diversity of sexual orientation, gender identity, and gender expression represents an important contribution to culture and society and is a matter of our community to take pride, show its support, and celebrate.

As we enter into Pride month, it's crucial that the lives of Two-Spirit People, both past and present, are recognized and honored. By acknowledging not only their existence but the centuries of resistance, we move closer to the decolonization of Turtle Island and completion of the circle our ancestors began for us.

For the month of June, the “Pride Feathers” image by Patrick Hunter will be featured in the newsletter and Facebook along with other posts for #PikwakanaganPride. The electronic board will also display a Pride message.

Chief and Council

FOOD BANK & SHOPPING SERVICES

613-639-1633

Monday to Friday 8:30am—4:30 pm
(closed holidays)

Must provide name, telephone #, number of people in household, food requirements. Food shopping services require the use of your funds.

HBHC VOUCHERS

chn@pikwakanagan.ca

Food/ Essentials Vouchers are available to support a family with children ages 0-6 years or if you are pregnant.

Must provide: your our name, children's name and age, address and a contact number to the email above.

FINANCIAL ASSISTANCE FOR OFF RESERVE MEMBERS

Emergency support is now available for **members** of the Algonquins of Pikwakanagan First Nation who reside **off-reserve** and meet the criteria. This only applies to food, shelter assistance, and to assist with the health and safety of a Algonquins of Pikwakanagan member

Off Reserve Members of the AOPFN, may apply monthly, to see if they qualify for further support.

To determine eligibility, and begin application process, please call: **Karen Levesque at (613) 625-2800 ext. 241**

Please leave a message with your name, telephone number, and request. You will receive a response within 24-48 hours of your message from 8:30am to 4:30pm (Monday to Friday).

FINANCIAL ASSISTANCE FOR ON-FIRST NATION MEMBERS

Applications are being accepted for financial support for members in need residing in the community of Pikwakanagan during the COVID-19 Pandemic.

- Financial support is available to low income individuals and families (Old Age Security, Ontario Works, ODSP, EI, CERB, Low Wage Earners).
- Financial assistance can be provided for food, heat, hydro, rent relief and for special needs (health related).
- To apply for financial support, please contact: 613-639-1633 from 8:30AM-4:30PM except holidays. Voicemails will not be accepted.
- Individuals must call in themselves to apply for assistance.
- The intake worker will require the following initial information – full name, main address, phone number, status card number, source of income and number of persons in household.
- You will receive a follow up call to validate the information. You will be required to provide your banking information, as direct deposit is the preferred form of payment.
- Approvals of applications and issuing of financial support will be completed within one week.

CANADA EMERGENCY STUDENT BENEFIT NOW AVAILABLE ON LINE

<https://www.canada.ca/en/revenue-agency/services/benefits/emergency-student-benefit.html>

EDUCATION SERVICES

Della Meness: 613-625-2800 # 239

HOW TO USE CHROME BOOKS FOR STUDENTS/PARENTS

<https://www.wevideo.com/view/1708312934>

PUBLIC WORKS

Selena Roesler: 613-717-2770

WASTE DISPOSAL SITE

Open Wednesdays: 12-6 pm & Sundays 9am-3:00 pm

CURBSIDE PICK-UP

Garbage: Wednesdays Cardboard: Thursdays
Containers: Fridays

LEVEL 1 FIRE BAN IN EFFECT

No open air burning

**** Campfires permitted****

#pikfirerescue

REPORT AN INCIDENT

Emergencies: call 911

Report a less serious incident: 1-888 310-1122 or opp.ca/reporting.

Report a non-essential business open:
1-888-310-1122 or Killaloe Detachment
(613) 757-2600

To report non-compliance under Quarantine Act:
www.canada.ca/en/public-health.htm.

COVID-19 related scams available at:
Canadian Anti-Fraud Centre or
<https://antifraudcentre-centreantifraude.ca/features-vedette/2020/covid-19-eng.htm>;
1-888-495-8501 or (613) 757-2600

Detachment numbers and emails: www.opp.ca
opp.ca/detachments.

FINES

\$ 750.00: Fail to comply with an order made during a declared emergency

\$1,000.00: Obstruct any person with an order made during a declared emergency

\$1,000.00: Obstruct any person performing duty in accordance with an order made during an emergency.

PIKWAKANAGAN ANNUAL POW WOW HAS BEEN CANCELLED

COVID-19 Testing

Do you require **COVID-19** testing?



We will be testing at the following locations over the **next two weeks**:

May	Monday 25th	Tuesday 26th	Wednesday 27th	Thursday 28th	Friday 29th	Saturday 30th
June	Monday 1st	Tuesday 2nd	Wednesday 3rd	Thursday 4th	Friday 5th	Saturday 6th
Morning 0900-1100	Cobden 43 Astrolabe Rd Cobden, ON	Petawawa 16 Civic Centre Rd Petawawa, ON	Cobden 43 Astrolabe Rd Cobden, ON	Petawawa 16 Civic Centre Rd Petawawa, ON	Cobden 43 Astrolabe Rd Cobden, ON	Petawawa 16 Civic Centre Rd Petawawa, ON
Afternoon 1400-1600	Pembroke 7 International Dr Pembroke, ON	Deep River 2 Club House Rd, Deep River, ON	Pembroke 7 International Dr Pembroke, ON	Deep River 2 Club House Rd, Deep River, ON	Pembroke 7 International Dr Pembroke, ON	Deep River 2 Club House Rd, Deep River, ON
	Arnprior 77 James St, Arnprior, ON	Eganville 178 Jane St Eganville, ON	Arnprior 77 James St, Arnprior, ON	Eganville 178 Jane St Eganville, ON	Arnprior 77 James St, Arnprior, ON	Eganville 178 Jane St Eganville, ON
Evening 1800-2000	Renfrew 1 Ma-te-way Park Renfrew, ON	Barry's Bay 65 Arena Rd, Barry's Bay, ON	Renfrew 1 Ma-te-way Park Renfrew, ON	Barry's Bay 65 Arena Rd, Barry's Bay, ON	Renfrew 1 Ma-te-way Park Renfrew, ON	Barry's Bay 65 Arena Rd, Barry's Bay, ON



Please call **RC VTAC** to pre-register
1-844-727-6404



Please ensure you:

● Wear a **face mask** or **covering**



● Bring your **health card**
& **driver's license**



RC VTAC
Renfrew County Virtual Triage and Assessment Centre



County of Renfrew
Ontario, Canada
Experience Our History, Share Our Future!

NOTICE TO PATIENTS

MASKS REQUIRED FOR ALL VISITS TO HEALTH SERVICES + PIKWAKANAGAN FAMILY HEALTH TEAM:

If you are coming to Health Services and/or the Family Health Team Clinic for an in-person appointment, **you must wear your own mask.**

Wearing a mask or other face covering plays an important role in protecting others, like covering your cough and maintaining social distancing.

Many individuals who come to Health Services are at a higher risk of complications from COVID-19 so it's important to protect those who are vulnerable. It's also important to keep our healthcare professionals and staff healthy so they can remain available to provide care and services.

Due to the importance of preserving medical grade masks for appropriate use by health professionals, we are unable to provide medical grade masks to our patients upon arrival.

We appreciate your understanding and cooperation with this matter.

Meegwetch – Health Services/FHT

WEARING A MASK AND KEEPING A SAFE DISTANCE

If you can't predict whether you can maintain a two-metre distance from others, it's recommended that you wear a non-medical mask or facial covering." Recommended by Chief Public Health Officer Theresa Tam

CONWAY'S PHARMACY PIKWAKANAGAN, HEALTH CENTRE 613-625-9974

Services will remain **OPEN** and
DELIVERIES AVAILABLE

Monday - Friday

Hours of Operation June 8 – June 12

Monday Tuesday, Thursday, Friday:

9:00 am—4:00 pm closed 12:00-1:00

Wednesday 9:00 am—1:00 pm

If you have questions or concerns on how to pickup your prescriptions if the main door is locked, please call us prior to your arrival. Messages will be checked multiple times throughout the day.

MENTAL HEALTH/ADDICTIONS SERVICES

Qualia Counselling Services: 1-855-785-2273, or text 226-792-8433 or www.qualiacounselling.com

*Must have a valid status card number

Overdose Prevention Line: 1-888-853-8542

Online AA Support: www.247aaonline.com.

Safe Injection Kits: available at our Health Centre or Renfrew County District Health Unit.

Connex-Addiction Treatment Support: connexontario.ca or call 1-866-531-2600.

FAMILY VIOLENCE PREVENTION PLAN COVID-19 AOPFN EMERGENCY RESPONSE

Plan Offers:

- Emergency shelter for those fleeing domestic violence
- Provide physical and psychological safety for our community members, women & children
- Advocacy & support
- Assistance with safety planning, health care, child welfare, mental health & substance use disorders, prevention, preparation & healing
- Provide necessities (food, shelter and clothing)
- We will help you formulate realistic plans and set attainable goals
- Transportation to your family, shelter or safe place is available.

When the home isn't safe...and you need a safe space.

- Call the Family Violence Prevention Team (613) 639-9189
- Culturally safe, professional & community oriented

AoPFN Service Providers

- Mental Health Counselling: Sandi Wright 613-639-9189
- Child Welfare/Counselling: Alexandra Bednash 613- 585-1275
- NNADAP Addictions Worker: Matt Hutten 613-639-9189
- Holistic Therapy: Mike Richard 613-559-0415
- Prevention Worker: Angie Seguin 613-639-4188

Are you experiencing verbal, sexual, or physical abuse at home? **Shelter Crisis Lines** Available 24 hours a day/7 day a week:

- Women's Sexual Assault Centre: 1 800-663-3060
- Bernadette McCann House (women & children) 613- 732-3131
- Victim Services of Renfrew County (Domestic Violence & Human Trafficking) 1 877-568-5730
- Kids Help Phone – 1 866-668-6868

Honouring Our Families. Is someone harming the physical, spiritual, emotional and mental aspects of a child?

To report a child or youth in need of protection, please contact Family & Children Services of Renfrew County (613) 735- 6866 or toll free 1-800-267-5878 24 hours a day, 7 days a week or Email: inquiries@fcsrenfrew.on.ca Killaloe OPP (613) 757-2600

Do you need a safe place?

- Call the Family Violence Prevention Team (613) 639 - 9189
- Our 'Team' will help assess, navigate & assist you and your loved ones to safety!

LEGAL ADVICE

Criminal or Family Legal advice call:

Duty Counsel at 613-735-3400 and leave a message.

WATER LENDING HUB/SPORTS & RECREATION DEPARTMENT

We are excited to announce the opening of our lending hub! We are able to provide our families with some really awesome water sport equipment to enjoy and we also have some younger youth golf clubs available for loan as well. The beautiful weather has arrived and we are sure that some of you are out enjoying every second of it. If you would like to borrow any of our canoes, kayaks, stand-up paddleboards, or youth golf clubs please call 613-625-2682 and leave a message on what it is you would like to borrow or access our social media pages on Facebook and comment or send a private message (Facebook page to find the post are Pikwakanagan Sports & Recreation Dept.). We also have lifejackets and paddles to go with our water equipment! The first day for pick-up is Friday, May 22, 2020 between 10:00 a.m. and 3:00 p.m. at the canteen building at the ballpark. Lance will be there taking information and assisting people with their pick-ups! The return time for this weekend is Monday, May 25, 2020 between Noon and 4:00 p.m. We will not have individuals signing documents due to Covid-19 and we ask everyone to respect the social distancing requirements of 2 metres during pick-up and drop-off. It's going to be an absolutely gorgeous weekend and we hope you get out with family and enjoy some canoeing, kayaking and so on! Remember to be safe, always practice water safety, always wear your lifejackets and have the required safety equipment with you while on the water! We have a paper handout regarding liability and waiver to ensure you understand your responsibilities while you have the equipment in your possession.

BEAR SIGHTING IN COMMUNITY

A bear has been spotted in our Community.
Please be aware of your surroundings.

DO NOT APPROACH

Call the toll-free Bear Wise reporting line at [1-866-514-2327](tel:1-866-514-2327) (TTY [705-945-7641](tel:705-945-7641)) if a bear:

- roams around or checks garbage cans
- breaks into a shed where garbage or food is stored
- is in a tree
- pulls down a bird feeder or knocks over a barbecue
- moves through a backyard or field but does not linger

ANIMAL CONTROL

June Logan: 613-625-2545 or (613) 602-3626

STATUS CARDS DURING COVID-19

In response to questions received from First Nations members, citizens, and stakeholders, Indigenous Services Canada is proactively sharing information to ensure that registered persons with a status card can access programs, services, rights and benefits during the COVID-19 Pandemic. All ISC offices for Indian Status and Secure Status card applications are closed until further notice. Processing times, including return of original documents, are delayed. In light of these circumstances, ISC is recommending to services providers that they should accept status cards or Temporary Confirmation of Registration Documents past the renewal date with a second piece of identification. ISC will be reaffirming to businesses and service providers that Indian status does not expire, and that the registration number provided on these documents remains the same and is what is required to confirm eligibility for programs and services. It is recommended to share this notice with your members, so that they have a copy accessible to them to show services providers in the event that are difficulties. For more information, please visit Coronavirus (COVID-19) and Indigenous communities or email the Public Enquiries Contact Centre.

ALGONQUINS OF PIKWAKANAGAN FIRST NATION MEMBERSHIP ADDITIONS

Name	Family Line	Date Posted	Appeal Period Ends
Filiatrault, Marcus	Ignace	16 Dec 19	16 June 20
McCutcheon, Bertram	Jocko	16 Dec 19	16 June 20
Pilatzkie, Carla	Lavalley	09 Jan 20	09 July 20
Turcott, Kaitlyn	Ignace	09 Jan 20	09 July 20
Sovie, Daniel	Ignace	21 Feb 20	21 Aug 20
Griff, Melissa	Commandant	21 Feb 20	21 Aug 20
Sarazin, Phoenix	Sarazin	02 Mar 20	02 Sept 20
Glassford, Mark	Meness	12 Mar 20	12 Sept 20
Chadwick, Chantel	Lamure/Commanda	12 Mar 20	12 Sept 20
Lepine, Pamela	Sharbot	12 Mar 20	12 Mar 20
Hatfield, Susan	Lavalley	12 Mar 20	12 Sept 20
Chadwick, Benjamin	Lamure/Commanda	30 Mar 20	30 Sept 20
Chadwick, Jasmine	Lamure/Commanda	30 Mar 20	30 Sept 20
O'Shea, Carly	Partridge	30 Mar 20	30 Sept 20
O'Shea, Tyler	Partridge	22 April 20	22 Oct 20

If you wish to appeal the addition of one of the above persons becoming a Member of the Algonquins of Pikwakanagan First Nation, please refer to your Membership Code, available in the Lands, Estates & Membership Department or email at mgr.lem@pikwakanagan.ca

RESIDENCY IN PIKWAKANAGAN

If you have someone residing with you that has not applied for Residency, please have them complete an Application to Reside immediately to ensure they would have access to their home, if Council determines there is a need to further limit entrance to the community. Applications can be picked up at the Administration Office between the 2 doors on the bulletin board or by calling 613-625-2800 x 222 and leaving a message. Applications for CPIC reports for non-members are available on the OPP web page. Proof that you applied for a CPIC will have to be provided.

EMPLOYMENT OPPORTUNITY

Position Title: Family and Child Therapist

Open To: As per Policy 20.0

Salary Range: TBD

Tenure: Full Time Permanent

Department: Health Services

Location: Health Center

Closing Date: June 12, 2020

Duties and Responsibilities

The Family and Child Therapist reports to the Adult Mental Health Counsellor and is responsible for:

- providing specialized clinical and therapeutic mental health services to children, youth and families; and
- the on-going development of child and youth mental health and addiction services.

Basic Requirements

- Bachelor of Social Work with a minimum of 2 years' experience working with children, youth and families in the mental health field.
- Registered and in "good standing" with the Ontario College of Social Workers and Social Service Workers.
- Professional liability insurance (i.e. Canadian Association of Social Workers)
- A minimum of a valid class "G" driver's license and access to a dependable vehicle.

Rated Requirements

Knowledge:

- Child, youth and family clinical counseling and therapeutic interventions.
- Mental health services for interdisciplinary care.
- Aboriginal mental health issues with some knowledge of traditional healing practices.
- Mental health legislation, mandates, standards of practice, policies and procedures.

Abilities:

- Provide counseling, therapy, brief intervention, crisis intervention and group therapy to children, youth and their families.
- Provide mental health services to clients one-on-one and in group settings.
- Specialized therapeutic interventions training and certificates, an asset
- Research, analyze, conceptualize and organize.
- Effectively communicate verbally and in writing.
- Proficient in the use of computers and software.

Personal Suitability:

- Strong interpersonal and leadership skills.
- Able to work effectively in an inter-disciplinary team environment.
- Tact, discretion and a professional level of confidentiality.
- Possess a high degree of initiative, self-motivation, reliable and thorough.
- Sensitive to aboriginal culture and values.

Conditions of Employment:

- Proof of registration with the Ontario College of Social Workers and Social Service Workers and annual compliance with the quality assurance Continuing Competence Program to maintain membership.
- Proof of professional liability insurance; to be provided annually.
- Provide an acceptable Criminal Records Check and a Vulnerable Sector Check; to be provided annually.
- CPR and First Aid Certification; to be provided annually.
- Proof of a minimum of a class "G" driver's license and a driver's abstract.

ELIGIBILITY LIST WILL BE ESTABLISHED: YES

Application Procedure: Interested persons must submit a resume and covering letter stating how the basic requirements are met and three previous employer/employment reference names. It is your responsibility to become familiar with the complete Job Description and Statement of Qualifications. Applications will be accepted in person or through the mail ONLY in a sealed envelope marked personal and confidential and addressed to the attention of the contact person. **NO APPLICATIONS WILL BE ACCEPTED BY FAX.** The Algonquins of Pikwakanagan First Nation has the right to short list for interview purposes to the five (5) most qualified persons. To obtain a job description and Statement of Qualifications please contact the name below.

Screening Procedure: The Board will screen all applications as presented. Applicants will be screened on the following: **1.) Conflict of Interest** - the applicant must not be a member of the Supervisor's immediate family; **2) Resume** - the Board will review the contents of the application to ensure the applicant meets the Basic Requirements as identified on this poster; and **3) References** - the Board will conduct Reference Checks as part of the hiring process.

Contact Person: Sandra Wright, Adult Mental Health Counsellor

Phone #: (613)-639-9189

Applications will be accepted by mail or email.

supervisor.mhs@pikwakanagan.ca (EMAIL)

1643 Mishomis Inamo, Box 86. Pikwakanagan, ON K0J 1X0 (MAILING ADDRESS)



Indigenous Line Crew Ground Support Training



AUGUST 24, 2020 start date
15-Week Certification Program will prepare
individuals for employment in the
power line and construction sector.

Classroom & Practical Training

- ◆ Confined Space Hazard Awareness for construction
- ◆ Hoisting & Rigging-Basic Safety
- ◆ Electrical Safety High Voltage
- ◆ Propane in Construction Working at Heights-Fundamental of Fall Prevention
- ◆ Mobile Crane Operator 0-8 Ton Hydraulic Aerial Equipment
- ◆ Electrical Safety-Hydrovac Operators , + more

Requirements:

- ◆ Valid G Driver's license
- ◆ Must be age 18 or over
- ◆ Grade 12 diploma is preferred

For more information:

Contact Lydia Belanger
Kagita Mikam

lydia@kagitamikam.ca
613-565-8333 EXT. 1019

To Register and apply for this program you must participate in one of the virtual info sessions and have a valid email address.

June 10 10:00 - 11:00 AM

June 18 6:30—7:30 PM

June 29 1:30—2:30 PM



2019 Line Crew Graduates



Position Title: Operations Manager

Tenure: Full-time Permanent

Remuneration: \$26.00 /hour (possibility of negotiation based on experience and Omamiwinini Pimadjiwowin Board approval)

Hours of Work: Flexible

Hours Per Week: 35

Reports to: President, Board of Directors

Posted: 1 June 2020

Closing: 19 June 2020 at 11:59 p.m.

Interviews: Tentatively scheduled for 29 June 2020

Are you looking to lead an innovative team and have the drive that it takes to move Omamiwinini Pimadjiwowin (OP) forward as a leading non-profit organization in promoting language and culture? Do you possess proven financial planning and budget management experience with a strength in proposal writing and seeking out funding opportunities? If this is you, please consider joining our team in this progressive leadership role!

ABOUT US

Omamiwinini Pimadjiwowin (OP) is a non-profit corporation and registered charity. We are proud of our role in honouring and promoting our Algonquin heritage. OP is a dynamic and innovative place to work and a wonderful opportunity to revitalize, reintegrate, enhance and protect the cultural traditions and language of the Algonquins of Pikwakanagan First Nation.

DESCRIPTION

The Operations Manager will report directly to the President of the Board of Directors and/or a designated Board Member. This position is responsible for the management of OP's resources, fiscal budgeting, personnel management, and materials. The Operations Manager is responsible and accountable for providing effective planning, management and support of the administration of OP and the Manido Chiman Museum and Gift Shop; and programs and efforts to revive the Algonquin Culture and Language within Pikwakanagan and the surrounding areas. The incumbent will be expected to report on all corporation operations/activities providing regular updates to the Board of Directors.

RESPONSIBILITIES

The Operations Manager will be expected to perform all functions in a way that honours and respects all stakeholders and maintains confidentiality in recognition of the privacy entitlements of all members of the Algonquins of Pikwakanagan First Nation and Omamiwinini Pimadjiwowin.

Under the direction of the Board of Directors the Operations Manager will:

- Manage all aspects of human resources, contracting, performance management, learning and scheduling while adhering to corporate policies and guidelines;
- Represent and promote OP, the Algonquin Way Cultural Centre in a positive and proactive manner, by providing information, advice and development of material as required;
- Develop and maintain business relationships and ongoing communications with Algonquins of Pikwakanagan Registered members, the administration of the Algonquins of Pikwakanagan First Nation, Provincial and Federal representatives, and other stakeholders as required;
- Prepare funding proposals, research, reports, and actively seek donors and funding program contributions;
- Develop, implement, and update OP policies, plans and procedures;
- Oversee and evaluate culture related programs, efforts and opportunities for improvement as needed;
- Organize, coordinate and participate in the Board Meetings, Annual General Meetings;
- Maintain minutes, motions and corporate records for all Board Meetings;
- Oversee the operations of the Manido Chiman Museum and Gift Shop;
- Other duties as required.

QUALIFICATIONS

- College or University education in Business Administration/Management and/or Cultural Resource Management with a minimum of 3 years related management experience;
- Or a combination of education, experience and training which OP deems equivalent.
- Previous experience with a not-for-profit, boards or committees preferred;
- Must have proven leadership skills and supervisory experience;
- Computer literacy is required, particularly with word processing, spreadsheet, and financial/bookkeeping and internet applications;
- Must be able to work a flexible schedule, which may include evenings and weekends as required;
- Must provide and maintain a current CPIC - vulnerable sector check;
- Must have current CPR and First Aid certificate and/or be willing to take the training;
- Proven knowledge of various government funding arrangements, programs, regulations and practices relevant to the operation of OP would be an asset;
- Knowledge of the customs and practices of the Algonquins of Pikwakanagan First Nation would be considered an asset.

ABILITIES

- Ability to interpret and apply policies;
- Ability to complete a variety of tasks, multi-task, and meet deadlines;
- Ability to manage people, projects, and assignments;
- Ability to analyse, organize, and conceptualize;
- Ability to maintain effective interpersonal relationships with staff, community members and the public;
- Ability to maintain an elevated level of confidentiality.

KEY COMPETENCIES

- Leadership
- Communications
- Reliability
- Flexibility and Adaptability
- Innovation and Initiative
- Results Oriented

LOCATION OF WORK UNIT

Algonquins of Pikwakanagan First Nation (located on the beautiful shores of Golden Lake)

APPLICATION PROCESS

If you would like a more detailed position description please contact: Kelly Maracle via email to kelly@m-powerconsulting.ca or by phone at 613.920.1676.

If you are interested in applying to this position, please ensure that you have attached your resume and a detailed cover letter explaining how you meet the above qualifications and email them to kelly@m-powerconsulting.ca no later than June 19th, 2020. All resumes will receive a confirmation response. Only those applicants who qualify will be contacted for an interview.

- The tentative interview date(s) are subject to change and are posted for planning purposes only
- Late applications will not be considered
- OP is an equal opportunity employer, as well, OP references Canada's Aboriginal Employment Preferences Policy



ALGONQUINS OF PIKWAKANAGAN

JOB DESCRIPTION

JOB TITLE: Community Coordinator

DESCRIPTION: The successful candidate will be a contract employee of First Nations Engineering Services Ltd and manage and provide on-site co-ordination of all field activities as it related to the design of the Algonquins of Pikwakanagan Water Supply and Treatment Capital Project.

MINIMUM QUALIFICATIONS:

- Must possess a high school diploma from a Provincial Secondary school
- Must possess a valid Class G Drivers License
- Familiar with the use of computer programs such as, Microsoft Office, Excel and Word
- Must have their own insured vehicle
- Proven ability to organize and planning skills
- Must have strong oral and written communication skills
- Any background in Construction Safety would be desired
- Candidates who have attended a Post Secondary Education Institute in an engineering field of study would be strongly considered
- Must be a registered member of the Algonquins of Pikwakanagan membership

REPORTING: The Community Coordinator will report directly to the Professional Project Engineer of First Nations Engineering Services Ltd. During the completion of the detailed design of the proposed New Water Supply and Treatment System Project.

RESPONSIBILITIES: The following tasks will provide a general outline of the duties which the Community Coordinator will be expected to complete:

1. Coordinate and assist in all field investigations:

- Confirm schedules of all field investigations communication to appropriate administration personnel or Chief and Council and community members .
- Assist with the completion of the topographical survey by gathering legal data, finding legal bars and performing the rod man duties.
- Assist in cleaning of site lines if necessary.
- Videotape the proposed route of the proposed watermain route and the water treatment plant site prior to construction beginning.
- Coordinate the completion of the Geotechnical Investigation by scheduling, sending notification to all members/ Chief and Council and accompany the borehole investigation crew. This work will include the water line., low lift pump station, water treatment plant, water storage reservoir distribution system and potential stream crossings.

First Nations Engineering Ltd. Along with the Algonquins of Pikwakanagan First Nation are currently seeking a Band Member of the Algonquins of Pikwakanagan First Nation for the Community Coordinator position for the Water Supply and Treatment Project scheduled to begin soon.

First Nation Engineering Services Ltd. (FNESL) is native owned company located on the Six Nations of the Grand River Territory. FNESL has been awarded the contract for the design and contract administration of our Water Supply Project.

FNESL will be recruiting a member for their Community Coordinator position which will be responsible for the liaison between their firm and our community, see the job description.

With 25 years of experience they have successfully designed over 20 other water systems for First Nations throughout Ontario.

A job Description is listed below and is also available online at www.aopfn.ca or by calling Linda Porter, FNESL Executive Assistant at 519 445 0040 to have one emailed directly to you.

You may email your resume and cover letter to lporter@klmtech.ca or fax it to 519-445-4254 to the attention of Linda Porter.

CLOSING DEADLINE FOR RESUMES:
FRIDAY JUNE 5, 2020 at 4:00PM.

The successful applicant is expected to start the week of June 15, 2020.

Thank you.

- Coordinate the field work as it relates to the source water protection assessment and source water protection study performed by water resources engineering firm.
 - Assist with the field survey during the environmental site assessment .
 - Must have some basic understanding of plumbing to be able to explain to each homeowner that the contractor may be decommissioning their well and installing a new water service to the house.
 - Will be required to do rough site sketches of each home to show locations of wells, cisterns and where the homeowner would like the water to be piped to their home.
- 2. Co-ordinate and operate a smaller slow sand treatment system. M.S Filter will set up the two trailer mounted pilot facilities.**
- All training will be provided
 - Participate in a 1-day training session with M.S. Filter Staff.
 - Make daily visits to the M.S. Filter Pilot Plant to take samples as per the protocols established through the training.
 - Make adjustments to the flow rates as per the protocols established through the training.
 - Record data from, the turbidimeter and forward to M.S. Filter.
 - Coordinate the provision of a water supply line to the Pilot Plant
 - Drain from plant to suitable location.
 - Make arrangements/coordinate the provision of electrical power.
 - “All above duties will be performed through the on-site training of M.S. Filter and First Nations | Engineering Services Ltd.”
- 3. Act as coordinator for FNESL with any liaison responsibilities at the Algonquins of Pikwakanagan Community by:**
- Attendance at all Project Team Detailed Design meetings held at the Algonquins of Pikwakanagan
 - Assist in the preparation/ coordination of monthly status reports for publishing in the monthly newsletter.
 - Attendance at any community event/Public Information Booth with information charts outlining the proposed project.
 - Prepare correspondence as required.
 - Prepare to work with other Algonquins of Pikwakanagan administration staff or programs, as necessary.
- 4. First Nation Engineering Services Ltd is currently working with Algonquins of Pikwakanagan in the delivery, management and administration of the First Nations Conservation Program. The Community Coordinator will assist the Project Lead of the First Nations Conservation Program at the Algonquins of Pikwakanagan by performing the following duties:**
- Become knowledgeable of the First Nation Conservation Program (FNCP) offered by Independent Electricity Systems Operator.
 - Recruit eligible residential applicants within the community.
 - Schedule and accompany the energy assessments and appliance delivery to all approved participants.
 - Assist in the application process, scheduling and delivery of the FNCP program.
 - Assist with the completion of applications or any residents who are interested.
- 5. Provide field advisory services to any surrounding areas which FNESL and/or their sub- consultants of the water supply and water treatment capital project may be required.**
- 6. Provide assistance to Algonquins of Pikwakanagan Public Works Department, under the direction of FNESL, as required.**
- 7. The position is Contract Only for one (1) year period and does not include benefits.**
- The successful candidate could be extended two (2) years by the General Contractor once construction begins.
 - Construction is planned for next year.
- 8. Salary will depend on qualifications.**
- DEADLINE FOR RESUMES IS FRIDAY JUNE 5TH AT 4:00PM VIE EMAIL TO lporter@klmtech.ca or by fax to 519-445-4254, Attention Linda Porter.**